



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*Susan M. Bowyer Ph.D., Kevin S. Brown, Dale A. Hetrick, James Kubicina,  
Stephanie Morita, Mark A. Tisdell and Thomas W. Wiggins*

*Vision Statement: The Community of Choice for Families and Business*

*Mission Statement: "Our mission is to sustain the City of Rochester Hills as the premier  
community of choice to live, work and raise a family by enhancing our vibrant residential  
character complemented by an attractive business community."*

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Monday, December 12, 2016

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*President Tisdell called the Regular Rochester Hills City Council Meeting to order at  
7:02 p.m. Michigan Time.*

## ROLL CALL

**Present** 7 - Susan M. Bowyer, Kevin S. Brown, Dale Hetrick, James Kubicina, Stephanie  
Morita, Mark A. Tisdell and Thomas W. Wiggins

## Others Present:

*Bryan Barnett, Mayor  
Tina Barton, City Clerk  
Dan Christ, City Attorney  
Ken Elwert, Director of Parks and Forestry  
Pat McKay, Supervisor of Interpretive Services  
Allan Schneck, Director of DPS/Engineering  
Joe Snyder, Chief Financial Officer  
Tamara Williams, Chief Assistant to the Mayor*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

**A motion was made by Morita, seconded by Hetrick, that the Agenda be Approved as  
Presented. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

## COUNCIL AND YOUTH COMMITTEE REPORTS

*None.*

## PRESENTATIONS

2016-0529 Presentation of the Museum Equipment Barn; Ken Elwert, Director of Parks and Forestry, and Pat McKay, Supervisor of Interpretive Services, presenters

Attachments: [121216 Agenda Summary.pdf](#)  
[Presentation.pdf](#)

**Ken Elwert**, Director of Parks and Forestry, and **Pat McKay**, Supervisor of Interpretive Services, were in attendance.

**Mr. Elwert** stated that an overview would be provided tonight of the world-premiere PBS Special *On Van Hoosen Farm*, and the proposed Equipment Barn Project that is attached to the fund raising portion of the film.

**Mr. McKay** reported that the PBS Special was under development for over a year. He noted that a descendant of the family, Steven D. Taylor of Sylvania, Ohio, came forward with donated funds to underwrite the production, which was filmed in the summer of this year. He commented that while it was hoped that one theater would be filled for the premiere, two theaters were filled, allowing the story to be told on the big screen as a great representation of the city. The film was produced by Oliver Thornton, an award-winning writer and producer; and it was broadcast to millions in southeast Michigan. The Museum used the premiere as an opportunity to raise funds for the Van Hoosen Farm Equipment Barn, the next building in the sequential effort to restore the farm. He explained that the restoration began with the schoolhouse five years ago, where private donations were invested and money placed into an endowment fund. Next, the Calf Barn Project was undertaken. The \$800,000 project was privately financed.

He explained that the Equipment Barn is next in line, and was a building original to the farm site which was standing when the City acquired the property in 1989, although it was not in good shape. Prior to its necessary removal, full architectural drawings of the original structure were completed. He pointed out that the idea is to reconstruct the building on its original footprint with its original design, incorporating some extra items such as fire suppression. He noted that the lower level will be open to the public and used to display some of the Museum's farm equipment, which currently sits out exposed to the weather. Upper levels will be used to store Museum equipment such as the golf cart, backhoe, gator and other various gardening equipment pieces that are currently jammed into the milkhouse and bull barn. Once the Equipment Barn is constructed, these other buildings could be used for display instead of storage. He mentioned that the project is listed as a part of the 2018 Capital Improvement Project (CIP).

**Mr. Elwert** stated that while the project is listed in the CIP and budgeted for 2018, funds are being actively solicited now. He noted that \$42,000 has been raised so far for the project. He explained that approximately \$90,000 in donations are needed to complete that portion of the project, with a City contribution of approximately 75 percent of the cost, or just under \$400,000. He mentioned that the primary function of the building is to protect City equipment, with portions being interpretive in nature. He commented that the timetable is to bid the project in

2018 if funding is raised. He stated that he is not too concerned regarding the fund raising portion of the project as the community has historically supported these projects. He noted that there is a chance, with Council's blessing, that the project could be moved ahead if the fund raising is successful ahead of schedule.

**Dr. Bowyer** expressed her appreciation for their efforts, noting that the City is clearly invested in having the Museum and its history preserved and maintained.

**Mr. McKay** commented that it is a team effort encompassing 10,000 hours of volunteers along with a loyal staff.

**Mr. Hetrick** stated that this is terrific work, as the Museum has put together a strategic plan and is executing it in a judicious way. He commented that the Calf Barn has turned out very well, and it has done much for the Farm.

**Mr. McKay** noted that at the previous Council Meeting, a question was raised regarding microfilming services through the Docustore contract. He explained that the Museum is digitizing its microfilm, and is in the process of digitizing microfilmed newspapers from 1872 to 1992 and taking the digitized records and putting them online as searchable PDF documents. He stated that the goal is to have the digitizing complete by the end of the year.

Presented.

## PUBLIC HEARINGS

2016-0508 FY 2016 4th Quarter Budget Amendments

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Suppl Presentation.pdf](#)  
[4th Qtr BA \[Overview\].pdf](#)  
[4th Qtr BA \[Amendment Detail\].pdf](#)  
[4th Qtr BA \[Adjustment Detail\].pdf](#)  
[4th Qtr BA \[RARA Detail\].pdf](#)  
[Public Hearing Notice.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, stated that as a part of the review of the 4th Quarter Budget Amendments, he will present the highlights of the year's budget. He noted the following:

Citywide Summary:

- Citywide Revenues are proposed to be \$1.8 million higher.
- Citywide Expenditures are proposed to be \$14.5 million lower, including \$925,000 less in operating expenditures, \$12.8 million less in capital expenditures, and \$794,000 less in transfer-out expenditures.
- The impact to Fund Balance is a \$16.4 million net increase. Of that increase, \$9.5 million is anticipated to be carried over to the 2017 Budget, and almost \$7 million will be staying in Fund Balance.

