



**City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2011-0068

TO: Mayor and City Council Members
FROM: Leanne Scott, City Council Coordinator
DATE: February 18, 2011
SUBJECT: Resignation – Green Space Advisory Board

Ms. Laura Douglas has submitted a letter of resignation as a Citizen Representative on the Green Space Advisory Board effective February 8, 2011. Ms. Douglas' term would have expired on December 31, 2011.

The action before Council is to accept Ms. Douglas' resignation, and request the Clerk's Office send an appropriate communication thanking her for her service to the City. A resolution has been included in the packet for your consideration.

Upon action of Council, the Council Team will post the vacancy to fill the unexpired term of Ms. Douglas.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
City Council Liaison		