

ORDER FORM

Customer Billing Information

Customer Name: City of Rochester Hills, Michigan
Address: 1000 Rochester Hills Dr
Rochester Hills, MI, 48309

Billing Contact:
Phone Number: 2486564600
Email Address: cumminsl@rochesterhills.org

Contract and Payment Details

Contract Term: 3 Year(s)
Contract Start: 2025-06-01
Contract End: 2028-05-31
Options:

Payment Method: Electronic Funds Transfer
Payment Terms: 30 days
Billing Method: Electronic Invoice
Billing Frequency: Annual/ One time

Service Fees

		Included in SaaS Price	Included in Implementation Price	Quantity	Unit
Source	Sourcing Platform	Yes	Yes	6	Users
	RFx Creation Team	Yes	Yes	6	Users
	Bid Evaluation	Yes	Yes	6	Users
	SSO	Yes	Yes	6	Users
Connect	Supplier Performance Management	Yes	Yes	6	Users
Contract	Contract Team	Yes	Yes	6	Users
	eSignature - DocuSign or Adobe	Yes	Yes	6	Users

Pricing Breakdown

Yearly SaaS Price	\$30,294.33
One-time Implementation Price	\$26,251.50

Yearly Pricing

	Price
Year 1	\$56,545.83
Year 2	\$31,809.05
Year 3	\$33,399.50



Payment Terms for Annual Fees:

- Customer agrees to pay annual fees upon access to system environment.

All payments shall be made in accordance with the terms and conditions of OMNIA Contract # . All pricing is in USD dollars and does not include any taxes that may apply. Any such taxes are the responsibility of the Customer.



Sourcing Platform

- Manage the entire solicitation process, from publishing, interacting with suppliers, Q&A, amendments, receiving bids, monitoring, and tracking deadlines, with a full audit trail of the entire process and in-depth reporting.
- Implementation service provided:
 - Solution Overview (1 hour)
 - Standard Configuration in Learn environment.
 - Standard Configuration in Production environment

Remote Training of Admin and Users

RFX Creation

- Generate RFX and other solicitation documents, with dynamic multi-user collaboration, templates, clauses, approval workflows, notifications, etc.
- Implementation service provided:
 - Discovery of requirements
 - Configuration in production environment
 - Setting up first template while Training
 - Configuring up to 10 client fields
 - Configuring solicitation types and other associated fields
 - Remote Training – Admin and User

Bid Evaluation

- The Bid Evaluation service allows authorized users to evaluate bids online. Administrators can create a standard a library of standard questions. Managers can set up evaluations and invite evaluators as well as set up the process and track until completion.
- Implementation service provided:
 - Solution Overview (concurrent with Sourcing overview, 1 hour)
 - Standard Configuration in Production environment
 - Remote Training – Admin and User

SSO

- SSO provides secure access following your company's login policies and allows users ease of access.
- Implementation service provided:
 - Discovery with your IT/Security team (1-2 hours)
 - Exchange of required information to configure for both companies.
 - Remote Testing – Joint testing of the integration



Vendor Performance Management

- Manage the performance of your vendors by evaluating Key Performance Indicators (KPIs) that will increase the quality of your pool of vendors
- Implementation service provided:
 - Discovery of requirements
 - Configuration of custom score card, maximum of 2 forms with max 10 KPIs per form
 - Remote Training – Admin and User (2 hours)

Contract Team

- Contract Life-cycle management with notifications and tracking, unlimited document repository, reports, allows the generation of contract documents using templates and clauses, dynamic multi-user collaboration, track changes, version control, external user access control, approval workflows and eSignature management if purchased.
- Implementation service provided:
 - Discovery of requirements (3 hours)
 - Configuration in production environment
 - Remote Training – Admin and User (up to 6 hours)

eSignature – DocuSign or Adobe

- Third party eSignatures need to be purchased directly from DocuSign or Adobe. The client will provide integration access credentials required by the third party for the Admin Account or another account.
- Implementation service provided:
 - Discovery of requirements (done during the Contracts discovery)
 - Configuration in production environment
 - Remote Training – Admin and User (done during Contracts training)



IN WITNESS WHEREOF, the Parties have caused this Order to be executed by their duly authorized representatives.

City of Rochester Hills, Michigan	International Data Base Corporation DBA Bidnet
Signature	Signature
Name	Name
Title	Title
Date	Date

