



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,
Theresa Mungioli and David Walker*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, December 13, 2021

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.

ROLL CALL

Present 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungioli and David Walker

Others Present:

*Bryan K. Barnett, Mayor
Tom Howley, Information Systems Director
Sara Roediger, Planning and Economic Development Director
Allan Schneck, Public Services Director
Leanne Scott, City Clerk
Joe Snyder, Chief Financial Officer
John Staran, City Attorney*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Hetrick, seconded by Walker, that this matter be Approve the Agenda as Presented. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

COUNCIL AND YOUTH COMMITTEE REPORTS

Green Space Advisory Board (GSAB):

Vice President Bowyer stated the GSAB had their second Saturday hike last Saturday at the Harding Green Space. She showed some photos of the hike that included a buck along the path, as well as the pond filled with ducks. She mentioned the next hike will take place January 8, 2022 at 10:00 a.m. at the

Ruby Green Space, and added that this property is roughly 14 acres of Green Space.

RECOGNITIONS

2021-0557 Request to Recognize Coach Tony Patritto and the State Champion Runners-Up Rochester Adams Varsity Football Team

Attachments: [12132021 Agenda Summary.pdf](#)
[Proclamation.pdf](#)
[Resolution \(Draft\).pdf](#)

Mayor Barnett recognized **Coach Tony Patritto and the Rochester Adams Varsity Football Team**. He noted this past year the Rochester Adams Highlanders Varsity Football Team played a perfect season and played exceptionally well in the play-offs. He shared that this team is not only good at winning, but they are good at winning with integrity; and are as strong off the field as they are on the field. He thanked Coach Patritto and his team and presented Coach Patritto and the Rochester Adams High School Varsity Football Team with a Proclamation of Recognition for the title of State Champion Runner-Up.

Coach Patritto stated it is great to be part of an amazing family, his teams' character and selflessness makes him proud to be associated with Rochester Adams and the Community. He thanked the City for the Proclamation of Recognition.

Presented.

Whereas, Rochester Adams High School Varsity Football Team, led by Head Coach Tony Patritto, earned the title of 2021 MHSAA Division 1 State Championship Runners-Up; and

Whereas, the Highlanders trained hard and had a phenomenal season, with a record 13 wins before they faced off against Belleville in the playoff finals at Ford Field; and

Whereas, we are incredibly proud of the way the Adams athletes represented our City with class, dignity and integrity; and

Whereas, we commend Coach Patritto and the Rochester Adams High School Varsity Football Team for all the work they put into the season and the success they achieved; and

Whereas, this season's State Champions consist of the following high school athletes:

Peyton Montour
Christian Schomer
Marco DiCresce
DJ Greer
Will Krol
Max Cibor
Matt Reed
John Rittner

Parker Picot
Charlie Tobiczky
Joey Shallow
Dakota Quinlan
Kori Payalo
Aaliyan Hassan
Broder Kawa
Joshua Vokal
Nick Pattera
Damarcus Rouse
Luke Stockoski
Brady Prieskorn
Griffin Henke
Tanner Buck
Ryan Kevelighan
John Thomas
Jacob Spinks
Tait Picot
Jake Sukkar
Braedy Limke
Thomas Blaine
Colin Timko
Matteo Humbert
Paxton Battershell
Drew Heppner
Brenson Watters
Rico Hart
Rocco Orsini
Kenny Davis
Peter Boyd
Jacob Turner
Nicholas Stokan
Mohammed Murray
Julian Righter
Mohid Imran
Finn Tobiczky
Liam Beattie
Andre Creson
Hassan Murray
Andrew Rolfs
Alex DeGriek
Chris Rivel

Now, Therefore, Be It Resolved, that the Mayor and City Council of the City of Rochester Hills hereby congratulate the Rochester Adams High School Varsity Football Team and wish each athlete all the best in their academic and extracurricular endeavors.

2021-0558

Proclamation in Recognition of Alaina Campbell for her role as President of the Rochester Regional Chamber of Commerce

Attachments: [12132021 Agenda Summary.pdf](#)
[Proclamation.pdf](#)
[Resolution \(Draft\).pdf](#)

Mayor Barnett stated that **Alaina Campbell**, the Director of the Rochester Chamber of Commerce, has been one of the biggest cheerleaders for the Community. He noted that the City values the support from Ms. Campbell and the Rochester Chamber of Commerce and that the Chamber has been blessed to have her as a leader. He congratulated her on the next chapter of her career and presented her with a Proclamation of Recognition.

Ms. Campbell thanked Mayor Barnett and the City for the Proclamation of Recognition and added that it has been an honor and joy working with the City of Rochester Hills.

Mayor Barnett recognized the incoming President of the Rochester Chamber of Commerce, **Maggie Bobitz**.

Presented.

