

June 29, 2023

Mr. Chris McLeod  
Planning Manager  
City of Rochester Hills  
1000 Rochester Hills Drive  
Rochester Hills, MI 48309

RE: Contract Amendment  
Avon, Dequindre, & 23 Mile Roads Roundabouts

Dear Mr. McLeod:

As mentioned in my email of June 6, 2023, the scope of work requested for the Avon Road, Dequindre Road, and 23 Mile Road roundabout (the “GLWA Roundabout”) has exceeded the scope that was agreed upon in our original contract, dated May 19, 2021. I’ve attached a copy to this amendment proposal for reference.

Our contracted scope of service included only Preliminary Landscape Plans (Task 1) and Construction Documents to be included in the greater GLWA Roundabout package (Task 2). Since completing Task 2, there were City requested, time sensitive scope additions that OHM completed to keep the project moving and avoid GLWA bidding and/or construction delays. These scope additions included:

- ▼ Item 1: City Gateway element within the roundabout.
  - Upon receipt of bid pricing for a proposed sculptural element within the roundabout, The City requested that a Gateway Element be included in the roundabout.
  - This effort was initiated after the initial Construction Documents had been completed and required corresponding revisions to the completed landscape planting plan within the roundabout.
- ▼ Item 2: Submittal reviews and approvals during construction.
- ▼ Item 3: Gateway concept updates and revisions to coincide with the current Gateways & Streetscapes Master Plan project, per feedback received during the April 17, 2023 City Council meeting.

With regard to item 1 above, OHM provided five (5) Gateway concepts for review and comment. This effort was done expeditiously, as the GLWA project was waiting to be released for bidding until this effort was completed. Upon City selection of the desired Gateway element, OHM further developed the Gateway concept, including final details and specifications, and coordinated with the GLWA project team for inclusion in the overall roundabout construction and bid documents.

As a part of the construction process, and to aid the GLWA construction team to provide the City of Rochester Hills the expected end product, OHM was asked to review all construction related submittals noted and/or specified under the OHM construction documents (item 2 above). Understanding the shortened construction schedule and the intent to have the roundabout open to traffic in time for the 2023 cider season, OHM took on this added task to prevent construction delays and keep the project moving forward.

The Gateways concepts noted in the first item above were requested and completed prior to the initiation of the



current Gateways and Streetscapes Master Plan project. While the proposed gateway was similar to those developed for the Gateways and Streetscapes Master Plan project, there was discussion and feedback provided at the April 17, 2023 City Council meeting prompting updates to the GLWA roundabout Gateway element (item 3 above). With construction already underway for the GLWA project and the open-to-traffic date quickly approaching, OHM proposed three (3) updated Gateway concepts for City review and approval and made the necessary updates to the GLWA construction documents, again to prevent construction delays.

Considering our successful and ongoing relationship with the City of Rochester Hills, we've been operating in good faith to keep the project moving forward and ensure that the end product is meets or exceeds what is expected, even though we were not scoped to do so. As a result, all the above noted contract scope additions have caused an overage in our initial contract fee agreement of \$23,000. The following is a breakdown of the current overages (items 1-3 below), as well as an anticipated fee to complete the review and approval of upcoming submittals through the completion of the GLWA roundabout construction (item 4 below):

- ▶ Item 1: City Gateway element within the roundabout \$ 7,000
- ▶ Item 2: Submittal reviews and approvals during construction \$ 1,500
- ▶ Item 3: Gateway updates per the April 17, 2023 City Council meeting, Including GLWA construction document updates and coordination \$ 4,500
- ▶ Item 4: Ongoing review and approval of Construction submittals: \$ 2,000

We would like to formally request a contract amendment in the amount of \$15,000 to cover the project scope additions outlined above and complete the construction submittal review throughout the duration of the construction process.

We value our ongoing relationship with the City of Rochester Hills and appreciate the opportunity to work within the community. Please let me know if you have any questions or wish to discuss this matter further.

Sincerely,  
**ORCHARD, HILTZ & McCLIMENT, INC.**

Ben Weaver, PLA

**CITY OF ROCHESTER HILLS**

Recommended:

BY: \_\_\_\_\_  
Chris McLeod, Planning Manager

\_\_\_\_\_  
Date

Approved:

BY: \_\_\_\_\_  
Bryan K. Barnett, Mayor

\_\_\_\_\_  
Date

Cc: Rhett Gronevelt, OHM  
Paul Davis, City of Rochester Hills