Citywide Capital Outlay:

- The citywide Capital Outlay was \$21.1 million in 2016, using \$11.6 million from Fund Balance. This shows that the City has a structural surplus of approximately \$9.5 million.

\* Projects in 2016 included Fire Stations #1, #2, #3 and #5 and the City Hall Parking Lot project, the Local Streets 2016 Rehabilitation Program, Hickory Lawn and Norton Lawn Special Assessment District Paving, South Boulevard, Northfield and Tan Industrial Parks. Water and Sewer projects included the North Hill Watermain Replacement. Fire Capital included five new ambulances, turnout gear, and extraction units.

\* While 2015 included several significant road projects, 2016 included the Fire Station projects.

General Fund:

- General Fund Revenues are projected to be \$530,730 higher.

- General Fund Expenditures \$1.8 million lower, including a \$640,830 decrease in operating expenditures and a \$1,208,870 decrease in transfers-out.

\* The final Transfer-Out Budget includes \$2.3 million in Local Streets and \$4.5 million for Fire Station #4 Renovation.

- General Fund Fund Balance trends around \$27.4 million, with annual expenses of \$23 million. This represents a 120 percent fund balance coverage within the General Fund.

Major Road Fund:

- Revenues are anticipated to be \$26,490 higher.

- Expenditures are anticipated to be \$2.4 million less. \$2.3 million of this decrease is in Capital projects, with only \$325,440 anticipated to be carried over to Fiscal Year 2017. Capital expenditures in 2016 of \$3.1 million were accomplished with the use of only \$420,000 from Fund Balance. The Major Road construction trend was significantly lower in 2016.

Local Street Fund:

- Revenues are anticipated to be \$1 million lower, as there is a decrease in General Fund transfer to the Local Street Fund Fund Balance.

- Expenditures are anticipated to be \$1 million lower, including a \$213,430 decrease in operating expenditures, and a \$830,000 decrease in Capital Projects.

- The year-end draw from local Street Fund Balance of \$2.3 million consists of \$821,000 for the Norton Lawn and Hickory Lawn paving, and \$1.5 million redirected to General Fund for Fire Station #4.

- In the last three years, \$17.5 million was invested in Local Street infrastructure.

Fire Department:

- Revenues are anticipated to be \$91,080 higher.
- Expenditures are anticipated to be slightly higher; however, operating expenses are decreasing. This is due in part to a salary lapse as there is a delay in getting the part-time firefighters onto Payroll.
- There is an increase of \$559,080 in Transfers-Out to the Fire Capital Fund.
- Fire Capital Expenditures drop \$2.8 million with the vast majority carried over to next year for equipment to be built. Very little was expensed in Fire Capital from 2010 to 2015.

Police Budget:

- Revenues are slightly higher; and expenditures slightly lower. It is anticipated that \$149,680 will be placed into Fund Balance.

Facilities Budget:

- Revenues are anticipated to be \$707,990 lower, primarily due to Riverbend Park.
- Expenses are anticipated to be \$5,290,520 lower, with \$4.3 million in capital projects carried over to Fiscal Year 2017 for Fire Station #4. This has been a big year for the Facilities Division, with \$6.1 million in capital expenditures including Fire Stations #1, #2, #3 and #5.

Project Carryover Summary:

- The vast majority of the total capital project carryover of \$9,560,460 is for Fire Capital.
- Facilities has a carry-over of \$4.3 million for Fire Station #4.
- Water and Sewer Capital carryover of just over \$1 million is for the SCADA system and for the remainder of the SAW Grant work.

Mr. Snyder stated that it has been a banner year for the City of Rochester Hills, and he commended City Staff for an excellent year, noting that 2016 will be a tough year to beat.

**President Tisdell Opened the Public Hearing at 7:27 p.m.****Seeing No Public Comment, President Tisdell Closed the Public Hearing at 7:28 p.m.**

**President Tisdell** stated that Major Road expenditures dipped in 2016. He noted that Local Road expenditures are projected to be flat for the next five years.

**Mr. Snyder** responded that while Major Road expenditures will dip in 2017, they will grow in 2018. He noted that Local Roads expenditures are maintaining a flat level going forward.

**Mr. Hetrick** commented that he appreciates the structural soundness of the surplus, noting that contributing another \$7 million to Fund Balance into 2017

*makes for a good start to the year. He commented that it will be difficult to repeat this success in 2017.*

**Mr. Wiggins** expressed his thanks to Mr. Snyder and the Administration for their hard work. He commented that continuing to have a Fund Balance surplus allows the City to be able to undertake large projects.

**Mayor Barnett** stated that Council knows that the City's financial house is absolutely in order. He commented that the City has been able to accomplish some incredible things without changing the bottom line fund balance.

**President Tisdell** noted that this is a culture that has been ingrained by Mr. Sawdon, and the City is grateful to have Mr. Snyder moving forward.

**Dr. Bowyer** expressed her thanks to Mayor Barnett and staff for their hard work in coming to Council as a well-working group with the city's best interests at heart.

**Mr. Brown** stated that everyone has done a great job. He noted that the bar has been set very high.

**A motion was made by Hetrick, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0316-2016

**Whereas**, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

**Whereas**, the Public Hearing for the proposed FY 2016 4th Quarter Budget Amendments was noticed on November 22, 2016; and

**Whereas**, the proposed FY 2016 4th Quarter Budget Amendments were available for public viewing beginning on December 2, 2016; and

**Whereas**, at its December 12, 2016 meeting City Council held a Public Hearing on the proposed FY 2016 4th Quarter Budget Amendments.