Whereas, the Mayor and the City Council wish to express their sincere appreciation to Alaina Campbell for her dedication to the Rochester Hills community during her tenure as President of the Rochester Regional Chamber of Commerce; and

Whereas, Alaina has a passion for representing small business owners in our area and she worked tirelessly over the years to create business growth and ensure the long-term success of our business community; and

Whereas, from the Sunrise Pinnacle Awards to the Hometown Christmas Parade, and every activity in between, the Chamber hosted countless impeccably-executed events under Alaina's leadership to support and celebrate our community; and

Whereas, Alaina is always engaged, energetic and enthusiastic and has been a tremendous asset to the Chamber and to the City of Rochester Hills; and

Whereas, Alaina will now shift her time and talents to her own small business, Sprout Bake, serving up delicious, wholesome baked goods available at Cookies & Cream in Lake Orion and in more and more retail locations around town.

Now, Therefore, Be It Resolved, that the Mayor and City Council of Rochester Hills hereby recognize and thank Alaina Campbell for her service to the Rochester Hills community as President of the Rochester Regional Chamber of Commerce.

Be It Further Resolved, that on behalf of the entire city staff, we wish Alaina success with Sprout Bake and in all her future endeavors.

PUBLIC HEARINGS

2021-0477 FY 2021 4th Quarter Budget Amendments

Attachments: [12132021 Agenda Summary.pdf](#)
[4th Qtr BA Overview.pdf](#)
[4th Qtr BA Details.pdf](#)
[4th Qtr BA Adjustments.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, explained that the public hearing is for the 4th Quarter Budget Amendments and noted the following financial highlights for FY 2021:

- Total Revenues are proposed to increase by \$5,800,000
- Total Expenditures are proposed to decrease by \$3,300,00
 - * \$5,000,000 reduction in Operating Expenditures
 - * \$2,000,000 reduction in Capital Expenditures
 - * \$3,700,000 increase in transfer-out expenditures
- \$9,100,000 positive impact to Fund Balances City-wide; of this amount, \$3,800,000 is anticipated to be carried over to FY 2022 for projects not completed.

He mentioned that \$39,300,000 was undertaken in Capital Projects this year, with \$24,400,000 from Fund Balance. He noted that the \$14.8 million difference represents the City's structural surplus for the year.

He explained that approximately 31 percent (\$12.3 million) of the City's Capital Outlay was in water and sewer projects as the City continues to update the aging water and sewer system that was installed approximately 50 years ago. Some of those projects included water main replacements for Gross Pine and Tienken Manor.

He broke down the remaining Capital Outlay for FY 2021, as follows:

- Facilities projects (\$11.7 million) included the Dairy Barn roof and truss replacement that was completed this year; work at Innovation Hills, Auburn Road Corridor Plaza, as well as the Museum Equipment Barn.
- Major Roads (\$6.5 million) included major roadway work along Hamlin Road, Adams to Crooks Road, Butler, and the Avon/Dequindre/23 Mile Road work.
- Local Streets (\$5.1 million).
- Fleet (\$2.3 million) purchased 19 vehicles and six pieces of equipment.
- Fire Capital (\$990,000) purchased two ambulances, four administrative vehicles, turnout gear and thermal imaging cameras.

Mr. Snyder summed it up by announcing that approximately \$26 million of the City's Capital Outlay was in projects delivered by the Department of Public Services in 2021. He noted that \$39.3 million is a record for Capital Outlay in a single year, and stressed that these projects were done with no debt being issued.

Over the past six years, \$160 million of Capital has been reinvested into the Community.

In 2022, \$38 million worth of Capital Projects are currently budgeted. The Administration is anticipating another big year for infrastructure reinvestment and quality of life improvements.

He noted the following regarding the City's individual funds:

- General Fund - Revenues are anticipated to be up by \$1.9 million. Corresponding expenditures are expected to balance out at also \$1.9 million higher. There is a decrease in operating expenditures of \$995,000, and an increase of \$2.9 million in transfers out contributed to the Capital Improvement Fund. No change in Fund Balance is anticipated. General Fund is kept at 80 percent of general operating expenses. Any overage is transferred to the Capital Improvement Fund.*
- Capital Improvement Fund - Revenues are anticipated to be \$2.9 million higher due to the transfer-in from the General Fund. Expenditures are anticipated to be \$315,000 lower as less funding is needed for Capital Projects. Fund Balance for the Capital Improvement Fund is anticipated to be \$3.2 million higher, increasing the overall Capital Improvement Fund Fund Balance by \$3.2 million; for a total in the Fund Balance of \$16.8 million at year's end.*
- Major Road Fund - Revenues are anticipated to be \$168,000 higher; Expenditures are anticipated to be \$1.3 million lower, and the Major Road Fund Balance is anticipated to be \$1.5 million higher. \$857,000 is anticipated to be carried over to FY 2022. He pointed out that only \$2.9 million was needed from Fund Balance to accomplish \$6.5 million worth of projects.*
- Local Street Fund - Revenues are anticipated to be \$28,000 higher; Expenditures are anticipated to be \$453,000 lower. The Fund Balance is anticipated to be \$482,000 higher. \$5.1 million in local street repairs with only \$1.6 million from Fund Balance.*
- Fire Department - Revenues are anticipated to be \$54,000 lower; Expenditures are anticipated to be \$54,000 lower, consisting of a decrease of \$763,000 in operating expenditures and an increase of \$709,000 in transfers-out to the Fire Capital Fund.*
- Special Police - Revenues are anticipated to be \$89,000 lower; Expenditures are anticipated to be \$792,000 lower; with \$702,000 anticipated to the Fund Balance.*

