



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2007-0447

TO: Mayor and City Council Members

FROM: Roger Rousse, DPS/Engineering, 248.841.2497

DATE: July 17, 2007

SUBJECT: Snow Removal Services (2007-2008 Winter Season) Rochester Hills Municipal Offices (City Hall), Precinct #5, 52/3rd District Court and Oakland County Sheriff Office Substation

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order to Advanced Services Landscape, LLC, Sterling Heights, Michigan, for snow removal services for the 2007-2008 winter season at the City Hall, Precinct #5, 52/3rd District Court and Oakland County Sheriff Office Substation in the amount not-to-exceed Forty Five Thousand Seven Hundred (\$45,700) Dollars through October 15, 2008.

REASON FOR PURCHASE:

It is important to the City to provide a safe environment for persons accessing City buildings during the winter months. Purchasing solicited competitive sealed proposals for Snow Removal Services, which were opened on August 22, 2006. Advanced Services Landscape, LLC, was selected as providing the best value and lowest cost proposed for 2006-2007 winter season snow removal services for the City at four (4) City owned facilities. Advanced Services Landscape, LLC, has performed the noted services in the past in a professional and satisfactory manner. The City of Rochester Hills wishes to exercise its option to renew for the 2007-2008 winter season.

The four (4) City owned buildings that the Service Company will be responsible for are:

Location #1: Rochester Hills Municipal Offices (City Hall), 1000 Rochester Hills Drive, Rochester Hills

Location #2: Precinct #5, 1551 East Auburn Road, Rochester Hills

Location #3: 52/3 District Courthouse, 700 Barclay Circle, Rochester Hills

Location #4: OCSO Substation, 750 Barclay Circle, Rochester Hills

Snow removal at remaining City facilities will be completed by City personnel.

PROCESS:

Vendor Name and Address:

Advanced Services Landscape, LLC
35405 Beattie Drive
Sterling Heights MI 48312

Reason for Selection:

Best value and lowest cost.

Method of Purchase:

1-year blanket purchase order; the City exercising its option to renew for the 2007-2008 Winter Season.

BUDGET:

Funding for Snow Removal Services will be taken from the Facilities Division for multiple years. A Budget Amendment may become necessary, depending upon the severity of the winter weather.

Fund Name	Department Account No	Account No. Description	Budget Amount	*Cost	Remaining Budget
631	807000	Contractual Services	\$42,700	\$29,470	\$13,230
Facilities		2007	\$42,700	\$16,230	\$26,470
Fund		2008 Proposed			
			Total \$85,400	\$45,700	\$39,700

* Cost = Nov-Dec 2007 and Jan-Apr 2008

RECOMMENDATION:

It is recommended that the Rochester Hills City Council award the contract for Snow Removal Services at the Rochester Hills Municipal Offices (City Hall), Precinct #5, 52/3rd District Court and Oakland County Sheriff Office Substation for the 2007-2008 winter season by exercising its option to renew and award the contract to Advanced Services Landscape, LLC, Sterling Heights, Michigan, as the lowest, responsive, responsible proposer, in the amount not-to-exceed Forty Five Thousand Seven Hundred (\$45,700) Dollars through October 15, 2008.

RESOLUTION**NEXT AGENDA ITEM****RETURN TO AGENDA**

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		