**Now, Therefore, Be It Resolved**, that the Rochester Hills City Council hereby approves the following FY 2016 fund totals as amended:

FUND	2016 Current Budget	Net Change	2016 Proposed Budget
Fund 101 - General Fund	24,995,900	(1,849,700)	23,146,200
Fund 202 - Major Road Fund	7,508,760	(2,483,910)	5,024,850
Fund 203 - Local Street Fund	11,052,510	(1,043,430)	10,009,080
Fund 206 - Fire Fund	10,171,450	91,080	10,262,530
Fund 207 - Special Police Fund	9,669,300	(121,090)	9,548,210
Fund 213 - RARA Millage Fund	612,250	840	613,090
Fund 214 - Pathway Millage Fund	615,270	58,760	674,030
Fund 232 - Tree Fund	211,180	(94,000)	117,180
Fund 244 - Water Resources Fund	1,551,930	(665,050)	886,880
Fund 265 - OPC Millage Fund	1,068,930	290	1,069,220
Fund 299 - Green Space Millage Fund	2,213,800	(7,950)	2,205,850
Fund 313 - Street Improvement Bond - 2001 Series Fund	261,800	-	261,800
Fund 314 - SAD Street Improvement Bond - 2001 Series Fund	288,530	-	288,530
Fund 331 - Drain Debt Fund	202,990	-	202,990
Fund 369 - Older Persons Building Bond Refunding Fund	785,530	(600)	784,930
Fund 393 - Municipal Building Refunding Bond - 2010 Series Fund	769,350	-	769,350
Fund 394 - Local Street Refunding - 2011 Series Fund	501,020	-	501,020
Fund 402 - Fire Capital Fund	5,225,990	(2,833,600)	2,392,390
Fund 403 - Pathway Construction Fund	836,120	(370,550)	465,570
Fund 420 - Capital Improvement Fund	62,750	(5,000)	57,750
Fund 510 - Sewer Operations	15,151,710	(1,054,950)	14,096,760
Fund 530 - Water Operations	17,723,250	895,650	18,618,900
Fund 593 - Water & Sewer Capital Fund	7,769,090	1,512,020	9,281,110
Fund 595 - Water & Sewer Debt Fund	1,558,400	(149,590)	1,408,810
Fund 631 - Facilities Fund	16,429,450	(5,290,520)	11,138,930
Fund 636 - MIS Fund	3,173,700	(757,530)	2,416,170
Fund 661 - Fleet Fund	4,291,860	(748,370)	3,543,490
Fund 677 - Insurance Fund	416,000	84,000	500,000
Fund 736 - Retiree Health Care Trust	202,650	(17,160)	185,490
Fund 752 - Cemetery Perpetual Care Trust	-	-	-
Fund 761 - Green Space Perpetual Care Trust	-	-	-
Fund 843 - Brownfield Redevelopment Fund	-	-	-
Fund 848 - LDFA Fund	337,800	294,020	631,820
Fund 851 - SmartZone Fund	-	-	-
Fund 870 - Museum Foundation Trust Fund	10,000	(9,900)	100
Fund 893 - EDC Fund	950	-	950
<b>GRAND TOTAL</b>	<b>145,670,220</b>	<b>(14,566,240)</b>	<b>131,103,980</b>

## PUBLIC COMMENT for Items not on the Agenda

**Lee Zendel**, 1575 Dutton Road, wished City staff, Mayor, and Council Members a very Merry Christmas and a Happy New Year. He questioned whether all of the City's microfilm records are being converted to digital files. He commented that he cannot believe that the Museum Equipment Barn will cost a half-million dollars to construct.

**City Clerk Tina Barton** confirmed that microfilm records are being converted to digital.

**President Tisdell** requested Ken Elwert, Director of Parks and Forestry, address comments regarding the Equipment Barn.

**Mr. Elwert** stated that the barn will be used for more than merely equipment storage. He noted that two floors of 1,000 square feet each will be constructed, with a variety of stone veneer and structural support slabs. He commented that while the outside appearance will be that of a historical barn, there will be lighting, heat in some areas, water systems, and interior and exterior-mounted lighting.

**Vice President Morita** added that during the Museum Foundation Board discussions, it was noted that there will be interpretive displays in the barn, with one floor being used as museum space which requires ADA compliance. Part of the barn will be for equipment, with part for museum. She stated that the barn will be kept with similar architecture as the rest of the historical property, as a metal-sided pole barn would not be appropriate. She commented that the building should be sprinklered.

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2016-0522** Designation of City Depositories for 2017

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0317-2016

**Whereas**, there now may be and hereafter from time to time come unto the hands of the Treasurer of the City of Rochester Hills, Michigan, certain public monies belonging to or



held for the State, County or other political units of the State or otherwise according to the law; and

**Whereas**, under the laws of Michigan and the City's Investment Policy, the Rochester Hills City Council is required to provide by resolution for the deposit of all public monies coming into the hands of said Treasurer, in one or more bank(s).

**Now Therefore Be It Resolved**, that the following financial institution(s) be added as a depository for City funds and other public monies coming into the hands of said Treasurer during the Fiscal Year beginning January 1, 2017 and ending December 31, 2017.

Broker/Dealers/Safekeeping:

Bank of America Merrill Lynch  
J.P. Morgan Securities LLC/J.P. Morgan Clearing Corp.  
Morgan Stanley (AKA Morgan Stanley Smith Barney LLC)  
Multi-Bank Securities Inc.  
Raymond James & Associates, Inc.  
SunTrust Robinson Humphrey, Inc.  
UBS Financial Services, Inc.

Pooled Accounts:

Columbia Government Fund/Bank of America Merrill Lynch  
Federated Securities Corp./Federated Government Obligations Fund 05  
Michigan CLASS/Public Trust Advisors, LLC

Banks:

Bank of America  
Charter One Bank  
Chemical Bank  
Chief Financial Credit Union  
Clarkston State Bank  
Comerica Bank  
Fifth Third Bank  
First Merit Bank  
Flagstar Bank  
Huntington Bank  
JP Morgan Chase Bank  
Level One Bank  
PNC Bank, N.A.  
TCF Bank  
The PrivateBank and Trust Company

**Be It Further Resolved**, that each of the above depository(ies) so designated is/are hereby requested, directed and authorized to honor all checks for payment of monies drawn on the various accounts when bearing the actual or facsimile signature of persons authorized by the City of Rochester Hills to sign said checks and orders.