Mr. Snyder listed the projects to be carried over to 2022 by fund and noted that they would be included in the 1st Quarter Budget Amendment in February 2022.

He thanked City Council for their support and stated financially, 2021 has been one of the best years for the City of Rochester Hills.

President Deel Opened the Public Hearing at 7:29 p.m. Seeing no further discussion, President Deel Closed the Public Hearing at 7:30 p.m.

Council Discussion:

Ms. Mungoli thanked Mr. Snyder for the presentation and questioned how the City prioritizes which Capital Improvement Projects get started and which Capital Improvement Projects have to wait for additional funding because of the City's Fund Balance Process that requires 20 percent to be transferred from each fund into the Capital Improvement Fund. She also inquired if one department has extra money in their department fund and it gets transferred to the Capital Improvement Fund, could those dollars fund a different department's project.

Mr. Snyder responded that the Capital Improvement Plan incorporates all the Departments and their plans for improvements. He added every project on the Plan is ranked and the higher ranking projects receive higher priority and ultimately get funding priority as well. He agreed that the Capital Improvement Fund is funded by each department and used on projects throughout the City, regardless of how much each department contributed to the Fund.

Mr. Hetrick pointed out that 'structural surplus' was mentioned a number of times in Mr. Snyder's presentation and added that this proves that the City is providing great results financially. He stated that these great results make it easy to support Mr. Snyder and his team.

President Deel concurred that Mr. Snyder and his team are doing a great job. He added the City has met and exceeded the expectations and services delivered as a result of the fantastic team at the City of Rochester Hills.

A motion was made by Hetrick, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Munglioli and Walker

Enactment No: RES0317-2021

Whereas, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

Whereas, the Public Hearing for the proposed FY 2021 4th Quarter Budget Amendments was noticed on November 23, 2021; and

Whereas, the proposed FY 2021 4th Quarter Budget Amendments were available for public viewing beginning on December 3, 2021; and

Whereas, at its December 13, 2021 meeting City Council held a Public Hearing on the proposed FY 2021 4th Quarter Budget Amendments.

Now, Therefore, Be It Resolved that the Rochester Hills City Council hereby adopts the following FY 2021 fund totals as amended:

2021-0478 Rochester Avon Recreation Authority (RARA) BY 2021 4th Quarter Amendment

Attachments: [12132021 Agenda Summary.pdf](#)
[4th Qtr BA Overview.pdf](#)
[4th QA BA Details.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, and **Dave Word**, Rochester Avon Recreation Authority (RARA) Interim Executive Recreation Director, presented RARA's 2021 4th Quarter Budget Amendments.

Mr. Snyder stated that RARA's budget amendments propose a increase in total revenues of \$37,000 and an increase in total expenditures of \$15,000; resulting in a net revenue increase of \$22,580. The net impact to RARA's Fund Balance for FY 2021 is \$28,000; this marks the fourth year in a row that RARA has been able to transfer funds into their Fund Balance account. He noted that RARA came into 2021 with \$539,000 in Fund Balance.

Mr. Snyder explained that in 2021, COVID had still put a strain on RARA's operations until mid-June of this year when certain indoor/outdoor restrictions were lifted. He added RARA has continued to survive the past two years, despite the challenges of COVID. He acknowledged RARA's team for coming up with creative ways to continue their programming over the past few years.

President Deel Opened the Public Hearing at 7:38 p.m.

Seeing No Public Comment, President Deel Closed the Public Hearing at 7:39 p.m.

Council Discussion:

Ms. Mungioli thanked Mr. Snyder and Mr. Word for their hard work on the RARA budget. She added that the RARA staff has gone above and beyond to keep the Community engaged in programs.

President Deel shared that he has served on the RARA Board and that he cannot imagine how the COVID pandemic challenges have impacted RARA. He added as a parent he understands how important RARA is to keep kids active and emphasized that RARA did an exceptional job creating safe programs to keep the Community engaged especially over the last few years.

