



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2015-0498

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director, Department of Public Services
DATE: December 4, 2015
SUBJECT: Catch Basin Cleaning Services
City File No. E08-023

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for Catch Basin Cleaning services to United Resource, LLC, Farmington Hills, Michigan in the not-to-exceed amount of \$112,000 through December 31, 2017.

REASON FOR PURCHASE:

The City solicited Request for Proposals in 2012, which called for an initial contract term of three (3) years with a two (2) year renewal option. United Resource, LLC, Farmington Hills, Michigan was selected and awarded the contract as the lowest price and most qualified contractor to perform catch basin cleaning services through out the City. The City has been satisfied with the services provided by United Resource, LLC., and recommends exercising the two year renewal option and awarding to United Resource, LLC. for the remaining contract term.

The City is required to perform storm water catch basin cleaning including the removal, transportation, and disposal of debris and non-potable water from catch basins located throughout the City. There are approximately 4,000 catch basins located within Rochester Hills.

Preventative maintenance of the catch basins is required by the City's MS4 Permit as it relates to potential storm water pollutant sources and their affects to water quality entering the MS4. All work performed under this contract will be in compliance with the City of Rochester Hills' MS4 Permit and MDEQ guidelines.

PROCESS:

Vendor Name and Address:

United Resource, LLC
20720 Sunnydale
Farmington Hills, MI 48336

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2016 Adopted Budget and FY 2017 Projected Budget at \$56,000 per year or \$112,000 for 2-years.

Fund Name	Department Account No	Account No. Description	2016-2017 Budget Amount	2016-2017 Cost	2016-2017 Remaining Budget
Major Road	462.807000	Contractual Services	\$33,600	\$33,600	\$0
Local Street	464.807000	Contractual Services	\$78,400	\$78,400	\$0
GRAND TOTAL			\$112,000	\$112,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a contract/blanket purchase order to United Resource, LLC, Farmington Hills, Michigan for catch basin cleaning in the amount not-to-exceed \$112,000 through December 31, 2017 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		