## Passed the Consent Agenda

**A motion was made by Morita, seconded by Brown, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

**Vice President Morita** stated that she attended the City's Employee Holiday Luncheon today, and she expressed her thanks to Papa Joe's for catering the event. She commented that as it was a snow day for the kids today, she took her son and his friend to Bloomer Park for sledding. She noted that it was much fun on the three runs, and she encouraged residents to visit the park.

**Dr. Bowyer** stated that she, too, attended the Employee Luncheon. She mentioned that the Neighborhood House has a donor who is doubling any donations made to the organization between now and December 31. She commented that she needed the help of Neighborhood House when she was a single mom and a student. She wished everyone a Merry Christmas and a Happy New Year.

**Mr. Brown** reported that he had the privilege of participating in a joint Neighborhood House/Rotary Club event, attending a Christmas party for 35 children. He commented that it was nice to see a couple of community organizations come together to put on the event. He noted that the event was hosted by the RiverCrest, who donated their facilities and all the food for the event. He expressed his appreciation to all the individuals who applied for Board, Commission and Committee openings, noting that there are always more people wanting to participate than there are openings. He suggested anyone not being selected this evening speak with the Mayor's Office for ways to get involved in City activities.

**Mr. Hetrick** commented that he braved the sledding hill at Bloomer Park as a young man. He echoed Mr. Brown's comments regarding getting involved in the City, noting that there are many opportunities for residents. He wished everyone a Merry Christmas and happy holiday season.

**Mr. Kubicina** welcomed Clerk Barton back after her participation in the Presidential Election recount activities. He commented that Dr. Bowyer went to Neighborhood House for assistance from their food pantry and Clothes Closet when she was a PhD candidate at Oakland University running into tough times. He noted that it helped her get a hand up and stay in school; and in her success now, she is paying it forward. He mentioned that President Tisdell is featured in the recent issue of Downtown Magazine, as a face of the community.

**Mr. Wiggins** extended his appreciation to DPS staff for clearing the roadways during the recent storm. He thanked everyone who expressed interest in being nominated for Boards, Commissions or Committees. He wished everyone a great holiday.

**President Tisdell** wished everyone a Merry Christmas and Happy New Year, and he encouraged everyone to please travel safely.

**Mayor Barnett** announced the following:

- The recent winter snow event lasted from Saturday night into Sunday, which is the most expensive time that snow can fall from a City staffing standpoint.

Crews do their most effective work at night, and were pulled off the road at 7:00 p.m. to return to work at 1:00 a.m. After 16 hour shifts, they were pulled off the road to rest. The City streets are 75 percent plowed at this point, and hope to be completely plowed by 7:00 a.m. This is the first event using the new winged plows, which are receiving rave reviews. Residents are encouraged to review the City's snow routes on the web pages. Cul-de-sacs are prioritized last for plowing, after all other roads are done.

- On Van Hoosen Farm premiered on PBS Detroit television on December 6th. Over 4.4 million people are in the viewing radius. Mayor Barnett and Pat McKay participated in the PBS event and talked much about Rochester Hills.
- The Mayor's Business Council awards event was held on Thursday, December 8th, where the RHISE awards were presented. There is a 98.5 percent occupancy in the city's technology parks, with the lowest unemployment rate ever in Rochester Hills.
- Over 100 people attended the City's Holiday Family Fun Night last Friday. City Hall was decorated from top to bottom in Grinch themes.
- The City's Employee Christmas Luncheon was held today. Employees were recognized for their years of service, with a half-dozen celebrating five years and a few celebrating 35 years. Taxpayer dollars are not spent on the event. The City Hall decorating contest was won by the Assessing Team.
- City Hall will be closed for the holidays on December 23rd, December 26th, December 30th, and January 2nd.

On behalf of himself and his family, he wished everyone a Merry Christmas and Happy Holidays.

Mayor Barnett stated that in the spirit of giving and in recognition of those who contributed to make this community a better place, the City would like to recognize an individual who moved to Avon Township in 1972 and in 1992 became incredibly involved in the City. He noted that this individual has spent great effort to improve the City's public safety offerings, and encouraged the move toward a 24/7 full time professional fire response team. He commented that this individual has no idea that he is being recognized tonight, and he asked **Lee Zendel** to join him at the podium.

He noted that a plaque has been installed on the back of the usual seat Mr. Zendel takes at each meeting.

**Mr. Zendel** stated that this is a total surprise. He commented that he has always tried to do what he felt was best for the City. He noted that the City has matured a great deal over the past two decades. While there were many contentious issues in the past, now the differences of opinion are in the small things. He stated that one example of how the City has matured is in the General Fund Fund Balance. While auditors note that the City should have 15 to 20 percent fund balance, Rochester Hills has in excess of 115 percent. He commented that in the meantime, things still get done in the City. He stated that everyone should be proud of what the City has accomplished. He expressed his thanks for the recognition.

**Mayor Barnett** expressed his thanks to Mr. Zendel for his continued commitment and interest in the City.

## ATTORNEY'S REPORT

*City Attorney Dan Christ expressed his partner, John Staran's, wishes for everyone to have a great Christmas and a happy holiday season.*

## NOMINATIONS/APPOINTMENTS

**2016-0403** Nomination/Appointment of seven (7) Citizen Representatives to the Deer Management Advisory Committee, each for a one-year term to expire December 31, 2017

**Attachments:** [121216 Agenda Summary \(Revised\).pdf](#)  
[121216 Agenda Summary.pdf](#)  
[Appointment Form \(Revised\).pdf](#)  
[Appointment Form.pdf](#)  
[Balaban, Monique CQ.pdf](#)  
[Barno, Deborah CQ.pdf](#)  
[Brown, Jeremy CQ.pdf](#)  
[Decker, Allen CQ.pdf](#)  
[Donovan, Sean CQ.pdf](#)  
[Hunter, Scott CQ.pdf](#)  
[McDonald, Thomas CQ.pdf](#)  
[Nachtman, James CQ.pdf](#)  
[Neveau, Thomas CQ.pdf](#)  
[120516 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Braun III, Werner Richard \(Rick\) CQ.pdf](#)  
[Granader, Brian CQ.pdf](#)  
[Moore, Carl CQ.pdf](#)  
[Paurazas, Stanley CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

***President Tisdell*** noted that nine individuals were nominated at the December 5, 2016 Council Meeting for the Deer Management Advisory Committee. Since that meeting, Thomas McDonald requested his name be removed from consideration.