A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0318-2021

Whereas, the Public Hearing for the proposed RARA FY 2021 4th Quarter Budget Amendments was noticed on November 23, 2021; and

Whereas, the proposed RARA FY 2021 4th Quarter Budget Amendments were available for public viewing beginning on December 3, 2021; and

Whereas, at its December 13, 2021 meeting City Council held a Public Hearing on the proposed RARA FY 2021 4th Quarter Budget Amendments.

Now, Therefore, Be It Resolved, that the Rochester Hills City Council hereby adopts the RARA FY 2021 fund total as amended in the amount of \$1,902,720.

PLANNING AND ECONOMIC DEVELOPMENT

2021-0385 Request for Conditional Use Approval to allow a restaurant with a drive-thru, as a part of a two-story mixed use building consisting of first floor commercial/retail space and office space on the second floor, for Rochester Avon Partners LLC, located at 945 and 975 S. Rochester Road, northeast corner of Rochester Rd. and Avon Rd., zoned B-2 General Business District and B-5 Automotive Service Business District with an FB-3 Flexible Business Overlay, Doriad Markus, Rochester Avon Partners LLC, Applicant

Attachments: [12132021 Agenda Summary.pdf](#)
[PC Minutes 092121.pdf](#)
[Staff Report 091621.pdf](#)
[Site Plan 081221.pdf](#)
[PEA Response Letter 072321.pdf](#)
[Rowe Response letter 071921.pdf](#)
[TIS.pdf](#)
[EIS.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Sara Roediger, Planning and Economic Development Director, explained that she is excited to share that a new two-story mixed-use development is being proposed at the northeast corner of Rochester Road and Avon Road. She added that this property currently has a dated gas station and an office building, both are proposed to be removed. She shared that the first tenant of the new development is Starbucks and noted that the Planning Commission recommended approval at its September meeting. She stated that all drive-thru's in the City require Council's approval of a Conditional Use.

President Deel questioned if the Starbucks at this location is moving from a current location in the City to the new location or is this an additional Starbucks retailer.

Ms. Roediger responded that this Starbucks is an additional location in the City.

Vice President Bowyer stated the building is going to be beautiful and will have enough wrap around the building for the drive-thru. She mentioned it will be nice to remove the gas station and existing building, while still having access to the existing bank.

Ms. Mungoli mentioned that intersection can be challenging for traffic trying to get in and out of lanes, and that she was happy to see the one-way in and one-way out for this property. She questioned if any other developments are proposed to be added to this corner. She inquired whether neighboring property owners have been notified about this development, other than the signage on Rochester Road.

Ms. Roediger responded the owner of this property has expressed interest in acquiring the neighboring property with potential plans to develop apartments; however, that would require rezoning and submittals of discretionary reviews that have not been submitted at this time. She added, therefore, currently this building is the only proposed development. She pointed out that this plan

proposes two driveways as opposed to the five driveways that currently exist at this intersection, and this should improve the inefficiency at this intersection. She responded that notifications were sent to property owners within 300 feet of this property and a sign was posted on the site.

Mr. Walker questioned if Starbucks is the only business that would have the drive-thru on this site.

Ms. Roediger confirmed that the Starbucks is the only business that would have a drive-thru.

President Deel mentioned that this proposed development is a major upgrade to this area and thanked Ms. Roediger and the Applicant for bringing this development to Council.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungoli and Walker

Enactment No: RES0319-2021

Resolved, that the Rochester Hills City Council hereby approves the Conditional Use to allow a restaurant with a drive-thru, as a part of a two-story mixed use building consisting of first floor commercial/retail space and office space on the second floor, for Rochester Avon Partners LLC, located at 945 and 975 S. Rochester Road, northeast corner of Rochester Rd. and Avon Rd., with the following findings.

Findings

- A. The use will promote the intent and purpose of the Zoning Ordinance.
- B. The site has been designed and is proposed to be operated, maintained, and managed so as to be compatible, harmonious, and appropriate in appearance with the existing and planned character of the general vicinity, adjacent uses of land, and the capacity of public services and facilities affected by the use.
- C. The proposal will have a positive impact on the community by adding trees and offering employment opportunities.
- D. The proposed development is served adequately by essential public facilities and services, such as highways, streets, police and fire protection, water and sewer, drainage ways, and refuse disposal.
- E. The proposed development will not be detrimental, hazardous, or disturbing to existing or future neighboring land uses, persons, property, or the public welfare.
- F. The proposal will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

PUBLIC COMMENT for Items not on the Agenda

Lee Zendel, 1575 Dutton Road, spoke about Council's compensation and how

much they should be paid. He stated that the answer he gets from Council is always the same, that they are not on Council for the money. He added that he believes that Council compensation has not been increased in twenty years.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

- 2021-0531** Request for Purchase Authorization - MIS: Project Budget for purchase of equipment, supplies and software in the amount not-to-exceed \$82,900.00 through December 31, 2022; State Contracts, National Cooperative Contracts and Other Supply Sources

Attachments: [12132021 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0320-2021

Resolved, that the Rochester Hills City Council hereby authorizes a Project Budget for the purchase of equipment, supplies and software utilizing State Contracts, National Cooperative Contracts and Other Supply Sources in the amount not-to-exceed \$82,900.00 through December 31, 2022.

