

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit
STC Use Only	
Application Number	Date Received by STC

## APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility)	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (Four Digit Code)	
1c. Location of Facility (Street, City, State, ZIP Code)	1d. Name of City/Township/Village (Indicate which)	1e. County
2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy to only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	3a. School District where facility is located	3b. School Code
	4. Amount of years requested for exemption (1-12 Years)	
5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed).		
6a. Cost of land and building improvements (excluding cost of land) ..... * Attach list of improvements and associated costs. <span style="float: right;">Real Property Costs</span> * Also attach a copy of building permit if project has already begun.		
6b. Cost of machinery, equipment, furniture and fixtures ..... * Attach itemized listing with month, day and year of beginning of installation plus total costs <span style="float: right;">Personal Property Costs</span>		
6c. Total Project Costs ..... <span style="float: right;">Total of Real &amp; Personal Costs</span>		
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.		
	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>
Real Property Improvements	_____	_____ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	_____	_____ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input type="checkbox"/> No		
9. Number of existing jobs at this facility that will be retained as a result of this project.	10. Number of new jobs at this facility expected to be created within two years of project completion.	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district. The SEV data below must be as of December 31 of the year prior to the rehabilitation.		
a. SEV of Real Property (excluding land) .....		
b. SEV of Personal Property (excluding inventory) .....		
c. Total SEV .....		
12a. Check the type of District the facility is located in: <input type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District		
12b. Date district was established by local government unit	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**APPLICANT CERTIFICATION**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <i>Bryan Tanury</i>	13b. Phone Number <i>248-853-2011</i>	13c. Fax Number <i>248-853-6650</i>	13d. E-mail Address <i>btanury@hotmail-tech.com</i>
14a. Name of Contact Person <i>Bryan Tanury</i>	14b. Phone Number <i>248-853-2011</i>	14c. Fax Number <i>248-853-6650</i>	14d. E-mail Address <i>btanury@hotmail-tech.com</i>
15a. Name of Company Officer (No Authorized Agents) <i>Bryan Tanury</i>			
15b. Signature of Company Officer (No Authorized Agents) <i>Bryan Tanury</i>			15c. Date <i>6-6-08</i>
15d. Mailing Address (Street, City, State, ZIP) <i>1723 West Hamlin, Rochester Hills, MI 48309</i>		15e. Phone Number <i>248-853-6650</i>	15f. E-mail Address <i>btanury@hotmail-tech.com</i>

**LOCAL GOVERNMENT ACTION & CERTIFICATION**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Years (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	17. Name of Local Government Body 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP)	19e. Phone Number	19f. Fax Number

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission**  
**Michigan Department of Treasury**  
 P.O. Box 30471  
 Lansing, MI 48909-7971

STC USE ONLY			
LUCI Code	Begin Date	End Date	End Date2



# **C & D Building, LLC**

**12955 23 Mile Road  
Shelby Township, MI 48315**

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**Commercial Building & Development**

586.254.2040 [Office] \* 586.254.2259 [Fax]

June 4, 2008


Mr. Bryan K. Barnett  
Mayor  
City of Rochester Hills  
1000 Rochester Hills Dr.  
Rochester Hills, MI 48309

Dear Mr. Barnett:

C&D Building, LLC formally requests that the City of Rochester Hills establish an Industrial Development District at 1665 West Hamlin Road. For your reference, you will find enclosed a legal description and site map that defines the location of the proposed district.

Your prompt attention to this matter is greatly appreciated.

Sincerely,



**Brett Baker  
Manager  
C&D Building, LLC**

Enclosure

## **PROPOSED INDUSTRIAL DEVELOPMENT DISTRICT**

### **LEGAL DESCRIPTION**

Unit 3, Hamlin Industrial Condominium, according to the Master Deed recorded in liber 39410, pages 389, through 438, both inclusive, Oakland County Records, and designated as Oakland County Condominium Subdivision No. 1941, together with rights in general common elements and limited common elements, as set forth in the above described Master Deed and as described in Act 59 of the Public Acts of 1978, as amended.

# HAMLIN INDUSTRIAL CONDOMINIUM

N 1/4 CORNER  
SECTION 28,  
T3N, R11E  
N87°00'00"E B62.42'