**Public Comment:**

***Sean Donovan***, 1394 Springwood Lane, stated that he has been involved in the deer issue since the beginning, and attended most of the original meetings of the Deer Management Advisory Committee as a citizen. He commented that he would be able to step into a role on the committee, and would bring an automotive industry safety background.

***President Tisdell*** instructed Council Members to vote for seven of the eight remaining nominees. The nominees received the following votes:

**Monique Balaban:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins  
**Deborah Barno:** Bowyer, Brown, Hetrick, Kubicina, Morita and Wiggins  
**Jeremy Brown:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins  
**Allen Decker:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins  
**Sean Donovan:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins  
**Scott Hunter:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins  
**James Nachtman:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins  
**Thomas Neveau:** Tisdel

**President Tisdel** noted that Monique Balaban, Deborah Barno, Jeremy Brown, Allen Decker, Sean Donovan, Scott Hunter and James Nachtman would be appointed to the Deer Management Advisory Committee.

**A motion was made by Kubicina, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins

Enactment No: RES0318-2016

**Resolved,** that the Rochester Hills City Council hereby appoints Monique Balaban, Deborah Barno, Jeremy Brown, Allen Decker, Sean Donovan, Scott Hunter and James Nachtman to the Deer Management Advisory Committee, each to serve a one-year term to expire December 31, 2017.

**2016-0405** Nomination/Appointment of four (4) Citizen Representatives to the Historic Districts Commission, each for a three-year term to expire December 31, 2019

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Appointment Form.pdf](#)  
[Dunphy, Brian \(Updated\) CQ.pdf](#)  
[Hooper, Greg CQ.pdf](#)  
[Lyons, Kelly CQ.pdf](#)  
[McCardell, Jenny CQ.pdf](#)  
[McKinnon, Susan CQ.pdf](#)  
[Stephens, Tom CQ.pdf](#)  
[Tischer, Charles CQ.pdf](#)  
[120516 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[HDC Appt Memo.pdf](#)  
[Deel, Ryan CQ.pdf](#)  
[Dunphy, Brian CQ.pdf](#)  
[Hill, Melinda CQ.pdf](#)  
[Izzathullah, MD, Lubna S CQ.pdf](#)  
[Koski, David CQ.pdf](#)  
[Mazur-Abeare, Donna CQ.pdf](#)  
[McGunn, Michael CQ.pdf](#)  
[Paille, John CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdel** noted that seven individuals were nominated at the December 5, 2016 Council Meeting for the Historic Districts Commission.

**Public Comment:**

**Brian Dunphy**, 1610 Fair Oak Drive, stated that he submitted an updated Candidate Questionnaire for this meeting. He noted that he has been a member of the Historic Districts Commission since 2002, and has served as its Chair since 2009. He mentioned that he also serves as President of the Rochester-Avon Historical Society and is a member of the Steering Committee for the Greater Rochester Heritage Days. He noted that he is a 2004 graduate of Leadership Oakland, is an Oakland University graduate and member of the Alumni Association. He stated that he continues to hone his skills in historic preservation and wants to continue his role on the Commission. He pointed out that he provided leadership through some of the Commission's most contentious moments, including the Tienken Road Historic District work.

**President Tisdell** instructed Council Members to vote for four of the nominees. The nominees received the following votes:

**Brian Dunphy:** Bowyer

**Kelly Lyons:** Bowyer, Brown, Hetrick, Kubicina, Morita and Tisdell

**Jenny McCardell:** Brown, Kubicina and Wiggins

**Susan McKinnon:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**Tom Stephens:** Hetrick, Morita, Tisdell and Wiggins

**Charles Tischer:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**President Tisdell** noted that Kelly Lyons, Susan McKinnon, Tom Stephens and Charles Tischer would be appointed to the Historic Districts Commission.

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0319-2016

**Resolved**, that the Rochester Hills City Council hereby appoints Kelly Lyons, Susan McKinnon, Tom Stephens and Charles Tischer to the Historic Districts Commission, each to serve a three-year term to expire December 31, 2019.

**2016-0406** Nomination/Appointment of three (3) Citizen Representatives to the Historic Districts Study Committee, each for a two-year term to expire December 31, 2018

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Appointment Form.pdf](#)  
[Granthen, Julie CQ.pdf](#)  
[Janulis, Darlene CQ.pdf](#)  
[Siegfried, Steve CQ.pdf](#)  
[Sykes, Devin CQ.pdf](#)  
[Thompson, Jason CQ.pdf](#)  
[120516 Agenda Summary \(Revised\).pdf](#)  
[120516 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[HDSC Appt Memo.pdf](#)  
[Hooper, Greg CQ.pdf](#)  
[Izzathullah, MD, Lubna S CQ.pdf](#)  
[Koski, David CQ.pdf](#)  
[Mazur-Abeare, Donna CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdell** noted that five individuals were nominated at the December 5, 2016 Council Meeting for the Historic Districts Study Committee.

**President Tisdell** instructed Council Members to vote for three of the nominees. The nominees received the following votes:

**Julie Granthen:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins  
**Darlene Janulis:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins  
**Devin Sykes:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**President Tisdell** noted that Julie Granthen, Darlene Janulis and Devin Sykes would be appointed to the Historic Districts Commission.

**A motion was made by Hetrick, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0320-2016

**Resolved**, that the Rochester Hills City Council hereby appoints Julie Granthen, Darlene Janulis and Devin Sykes to the Historic Districts Study Committee, each to serve a two-year term to expire December 31, 2018.