- 2020-0451** Request for Purchase Authorization - CITYWIDE: Increase to Blanket Purchase Order for the purchase of various maintenance, hardware, and building supplies in the amount of \$15,000.00 for a new not-to-exceed amount of \$95,000.00 through December 31, 2021; The Home Depot, Atlanta, GA

Attachments: [12132021 Agenda Summary.pdf](#)
[12142020 Agenda Summary.pdf](#)
[12142020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0321-2021

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for the purchase of various maintenance, hardware, and building supplies to The Home Depot, Atlanta, Georgia in the amount of \$15,000.00 for a new not-to-exceed amount of \$95,000.00 through December 31, 2021.

- 2021-0533** Request for Purchase Authorization - CITYWIDE: Blanket Purchase Order for office supplies and equipment in the amount not-to-exceed \$55,000.00 through December 31, 2022; Office Depot, Inc., Boca Raton, FL and other office supply vendors as appropriate

Attachments: [12132021 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0322-2021

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the purchase of office supplies and equipment to Office Depot, Inc., Boca Raton, Florida and other office supply vendors as appropriate in the not-to-exceed amount of \$55,000.00 through December 31, 2022.

- 2021-0535** Request for Purchase Authorization - CITYWIDE: Blanket Purchase Order for the purchase of various products through an online marketplace in the amount not-to-exceed \$75,000.00 through December 31, 2022; Amazon.com Services LLC., Seattle, WA

Attachments: [12132021 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0323-2021

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the purchase of various products through an online marketplace to Amazon.com Services LLC., Seattle, Washington, in the amount not-to-exceed \$75,000.00 through December 31, 2022.

- 2021-0540** Designation of City Depositories for Fiscal Year 2022

Attachments: [12132021 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0324-2021

Whereas, under the laws of Michigan and the City's Investment Policy, the Rochester Hills City Council is required to provide by resolution for the deposit of all public monies coming into the hands of the Treasurer of the City of Rochester Hills, in one or more bank(s).

Now, Therefore, Be It Resolved, that the following financial institution(s) be added as depository institutions for City funds and other public monies coming into the hands of said Treasurer during the Fiscal Year beginning January 1, 2022 and ending December 31, 2022.

Broker/Dealers/Safekeeping:

Bank of America Merrill Lynch
Comerica Securities
Fifth Third Bank
Huntington Bank
J.P. Morgan Securities LLC/J.P. Morgan Clearing Corp.
Morgan Stanley
Multi-Bank Securities Inc.
PNC Financial Services Group
Raymond James & Associates, Inc.
Robert W. Baird & Co.
Robinson Capital
Truist Securities, Inc.
UBS Financial Services, Inc.

Pooled Accounts:

Michigan CLASS / Public Trust Advisors, LLC
Oakland County / Local Governmental Investment Pool (LGIP)

Banks:

Bank of America
Chief Financial Credit Union
CIBC Bank
Citizens Bank
Comerica Bank
Fifth Third Bank
First State Bank
Flagstar Bank
Genisys Credit Union
Huntington Bank
In Touch Credit Union
JP Morgan Chase Bank
Lake Michigan Credit Union
Level One Bank
Michigan State University Federal Credit Union
Northstar Bank
Oxford Bank
PNC Bank, N.A.
The State Bank
Waterford Bank N.A.

Be It Further Resolved, that each of the above depositories designated are hereby requested, directed, and authorized to honor all checks for payment of monies drawn on the various accounts when bearing the actual or facsimile signature of persons authorized by the City of Rochester Hills to sign said checks and orders.

- 2021-0556** Request for Purchase Authorization - DPS/ENG: Approval Standard Agreement for Municipal Street Lighting between the City of Rochester Hills and The Detroit Edison Company for the installation of street lighting on both sides of East Tienken Road at the crosswalk located east of Clear Creek Drive in the amount of \$7,012.04; The Detroit Edison Company, Belleville, MI

Attachments: [12132021 Agenda Summary.pdf](#)
[Estimate.pdf](#)
[Purchase Agreement.pdf](#)
[GIS Map.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0325-2021

Resolved, that the Rochester Hills City Council hereby approves the Standard Agreement for Municipal Street Lighting between the City of Rochester Hills and The Detroit Edison Company for the installation of street lighting on both sides of East Tienken Road at the crosswalk located east of Clear Creek Drive to The Detroit Edison Company, Belleville, Michigan in the amount of \$7,012.04 and further authorizes the Mayor to execute the agreement on behalf of the City.

Passed the Consent Agenda

A motion was made by Mungioli, seconded by Morlan, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Mr. Walker wished everyone a Happy Holiday, Merry Christmas and a Happy New Year.

