



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2020-0334

TO: Mayor and City Council Members
FROM: Sean Canto, Fire Chief/Emergency Services Director
DATE: August 24, 2020
SUBJECT: Request for Purchase Authorization Fire Department Uniforms and Accessories

REQUEST:

City Council is requested to authorize a blanket purchase order for Fire Department Uniform and Accessories to Nye Uniform, Troy, Michigan in the amount not-to-exceed \$96,750.00 through August 24, 2023.

REASON FOR PURCHASE:

The City's Purchasing Division issued Request for Proposals for the purchase of Fire Department Uniforms and Accessories utilizing the MITN system. Two (2) proposal responses were received. Proposal responses were evaluated by a committee consisting of staff from the Fire Department. Based on the proposal responses received award is recommended to Nye Uniform as the best value based on their experience and qualifications, location of storefront proximity to City, offering of all items specified, turnaround time for delivery of uniforms, and lowest overall cost proposal.

In 2015, the department standardized all uniform for the Rochester Hills Fire Department. Previous practices allowed for several options of uniforms creating an inconsistency in styles, cost and availability. A uniform is a set of standard clothing worn by members of an organization while participating in organizational activities. The uniform helps the members to feel an Esprit de corps spirit and assists to create a team environment. Clean, crisp uniforms promote a brand, as these uniforms show everyone our department's standards and values.

PROCESS:

Vendor Name and Address:

Nye Uniform
1067 E. Long Lake Road
Troy, MI 48085

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2020 Adopted Budget and 2021-2023 Projected Budgets.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
Fire	206.722000	Clothing - Administration	\$9,000	\$9,000	\$0
Fire	339.722000	Clothing - Fire Suppression	\$72,000	\$72,000	\$0
Fire	341.722000	Clothing - Fire Prevention	\$13,500	\$13,500	\$0
Fire	342.722000	Clothing - Training	\$2,250	\$2,250	\$0
		GRAND TOTAL	\$96,750	\$96,750	\$0

RECOMMENDATION:

It is recommended that City Council authorize issuance of a blanket purchase order for Fire Department Uniforms and Accessories to Nye Uniform, Troy, Michigan in the amount not-to-exceed \$96,750.00 through August 31, 2023.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A