**2016-0409** Nomination/Appointment of two (2) Citizen Representatives to the Older Persons' Commission, each for a three-year term to expire December 31, 2019

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Appointment Form.pdf](#)  
[Dalton, John L CQ.pdf](#)  
[Sommers, Micheline CQ.pdf](#)  
[Waller, Irene Bazan CQ.pdf](#)  
[120516 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Chambers, Denise CQ.pdf](#)  
[Daggett, Judith K CQ.pdf](#)  
[Foster, Dianah CQ.pdf](#)  
[Hokschi, Jr., Orville CQ.pdf](#)  
[Mazur-Abeare, Donna CQ.pdf](#)  
[Paurazas, Stanley CQ.pdf](#)  
[Rogers, Leanne CQ.pdf](#)  
[Sawdon, Keith CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdell** noted that three individuals were nominated at the December 5, 2016 Council Meeting for the Older Persons' Commission.

**President Tisdell** instructed Council Members to vote for two of the nominees. The nominees received the following votes:

**John Dalton:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**Micheline Sommers:** Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**Irene Bazan Waller:** Bowyer

**President Tisdell** noted that John Dalton and Micheline Sommers would be appointed to the Older Persons' Commission.

**A motion was made by Morita, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0321-2016

**Resolved,** that the Rochester Hills City Council hereby appoints John Dalton and Micheline Sommers to the Older Persons' Commission, each to serve a three-year term to expire December 31, 2019.

**2016-0410** Nomination/Appointment of seven (7) Citizen Representatives to the Public Safety and Infrastructure Technical Review Committee, each for a one-year term to expire December 31, 2017



**Attachments:** [121216 Agenda Summary.pdf](#)  
[Appointment Form.pdf](#)  
[Blackstone, Thomas CQ.pdf](#)  
[Carlock, Jason CQ.pdf](#)  
[Graves, Jayson CQ.pdf](#)  
[Hooper, Greg CQ.pdf](#)  
[Johnson, Walter CQ.pdf](#)  
[McCardell, Jenny CQ.pdf](#)  
[Price, Don CQ.pdf](#)  
[Stephens, Tom CQ.pdf](#)  
[Struzik, Scott CQ.pdf](#)  
[120516 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Brown, Jeremy CQ.pdf](#)  
[Deel, Ryan CQ.pdf](#)  
[Izzathullah, MD, Lubna S CQ.pdf](#)  
[Moore, Carl CQ.pdf](#)  
[Schroeder, C. Neall CQ.pdf](#)  
[Williams, Jason CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdell** noted that nine individuals were nominated at the December 5, 2016 Council Meeting for the Public Safety and Infrastructure Technical Review Committee.

**President Tisdell** instructed Council Members to vote for seven of the nominees. The nominees received the following votes:

**Thomas Blackstone:** Hetrick, Kubicina and Tisdell

**Jason Carlock:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**Jayson Graves:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**Greg Hooper:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**Walter Johnson:** Brown, Hetrick, Kubicina, Morita and Wiggins

**Jenny McCardell:** Bowyer, Brown, Morita and Wiggins

**Don Price:** Tisdell

**Tom Stephens:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**Scott Struzik:** Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

**President Tisdell** noted that Jason Carlock, Jayson Graves, Greg Hooper, Walter Johnson, Jenny McCardell, Tom Stephens and Scott Struzik would be appointed to the Public Safety and Infrastructure Technical Review Committee.

**A motion was made by Brown, seconded by Wiggins, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0322-2016

**Resolved,** that the Rochester Hills City Council hereby appoints Jason Carlock, Jayson Graves, Greg Hooper, Walter Johnson, Jenny McCardell, Tom Stephens and Scott Struzik to the Public Safety and Infrastructure Technical Review Committee, each to serve a one-year term to expire December 31, 2017.

- 2016-0530** Confirmation of the Mayor's reappointment of Penny Brady, Anne Dieters Williams, Dr. Rodney Hulbert, Samantha Phillips, Dr. Tate Vo and Ronald Vogt to the Citizens Pathway Review Committee, each for a one-year term ending December 31, 2017

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Brady, Penny CQ.pdf](#)  
[Dieters-Williams, Anne CQ.pdf](#)  
[Hulbert, Rodney CQ.pdf](#)  
[Phillips Samantha CQ.pdf](#)  
[Vo, Tate CQ.pdf](#)  
[Vogt, Ronald CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0323-2016

- 2016-0531** Confirmation of the Mayor's appointment of Leo Mendez to the Economic Development Corporation to fill the unexpired term of Ralph Pisani ending March 31, 2019

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Mendez, Leo CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**A motion was made by Kubicina, seconded by Wiggins, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0324-2016

**Resolved,** that the Rochester Hills City Council hereby confirms the Mayor's appointment of Leo Mendez to the Economic Development Corporation to file the unexpired term of Ralph Pisani ending March 31, 2019.

- 2016-0534** Confirmation of the Mayor's reappointment of Eugene Mroz, Kathleen Fitzgerald and Anna Percy, and the appointment of David Koski to the Board of Review, each for a three-year term ending December 31, 2019

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Fitzgerald, Kathleen CQ.pdf](#)  
[Koski, David CQ.pdf](#)  
[Mroz, Eugene CQ.pdf](#)  
[Percy, Anna CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0325-2016

**Resolved**, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Eugene Mroz, Kathleen Fitzgerald and Anna Percy, and the appointment of David Koski to the Board of Review, each for a three-year term ending December 31, 2019.

**2016-0535** Confirmation of the Mayor's reappointment of Chris McCracken to the Construction/Fire Prevention Board of Appeals for a three-year term ending December 31, 2019

**Attachments:** [121216 Agenda Summary.pdf](#)  
[McCracken, Chris CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**A motion was made by Wiggins, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0326-2016

**Resolved**, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Chris McCracken to the Construction/Fire Prevention Board of Appeals for a three-year term ending December 31, 2019.

**2016-0536** Confirmation of the Mayor's reappointment of Kathie Rogers and Suzanne Wiggins to the Rochester Hills Museum Foundation, each for a two-year term ending December 31, 2018

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Rogers, Katharine CQ.pdf](#)  
[Wiggins, Suzanne CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**A motion was made by Kubicina, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0327-2016

**Resolved**, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Kathie Rogers and Suzanne Wiggins to the Rochester Hills Museum Foundation, each for a two-year term ending December 31, 2018.

