



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2023-0416

**TO:** Mayor and City Council Members

**FROM:** Joe Snyder, Chief Financial Officer, Ext. 2534  
Captain Russell Yeiser, Captain OCSO – Rochester Hills Contingent

**DATE:** September 11, 2023

**SUBJECT:** Rochester Community Schools / Police-School Liaison Program Contract for the 2023-2024 School-Year

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**REQUEST:**

City Council is requested to approve and authorize the Mayor to sign the Police School Liaison Program contract for the 2023-2024 school year between the Rochester Community School District, the City of Rochester, Oakland Township, and the City of Rochester Hills; and to authorize the pay for the Police School Liaison Program and collect from the three (3) other entities.

**REASON FOR PURCHASE:**

For many years, the Rochester Community School District (RCS), the City of Rochester, Oakland Township, and the City of Rochester Hills have joined together to provide for a Police School Liaison Program by continuing an inter-governmental agreement pursuant to and under the authority of Public Act 35 of 1951 of the State of Michigan, as amended (MCL 124.1 et seq). The program is considered a great benefit for each entity by building respect for law enforcement and preventing present and future crime.

The attached 2023-2024 School Year Police Liaison Program budget reflects the agreed upon percentage for the Rochester Community School District's (RCS) contribution and also reflects any shift in student population for the remaining communities.

The total cost of the 2023-2024 Police School Liaison Program will be \$868,424, which includes \$40,000 for projected overtime and \$12,400 for officer cell phones paid for directly by RCS. By agreement RCS will contribute 25% of the total cost of five (5) officers and 100% of the total cost of one (1) Detective Sergeant officers in overtime and cell phone costs for a total cost of \$385,104. The remaining program costs are split according to student population counts by community; Oakland Township (9.7%), the City of Rochester (23.6%), and the City of Rochester Hills (66.7%). The deputy and/or officer costs for this program are determined according to the contractual rates between the City of Rochester Hills and the Oakland County Sheriff's Department and the City of Rochester Police Department.

**BUDGET:**

Funding is included in the FY 2023 Adopted Budget and the FY 2024 Proposed Budget.

| <b>Fund Name</b> | <b>Department Account No</b> | <b>Account No. Description</b> | <b>Budget Amount</b> | <b>Cost</b> | <b>Remaining Budget</b> |
|------------------|------------------------------|--------------------------------|----------------------|-------------|-------------------------|
| Special Police   | 207.807001                   | Contractual Police Services    | \$870,000            | \$868,424   | \$1,576                 |

Upon execution of the 2023-2024 School Year Police Liaison Program contract, the City of Rochester Hills will invoice the respective entities for their contractual share of the program.

**RECOMMENDATION:**

City Council is recommended to approve and authorize the Mayor to sign the Police School Liaison Program contract for the 2023-2024 school year between the Rochester Community School District, the City of Rochester, Oakland Township, and the City of Rochester Hills; and to authorize the pay for the Police School Liaison Program and collect from the three (3) other entities.

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| <b>APPROVALS:</b>                                | <b>SIGNATURE</b> | <b>DATE</b> |
|--|------------------|-------------|
| Department Review                                |                  |             |
| Department Director                              |                  |             |
| Budget Content:<br>Chief Financial Officer       |                  |             |
| Purchasing Process:<br>Supervisor of Procurement |                  |             |
| Mayor  |                  |             |
| Deputy Clerk                                     |                  |             |

Contract Reviewed by City Attorney       Yes       N/A