



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No:** 2009-0519

**TO:** Mayor and City Council Members  
**FROM:** Ron Crowell, Fire Chief, 248-841-2706  
**DATE:** November 17, 2009  
**SUBJECT:** EMS Billing and Reporting Services

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**REQUEST:**

City Council approval to issue a blanket purchase order to AccuMed Billing, Inc. for EMS billing and reporting services in the amount not to exceed \$90,000 through December 31, 2010

**REASON FOR PURCHASE:**

The Fire Department, as a licensed transport agency, is able to seek reimbursement for supplies, equipment, and mileage for transporting patients to medical facilities.

In 2007, an RFP process was used to select a company to maintain the Department's Electronic Patient Care Reporting (EPCR) and Billing of EMS responses. At that time AccuMed was selected to handle both functions. Previously AccuMed was charging our Department 10% for the billing services alone. By utilizing AccuMed to manage both billing and EPCR, the City's billing charge is reduced to 7.25%. This is a continuation of the current contract and covers fees for the calendar year ending December 31, 2010.

**PROCESS:**

**Vendor Name and Address:**

AccuMed Billing, Inc.  
P.O. Box 2122  
Riverview, MI 48192

**Reason for Selection:**

Best Value, Most Qualified

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

No Impact on Staff or Services

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
206	344.801000	Professional Services	\$110,000	\$90,000	\$20,000

**RECOMMENDATION:**

City Council authorize a blanket purchase order to AccuMed Billing, Inc. for EMS billing and reporting services in the amount not-to-exceed \$90,000.00, thru December 31, 2010.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		