## NEW BUSINESS

**2016-0543** Request for Approval of the Eighth Amendment to the Golf Course Lease Agreement

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Eighth Amendment to Lease.pdf](#)  
[Pine Trace Letter 120516.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mike Bylen**, representing Bylen Golf Company LLC and Pine Trace Golf Club, stated that he was in attendance to request a two-year extension to the lease of Pine Trace Golf Club.

He noted that the original lease was signed in 1985, and has been amended seven times to date. He explained that the purpose of the two-year and three-month extension has to do with a refinancing package he has available for Pine Trace and is being done in conjunction with a credit union and small business administration loan. He noted that as a part of the requirement for refinancing, it has been requested to have the lease extended for the 20th year and one additional year of the financing duration. He stated that this is a stable long-term financing package, and commented that most packages require a five-year update. He commented that the extension of the lease would be very helpful.

**Mr. Kubicina** questioned whether there were any improvements planned with the refinanced funds.

**Mr. Bylen** responded that the refinancing merely replaces an existing debt structure with a new one.

**Mr. Brown** commented that Pine Trace is a gem, and he noted that he has been happy to have been a part of a couple of Junior PGA events. He stated that many young Rochester Hills golfers participate and he noted that this is a great foundation for the City to build with them.

**Mr. Wiggins** questioned whether the purpose of the refinancing is to lower the interest rate or to gain more favorable terms of financing.

**Mr. Bylen** responded that the refinancing will do both.

**President Tisdell** noted that the financing package is long-term and will not have to be addressed again for the remainder of the lease.

**Dr. Bowyer** commented that Pine Trace is a great course. She questioned whether there were any intentions to expand the banquet facility at any point.

**Mr. Bylen** responded that he would like to work with Council and the designated Pine Trace Committee to discuss how to improve Pine Trace moving forward. He commented that banquet business has great potential. He mentioned that he is also involved with Cherry Creek Golf Club in Washington Township and he noted that their banquet revenue dwarfs their golf revenue.

**Mayor Barnett** stated that Mr. Bylen has been a long-term partner for the City. He noted that the City receives no complaints about Pine Trace operations, and he commented that Mr. Bylen has done a nice job in partnering with the City. He mentioned that there have been investments into the course that have been

made on a yearly basis; and he noted that at the end of the lease term, the assets will become the property of the City.

**Mr. Bylen** noted that a certain amount is spent every year as a part of ongoing maintenance to improve, replace, and provide enhancements. He commented that when the property was leased, all financial risk was assumed. He stated that most municipalities lose hundreds of thousands of dollars on their golf courses, and he pointed out that no public money is put into the course. He mentioned that if improvements are made to a banquet facility, it will be through their capital. He noted that the City receives ten percent of the proceeds. He commented that he has lived in the community his entire life. He stated that it is his belief that this is the way most assets should be managed, as a public-private venture.

**Mr. Brown** stated that he has walked the course 15 or 16 times for various events and he noted that the rates are reasonable.

**Vice President Morita** expressed her thanks to City Attorney John Staran and Joe Snyder, Chief Financial Officer, for providing additional information over the weekend to answer her questions.

**A motion was made by Bowyer, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0328-2016

**Resolved**, that the Rochester Hills City Council hereby approves the eighth amendment to the Golf Course Lease Agreement with Bylen Golf Company, LLC, and authorizes the Mayor to execute the agreement on behalf of the City.

**2016-0240** Request for Purchase Authorization - MAYORS/FISCAL: Approval of insurance coverage (general liability, motor vehicle, physical damage, property and crime coverage) pool contributions/costs, legal defense and risk management consulting in the amount of \$69,000.00 for a new not-to-exceed amount of \$443,677.00 through June 30, 2017; Michigan Municipal Risk Management Authority, Livonia, MI

**Attachments:** [121216 Agenda Summary.pdf](#)  
[MMRMA Statement.pdf](#)  
[062016 Agenda Summary.pdf](#)  
[Insurance Renewal \(Premium vs Distributions Report\).pdf](#)  
[062016 Resolution \(Draft\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, stated that the request is for an increase to the Blanket Purchase Order for the Michigan Municipal Risk Management Authority (MMRMA). He noted that the City was notified in November that it needs to contribute an additional \$69,000 into the City's insurance retention fund. He explained that MMRMA's policy states that the City's balance reserve must be at least 50 percent of pending potential claims. He noted that recently two claims were added to the potential list, increasing that amount needed. He mentioned that the net asset distribution received earlier this year was \$352,000.

**President Tisdell** noted that Vice President Morita would recuse herself from discussion and voting on this item. He pointed out that the City is one of the original members of the MMRMA, and has had significant returns based on its years in the program and low loss ratios.

**A motion was made by Hetrick, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Bowyer, Brown, Hetrick, Kubicina, Tisdell and Wiggins

**Abstain** 1 - Morita

Enactment No: RES0329-2016

**Whereas**, the Mayor is requesting continuation of the City's Insurance (general liability, motor vehicle physical damage, property and crime coverage) coverage including pool contributions, stop loss coverage, SIR (self insured retention) fund replenishment, and risk management consulting in the amount not-to-exceed \$443,677.00 through June 30, 2017 with the Michigan Risk Management Authority, located in Livonia MI.

**Resolved**, that the City of Rochester Hills City Council hereby authorizes a Blanket Purchase Order/contribution to the Michigan Municipal Risk Management Authority of Livonia, Michigan, for general liability, motor vehicle physical damage, property and crime coverage, pool contributions, stop loss coverage, SIR (self insured retention) fund replenishment, and risk management consulting in the amount not-to-exceed \$443,677.00 through June 30, 2017.

**2014-0109** Request for Acceptance of the update to the North Oakland County Water Authority (NOCWA) Interlocal Agreement

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Interlocal Agreement \[Revised Version\].pdf](#)  
[Interlocal Agreement \[Summary of Changes\].pdf](#)  
[Interlocal Agreement \[Executed 2014\].pdf](#)  
[092214 Agenda Summary.pdf](#)  
[Interlocal Agreement.pdf](#)  
[031714 Agenda Summary.pdf](#)  
[031714 Presentation.pdf](#)  
[092214 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, and **Allan Schneck**, Director of DPS/Engineering, were in attendance.