W. HAMLIN ROAD (120' WD.)  
N87°00'00"E 246.80'

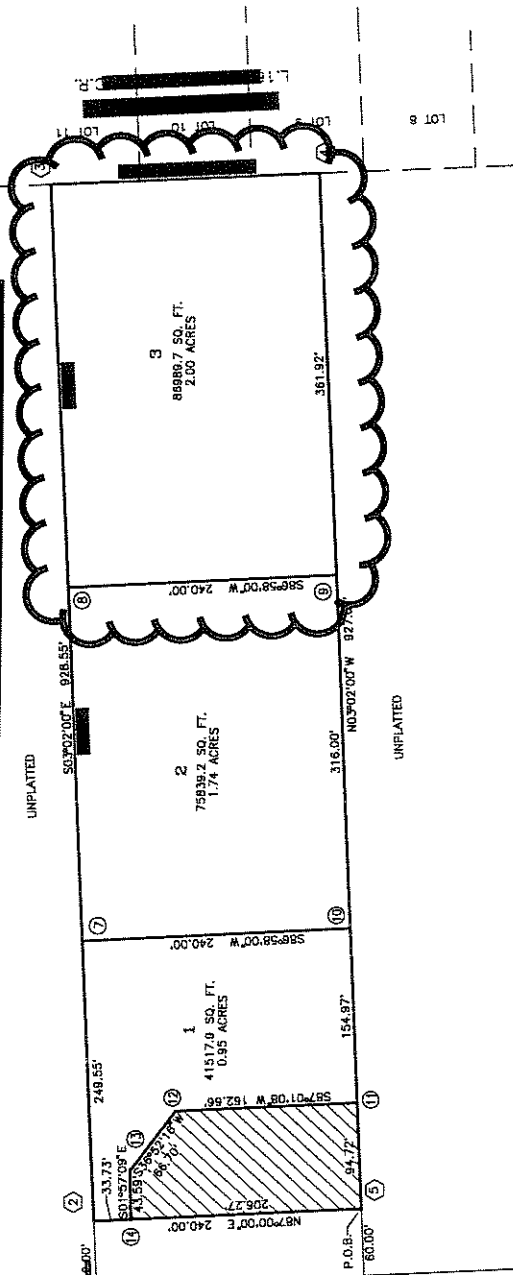
NW CORNER  
SECTION 28,  
T3N, R11E  
N87°00'00"E 1371.18'



- ⑥ = BOUNDARY COORDINATE NUMBER
- 15 = UNIT NUMBER
- ⑦ = UNIT COORDINATE NUMBER
- = UNIT LIMITS
- = GENERAL COMMON ELEMENT



## PROPOSED INDUSTRIAL DEVELOPMENT DISTRICT



Point Number	North	East
1	5024.18	6101.93
2	4919.12	5243.87
3	3991.87	5293.00
4	3980.26	5053.29
5	4906.56	5004.20
6	4894.72	3631.72

Point Number	North	East
7	4669.92	5257.07
8	4354.37	5273.79
9	4341.67	5034.13
10	4657.22	5017.41
11	4811.97	5009.21
12	4820.43	5171.65
13	4875.79	5211.67
14	4917.56	5210.19

PROPOSED JUNE 20, 2007  
MUST BE BUILT



## SITE PLAN

**FENN & ASSOCIATES, INC.**  
SURVEYING, INC.  
13399 WEST STAR DRIVE  
SHELBY TOWNSHIP,  
MICHIGAN 48315  
PHONE: 586.254.9577  
WWW.FENNSURVEYING.COM  
LAND SURVEYORS AND CIVIL ENGINEERS

## Building Improvements

Description	Type	Expected Cost
<b>Site Work</b>		<b>\$370,918</b>
	Underground	\$180,506
	Paving	\$143,364
	Landscaping/Irrigation	\$47,048
<b>Building Shell</b>		<b>\$738,641</b>
	Masonry	\$245,332
	Structural Steel	\$233,456
	Roof	\$95,343
	Concrete Floor	\$88,695
	Glazing	\$54,715
	Hollow Metal / Overhead Doors	\$21,100
<b>Interior Construction</b>		<b>\$241,211</b>
	Carpentry	\$82,276
	Doors/Frames/Hdwe	\$20,530
	Millwork	\$12,831
	Ceiling	\$22,924
	Flooring	\$64,156
	Painting	\$38,494
<b>MEP</b>		<b>\$339,848</b>
	Electrical	\$118,688
	Plumbing	\$42,771
	Mechanical	\$119,045
	Fire Suppression	\$59,344
<b>TOTAL</b>		<b>\$1,690,618</b>

<b>Work Stations</b>	<b>Area</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>
Installation date: 9-1-09	1 <sup>st</sup> Floor Main Area	12	17495	209940
Installation date: 9-1-09	1 <sup>st</sup> Floor Quality	2	4595	9190
Installation date: 9-1-09	2 <sup>nd</sup> Floor Marketing	4	20995	83980
Installation date: 9-1-09	2 <sup>nd</sup> Floor Sales	2	18995	37990
Installation date: 9-1-09	2 <sup>nd</sup> Floor Engineering	3	4595	13785
			<b>Sub Total</b>	<b>354885</b>
<b>General Furniture</b>				
Installation date: 9-1-09	Storage Area Files	12	2228	26736
Installation date: 9-1-09	Reception	1	4655	4655
Installation date: 9-1-09	Lobby Chairs, Table, etc.	1	9130	9130
Installation date: 9-1-09	Seating	24	1054	25296
Installation date: 9-1-09	Executive Offices	2	23022	46044
Installation date: 9-1-09	Jr. Exec Office	1	8455	8455
Installation date: 9-1-09	Large Conference Room	1	31588	31588
Installation date: 9-1-09	Small Conference Room	1	5892	5892
Installation date: 9-1-09	1 <sup>st</sup> Floor Lounge	1	7995	7995
Installation date: 9-1-09	2 <sup>nd</sup> Floor Lounge	1	5930	5930
			<b>Sub Total</b>	<b>171721</b>
<b>Warehouse/Production</b>				
Installation date: 9-1-09	Pallet Racking	1 Lot	5589	5589
Installation date: 9-1-09	Hose Benches	1 Lot	6954	6954
Installation date: 9-1-09	Parts Shelving	1 Lot	18784	18784
			<b>Sub Total</b>	<b>31327</b>
<b>Communications</b>				
Installation date: 9-1-09	Phone Installation	1	9975	9975
Installation date: 9-1-09	Cabling	1	5550	5550
			<b>Sub Total</b>	<b>15525</b>
			<b>Total</b>	<b>573,458</b>