Mr. Hetrick wished everyone a Merry Christmas and Happy New Year.

Vice President Bowyer reminded residents about the following activities:

- Old-Fashioned Christmas at the Rochester Hills Museum at Van Hoosen Farm on December 18, 2021
- Snowfort and Campfire at Bloomer Park on January 17, 2022
- Green Space Hikes on the second Saturday every month
- Making Maple Syrup at Bloomer Park on February 19, 2022
- Sap-To-Syrup Pancake Breakfast at the Rochester Hills Museum at Van Hoosen Farm on March 19, 2022

She wished everyone a Merry Christmas and Happy New Year and stated hopefully 2022 will be a much better year.

Ms. Mungioli wished everyone a Merry Christmas and Happy New Year and reminded everyone to visit rochesterhills.plowtracker.com to get current information on snow plow trucks throughout the City.

Mr. Blair wished everyone a Happy Holiday and Happy New Year and also commented on how blessed he is to sit on Council with the some of the most generous people that he has ever met. He encouraged everyone that is able to give to charity to do so, as it is important to give back whenever we can.

Mayor Barnett wished everyone a Merry Christmas and Happy Holiday. He stated that winter is coming and that the City has a plow tracker (<http://rochesterhills.plowtracker.com/>) available for residents to see what is happening with the plow trucks during the winter. He announced that the City also has a new integrated weather system called Frost Technology; this system consists of four remote weather information systems located throughout the City.

He stated that the City will be having their annual Employee Christmas Luncheon and each department has decorated their area based on the theme "Christmas Through The Decades". He showed a photo of the Clerk's Department that was assigned the decade 2000-2010 and decorated their offices as Hallmark Christmas. He encouraged everyone to walk around City Hall and look at all the department decorations.

He spoke about some successes from 2021 that included:

- Auburn Road Corridor that has opened tremendous opportunities for business owners.
- Innovation Hills has impacted the Community in a positive way and has been a huge success thanks to Council's support.
- Partnering with RedZone to gain intel on the City's sewer and underground systems.
- The Museum had a great year that included installation of a new roof and opening buildings to the public.
- Rochester Hills was named the safest City in Michigan for the fifth year in a row.

He summarized stating that 2021 was a great year and 2022 will present more opportunities for great things to happen in Rochester Hills.

ATTORNEY'S REPORT

City Attorney **John Staran** had nothing to report. He wished everyone a Happy and Safe Holiday.

NOMINATIONS/APPOINTMENTS

2021-0501 Appointment of one (1) City Council Member to the Mayor's Diversity and Inclusion Committee for a one-year term to expire on December 5, 2022

Attachments: [Nomination Form - Mayors Diversity and Inclusion Committee.pdf](#)
[Resolution \(Draft\).pdf](#)
[12132021 Agenda Summary.pdf](#)

President Deel explained this item is a correction of the appointment made at last week's meeting. The request is to remove Vice President Bowyer from the Mayor's Diversity and Inclusion Committee and appoint Theresa Mungioli to this Committee for a one-year term expiring on December 5, 2022.

A motion was made by Hetrick, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

NEW BUSINESS

2021-0563 Request for Adoption of Resolution Dissolving the Citizen Appointment Process Technical Review Committee

Attachments: [Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Vice President Bowyer stated the committees are reviewed each year to make sure there is still a need for each committee. She added that this committee has done everything it can do at this point and that she is in favor of dissolving this committee at this time.

Ms. Mungioli thanked President Deel for allowing Council to create this

committee based on the need to streamline the citizen appointment process. She encouraged any resident interested in joining a board, commission or committee to apply.

A motion was made by Bowyer, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0327-2021

Whereas, the Citizen Appointment Process Technical Review Committee completed the responsibilities it was charged with.

Therefore, Be It Resolved, that the Rochester Hills City Council hereby dissolves the Citizen Appointment Process Technical Review Committee.

2021-0541 Request for Adoption of the updated Investment Policy for the City of Rochester Hills

Attachments: [12132021 Agenda Summary.pdf](#)
[Policy \(redlined\).pdf](#)
[Updated Policy.pdf](#)
[Resolution \(Draft\).pdf](#)

***Joe Snyder**, Chief Financial Officer, explained that the City's Investment Policy was last updated in 2017. He added the updates can be viewed in the redlined version and that there is one significant change to the updated policy and that is to increase the maximum maturity length for U.S. Treasury and Agency from a maximum of two years to five years. He explained the intent of this change is to allow for a greater rate of return on the City's fund balances. He added that with a longer term U.S. Treasury or Agency investment there are interest rate risks. He explained that this risk happens when rates go up and a lower yielding investment may need to be sold prior to its maturity date, causing it to be sold as a loss. He added to eliminate the risk of selling an investment prior to maturity, the City has created a Fund Balance Policy that defines the dollar amount each fund must maintain and ensures that the City can maintain the balances and will not have to sell an investment before maturity.*

He stated that with the current low interest rate environment and the potential that the rates may increase in 2022, he would like the City to be in a position to invest in high yield long-term treasuries when rates increase in the future. He noted that he has consulted input from the Deputy Treasurer, Linda Osiecki, the City's former Finance Director, Keith Sawdon and longtime resident, Mr. Lee Zendel and everyone is in agreement to the updates to the City's Investment Policy.

