



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2021-0211 Version 2

TO: Mayor and City Council Members
FROM: Chris McLeod, Planning Manager
DATE: September 25, 2023
SUBJECT: Increase to Contract for Avon, Dequindre and 23 Mile Road Roundabouts

REQUEST:

City Council is requested to authorize an increase to the contract/blanket purchase order for the Landscape Design Services for the Avon, Dequindre, and 23 Mile Road Roundabouts to complete Phase II of the project in the amount of \$15,000.00 for a new not-to-exceed contract total of \$87,900.00 and further authorizes the Mayor to execute the contract on behalf of the City.

OHM was originally contracted to develop preliminary landscape plans and construction documents for the greater GLWA roundabout construction at Avon and Dequindre Roads. During the process of the Gateways and Streetscape Master Plan project, the City determined it would be appropriate to amend the already completed construction documents for the roundabout to include a design that was consistent with the gateway signage package being developed for the City as a whole. OHM was tasked with developing multiple concepts for review by the Gateways Steering Committee consisting of members of City Council, Planning Commission, Mayor's Office and City Staff. Once a final design was chosen, OHM was further tasked with finalizing revised construction documents within a very short timeline and coordinating implementation with the GLWA construction team, to avoid delays in construction and completion of the overall project which would have resulted in a potential delay in the opening of the Avon and Dequindre Road roundabout. While these items were all outside of the original scope of services, based on their longstanding relationship with the City, OHM completed all tasks in good faith and in an expeditious and professional manner.

REASON FOR PURCHASE:

OHM is one of the City's selected on-call professional architectural design firms that provides landscape design services. Last year, the city entered into an agreement with OHM to perform design services and create construction drawings for the western roundabout at Avon and Dequindre as part of the upcoming Road Commission for Oakland County (RCOC) project. The original agreement included completing conceptual plans for the eastern roundabout and landscape plans for the RCOC and GLWA project.

PROCESS:

Vendor Name and Address:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

Reason for Selection:
Quality Based Selection

Method of Purchase:
Blanket Purchase Order/Contract

BUDGET:
Funding is remaining from the construction phase which was included in the 2023 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road Fund	452.970000	Construction	\$300,420	\$15,000	\$285,420

RECOMMENDATION:
It is recommended that City Council authorize an increase to the contract/blanket purchase order for the Landscape Design Services for the Avon, Dequindre, and 23 Mile Road Roundabouts to complete Phase II of the project in the amount of \$15,000.00 for a new not-to-exceed contract total of \$87,900.00 and further authorizes the Mayor to execute the contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A