**Mr. Snyder** stated that an update to the interlocal agreement for the North Oakland County Water Authority (NOCWA) is proposed. He explained that the Authority consists of Rochester Hills, Auburn Hills, Pontiac, the Oakland County Water Resources Commission and Orion Township, and the original agreement was approved in 2014. He noted that NOCWA is up and running well, and this past spring, the NOCWA Board tasked its Finance Committee with reviewing and reporting back to the Board with recommended updates. He mentioned that he is the fiduciary of NOCWA and chair of the Finance Committee, and he explained that many of the changes are administrative, updating references in the agreement from

the "Detroit Water and Sewerage Department" to the "water provider", and aligning dates. He noted that new service maps were included, adding the Blossom Ridge development in Oakland Township. He stated that the update was unanimously approved by the NOCWA Board and is now being presented to each individual community for approval.

**President Tisdell** questioned whether the agreement is open for other interested communities to join.

**Mr. Snyder** responded that while some communities have expressed interest and opened discussions, a community would not be added if it would not benefit NOCWA as a whole.

**President Tisdell** commented that additional volumes, if approved, would benefit everyone.

**A motion was made by Hetrick, seconded by Wiggins, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0330-2016

**Resolved**, that the Rochester Hills City Council hereby accepts the North Oakland County Water Authority (NOCWA) Agreement and authorizes the Mayor to execute the agreement on behalf of the City.

**2016-0533** Request for Acceptance of Amendment No. 2 to Water Service Contract between Great Lakes Water Authority and North Oakland County Water Authority

**Attachments:** [121216 Agenda Summary.pdf](#)  
[NOCWA Water Contract Am 2 2016 with revised Ex A.pdf](#)  
[Letter to GLWA Contract Reopener Max Day Change Request.docx.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, and **Allan Schneck**, Director of DPS/Engineering, were in attendance.

**Mr. Snyder** stated that the proposed amendment is to the water services contract between the North Oakland County Water Authority (NOCWA) and the Great Lakes Water Authority (GLWA). He noted that previously-approved agreements were with the Detroit Water and Sewerage Department (DWSD). He explained that DWSD is now an entity that serves the City of Detroit, and the GLWA services its retail customers outside of the City of Detroit. Based on deliberation within NOCWA it was recommended that a small change be made to the contractual values associated with peak hour max day.

**Mr. Schneck** stated that while NOCWA does not seem to get much fanfare, Mr. Snyder shared some numbers with him that showed that from July 2015 through June 2016, this collaboration saves the City of Rochester Hills in commodity expense approximately \$1.4 million, or 11 percent of its commodity rates. He commented that this is a very worthwhile venture to be a part of, costing the City an initial \$25,000 investment.

**President Tisdell** stated that while water rates continue to rise, this authority certainly buffers the increases. He commented that while it may be an unseen benefit, everyone on Council recognizes the seven-figure savings for residents and commercial businesses.

**A motion was made by Hetrick, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0331-2016

**Whereas**, the Department of Public Services, Engineering Division recommends that the Amendment No. 2 to Water Service Contract between Great Lakes Water Authority and North Oakland County Water Authority be accepted and that the Rochester Hills City Council approve the North Oakland County Water Authority (NOCWA) to execute the agreement.

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills, hereby accepts the Amendment No. 2 to Water Service Contract between Great Lakes Water Authority and North Oakland County Water Authority and that City Council approves that the North Oakland County Water Authority execute the agreement on behalf of the City.

**2016-0528** Request for Purchase Authorization - DPS/FLEET: Purchase of eight (8) new vehicles in the amount of \$196,623.00; Todd Wenzel Buick GMC, Westland, MI; one (1) new vehicle in the amount of \$21,692.00; Berger Chevrolet, Grand Rapids, MI

**Attachments:** [121216 Agenda Summary.pdf](#)  
[Department Memo.pdf](#)  
[1500 4x4 Pickup 17.pdf](#)  
[2500 4x4 Pickup 17.pdf](#)  
[2500 4x4 Pickup Cem. 17.pdf](#)  
[Asphalt Truck CC 17.pdf](#)  
[Parks SUV 17.pdf](#)  
[Savanna Cargo Van 17.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allan Schneck**, Director of DPS/Engineering, stated that the request for purchase of various vehicles were all built into the Capital Improvement Plan. He explained that manufacturers keep a short window at the beginning of the year to hold purchases. He added that the City also goes through the MiDeal and Michigan Intergovernmental Trade Network to make use of economies of scale.

**President Tisdell** commented that the City typically gets a premium back on the auction of its vehicles.

**Mr. Schneck** responded that the City does not purchase the vehicles at retail price. Instead, it receives a governmental price, and then surpluses the vehicles in the open market. He noted that the average is a 20 percent residual.



**A motion was made by Brown, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins

Enactment No: RES0332-2016

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of eight (8) new vehicles (replacements for 39-053, 39-154, 39-278, 39-279, 39-280, 39-288, 39-290 and 39-291) from Todd Wenzel Buick GMC, Westland, Michigan in the amount of \$196,623.00 and one (1) new vehicle (replacement for 39-285) to Berger Chevrolet, Grand Rapids, Michigan in the amount of \$21,692.00 for a total purchase cost not-to-exceed \$218,315.00.

## **ANY OTHER BUSINESS**

*None.*

## **NEXT MEETING DATE**

*Regular Meeting - Monday, January 9, 2017 - 7:00 p.m.*

## **ADJOURNMENT**

*There being no further business before Council, President Tisdel adjourned the meeting at 8:50 p.m.*

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*MARK A. TISDEL, President  
Rochester Hills City Council*

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*TINA BARTON, MMC, Clerk  
City of Rochester Hills*

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*MARY JO PACHLA, CMMC  
Administrative Secretary  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*