***President Deel** thanked Mr. Snyder and stated that these investment plans are governed under Public Act 20; therefore, there are certain regulations that have to be followed according to Public Act 20.*

A motion was made by Walker, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0328-2021

Whereas, adhering to Act No. 20 of the Public Acts of Michigan of 1943 as amended; and

Whereas, Section 5 of P.A. 20, as amended, requires that the City of Rochester Hills City Council, in conjunction with the Investment Officer, adopt an Investment Policy; and

Whereas, the Investment Officer has submitted a revised proposed Investment Policy which complies with the provisions of P.A. 20 as amended; and

Whereas, the City of Rochester Hills City Council wishes to authorize the Investment Officer to invest public funds according to the Investment Policy.

Now, Therefore, Be It Resolved, that the City of Rochester Hills City Council hereby authorizes that:

1. The Investment Policy hereto is approved and shall take effect January 1, 2022.
2. The Investment Officer is authorized to invest funds of the City of Rochester Hills pursuant to the Investment Policy.
3. Before executing an order to purchase or trade the funds of the City of Rochester Hills, the financial intermediary, broker, or dealer shall be provided with a copy of the Investment Policy and shall acknowledge receipt of the Policy and agree to comply with the terms of the Policy regarding buying or selling of securities by signing the attached form.
4. The Investment Officer shall provide quarterly a written report to the City of Rochester Hills City Council concerning the investments of the funds.
5. The Investment Officer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the City of Rochester Hills City Council.
6. This resolution supersedes all previous resolutions, parts of resolutions, and City of Rochester Hills City Council policies inconsistent with this resolution or with State law.

2021-0532 Request for Purchase Authorization - MIS: Blanket Purchase Order for 2022-2024 GIS Software maintenance fees in the amount not-to-exceed \$195,000.00; Environmental Systems Research Institute, Redlands, CA

Attachments: [12132021 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Tom Howley, Information Systems Director, explained that the request is for a three-year renewal of the City's Geographic Information Systems (GIS) software maintenance plan.

President Deel questioned whether this item was budgeted for.

Mr. Howley confirmed that this item was previously budgeted.

Vice President Bowyer questioned why it takes the GIS maps so long to load from the website.

Mr. Howley responded that it can depend on the amount of data elements that

are used to render the map and that it is a function of the underlying database.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiolli and Walker

Enactment No: RES0329-2021

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for 2022-2024 GIS software maintenance fees to Environmental Systems Research Institute, Redlands, California, in the amount not-to-exceed \$195,000.00.

- 2021-0534** Request for Purchase Authorization - CITYWIDE: Blanket Purchase Order for purchase of various maintenance, hardware, and building supplies in the amount not-to-exceed \$100,000.00 through December 31, 2022; The Home Depot, Atlanta, GA

Attachments: [12132021 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, explained that this request is for authorization of a blanket purchase order for maintenance, hardware and building supplies through Home Depot.

A motion was made by Blair, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiolli and Walker

Enactment No: RES0330-2021

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for purchase of various maintenance, hardware, and building supplies to The Home Depot, Atlanta, Georgia, in the amount not-to-exceed \$100,000.00 through December 31, 2022.

- 2021-0537** Request for Purchase Authorization - CITYWIDE: Blanket Purchase Order for City Attorney Services in the amount not-to-exceed \$250,000.00 through December 31, 2022; Hafeli, Staran, & Christ, P.C., Sylvan Lake, MI

Attachments: [12132021 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, stated that this request is for the 2022 City Attorney contract with Hafeli, Staran, & Christ, P.C. He added that Mr. Staran has served as the City Attorney for several years and that he has confirmed that there are no changes to the hourly rates charged.

Mayor Barnett mentioned that Mr. Staran and his team has done an incredible job and that it has been several years since his rates with the City have increased.

A motion was made by Hetrick, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiolli and Walker

Enactment No: RES0331-2021

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for City Attorney services to Hafeli, Staran, & Christ, P.C., Sylvan Lake, Michigan in the amount not-to-exceed \$250,000.00 through December 31, 2022.

- 2021-0536** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order for underground utility repairs and related services in the amount not-to-exceed \$950,000.00 through December 31, 2023; Superior Excavating, Auburn Hills, MI; Aielli Construction Company, Inc., Shelby Township, MI

Attachments: [12132021 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, explained that he is requesting Council's approval to enter into contractual agreements with Superior Excavating and Aielli Construction Company to assist the City with as-needed utility repairs throughout the City.

