



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2025-0264

TO: Mayor and City Council Members

FROM: Tim Hollis, Deputy Director Building/Ordinance/Facilities

DATE: June 23, 2025

SUBJECT: Van Hoosen Cemetery Irrigation Project

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for the installation of an irrigation system at the Van Hoosen Cemetery to American Sprinkler, Livonia, Michigan in the amount of \$343,890.00 with a 10% project contingency in the amount of \$34,389.00 for a total not-to-exceed project amount of \$378,279.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

The City issued bids utilizing the MITN system and received three (3) bid responses. In evaluation of the bids, the City reviewed each bid to determine responsiveness and responsibility. To determine responsiveness and responsibility several factors are looked at which can include but not be limited to, completion of bid documents as requested, signatures received, proper equipment, and staffing and capacity to perform work. In evaluating the three (3) bids received, the City deemed Marc Dutton Irrigation as non-responsive for failure to provide all requested pricing. The next lowest bidder, Michigan Automatic Sprinkler was carefully reviewed, but significant concerns were identified with their bid submission which included bid pricing that raised concern with ability to fulfill the contract as specified, failure to list essential equipment such as a boring machine which is an important piece of equipment required to complete the work, along with limited staffing for a project of this scale given their current workload based on projects they identified will be in process at the same time frame this project will be required to be completed. Additionally, when references were checked feedback was provided that provided support to the concerns raised during the City's evaluation of the bid received.

It is based on all of these factors, that the City is recommending award of the contract to American Sprinkler who was deemed both responsive and responsible. Their bid response demonstrated the capacity to perform the work, with a large field staff, ownership of the required directional boring equipment, and a manageable project schedule that demonstrates the capacity to complete the City's project within the requested timeframe. It is with all of these factors in mind, that the City is recommending award to American Sprinkler as the lowest, responsive, responsible bidder.

This project involves installing a complete, automatic irrigation system at the Van Hoosen Jones Stoney Creek Cemetery, with construction planned for 2025. The new system will replace damaged water lines and eliminate the current 1,000-foot temporary hose, which poses a tripping hazard and obstructs maintenance. This upgrade will save staff time and improve water efficiency through targeted, zoned watering. The ability to operate at night will also minimize disruptions for visitors and ensure compliance with city ordinances.

PROCESS:**Vendor Name and Address:**

American Sprinkler
34567 Glendale
Livonia, MI 48150

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.974000	FA-03H: Van Hoosen / Jones Cemetery Irrigation	\$875,000	\$378,279	\$496,721

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for the installation of an irrigation system at the Van Hoosen Cemetery to American Sprinkler, Livonia, Michigan in the amount of \$343,890.00 with a 10% project contingency in the amount of \$34,389.00 for a total not-to-exceed project amount of \$378,279.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney

☐ Yes

☒ N/A