A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0332-2021

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract for underground utility repairs and related services to Superior Excavating, Auburn Hills, Michigan as the primary vendor and Aielli Construction Company, Inc., Shelby Township, Michigan as the secondary vendor in the amount not-to-exceed \$950,000.00 through December 31, 2023 and further authorizes the Mayor to execute the Contract Addendum on behalf of the City.

- 2021-0546** Request for Acceptance of Agreement - DPS/ENG: Acceptance of Agreement from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the Drinking Water Asset Management Grant in the amount of \$707,180.00; Michigan Department of Environment, Great Lakes, and Energy, Lansing, MI

Attachments: [12132021 Agenda Summary.pdf](#)
[Grant Application.pdf](#)
[Water Service Line Detail.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, explained that a number of years ago, there was legislation passed regarding lead and copper and the Michigan Department of Environment, Great Lakes, and Energy (EGLE) that requires all water utilities to verify the surface line material. He stated in January 2020, the City had to submit a report to EGLE regarding the City's initial findings and in January 2025, the City has to send another report verifying the surface material. He added that Ms. Tracy Balint, Public Utilities Engineering Manager, has made an application to EGLE to assist with that effort and noted that her efforts have yielded the City \$707,180 to help offset the mandated expense.

President Deel stated that this is a request for Council to accept the grant that has been awarded to the City.

Mr. Hetrick commented that this is an outstanding program and that it puts the

City and the residents in a position that allows the City to verify the drinking water is safe.

Ms. Mungioli questioned how long the grant will last adding that the funds have to be used by January 2025. She further questioned whether the grant is anticipated to be spent over the next few years or if the grant was going to be spent in a particular year. She concurred with Mr. Hetrick that having safe drinking water in the City is important.

Mr. Schneck responded that he is anticipating this grant will be utilized over the next two years, stating that his team does not like to wait until the last minute to complete projects.

Mr. Blair stated that this is a tremendous achievement for the City and questioned whether the 379 homes selected for inspection are chosen at random. He also inquired about the testing that is being done in residential neighborhoods and how invasive the testing will be to the homeowner's property. He pointed out that he is confident that any area affected by testing will go back to its original state when testing is complete.

Mr. Schneck responded the 379 homes are selected at random because EGLE requires a representative sample of the Community; therefore, samples will be taken from different neighborhoods. He explained that the testing involves running hydro-excavation through a vector truck that creates a foot to a foot-and-a-half in diameter pothole to be able to verify the surface lead material.

Vice President Bowyer thanked Ms. Balint for her hard work acquiring this grant to assist with the cost of testing. She inquired if replacements would need to be made based on the testing and inventory. She also questioned whether or not Rochester Hills currently has any lead based materials in City-owned pipes.

Mr. Schneck stated legislation requires that if a City comes across service leads that have lead, it is the utilities' responsibility to replace not only the service leads in the right-of-way, but replace the entire service lead all the way into the house to the first valve or 18 inches, whichever is shorter. He explained that EGLE is looking for utilities across the State to get better insight into what each cities' service lead material is made of and upon those findings systematically removing lead from a utility.

He responded that he is confident the City does not have any lead based materials in its pipes; however, this study will verify whether the City has lead based materials or not.

A motion was made by Hetrick, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0333-2021

Resolved, that the Rochester Hills City Council hereby accepts the attached agreement from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the Drinking Water Asset Management Grant in the amount of \$707,180.00 and further

authorizes the Mayor to sign the agreement on behalf of the City.

- 2021-0547** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for consulting services to assist the City in completing the tasks related to the Drinking Water Asset Management Grant in the amount not-to-exceed \$172,180.00; Hubbell, Roth & Clark, Inc., Bloomfield Hills, MI

Attachments: [12132021 Agenda Summary.pdf](#)
[Proposal for Services.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, stated Hubbell, Roth & Clark, Inc. (HRC) was the consultant that partnered with the City on applying for the Drinking Water Asset Management Grant and added that now that the Grant is awarded, the City would like to partner with HRC again to assist with facilitating the conditions of the Grant. He explained that HRC would assist in verifying the 379 homes, as well as inspecting the City's water valves and main water distribution system in the City.

A motion was made by Bowyer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0334-2021

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for consulting services to assist the City in completing the tasks related to the Drinking Water Asset Management Grant to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$172,180.00 and further authorizes the Mayor to execute the agreement on behalf of the City.

ANY OTHER BUSINESS

NEXT MEETING DATE - Monday, January 10, 2022 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 8:37 p.m.

*RYAN DEEL, President
Rochester Hills City Council*

*LEANNE SCOTT, MMC, Clerk
City of Rochester Hills*

*AMBER BEAUCHAMP
Administrative Coordinator
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.