



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2015-0347

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director of Public Services

DATE: August 31, 2015

SUBJECT: Clinton River Trail TAP Cost Participation Agreement for Construction Engineering Services
City File No. E14-022

REQUEST:

The Department of Public Services recommends approval of the Cost Participation Agreement between the City of Rochester Hills, the City of Rochester, and the City of Auburn Hills for the Clinton River Trail Transportation Alternatives Program (TAP) Cost Participation Agreement for Construction Engineering Services for a total amount not to exceed \$29,500.00, and authorizes the Mayor to execute the agreement on behalf of the City.

REASON FOR PURCHASE:

The three (3) Cities of Rochester Hills, Rochester, and Auburn Hills have secured a MDOT grant through SEMCOG Transportation Alternatives Program (TAP) for the Clinton River Trail Look & Feel Safety Improvements to provide signs and amenities along the Clinton River Trail within their communities. Rochester Hills has been designated as the lead agency for the project.

Based upon the TAP award, the three communities have requested a proposal from Anderson, Eckstein and Westrick, Inc. (AEW) to provide necessary construction engineering services to provide construction administration, assistance with grant administration, construction staking, construction inspection and preparing as-builts upon completion of the work. The expenditures are to be broken down by the following percentages of work within each community: 1) City of Rochester = 45.42%; 2) City of Rochester Hills = 28.53%; and 3) City of Auburn Hills = 26.05%.

If the Cost Participation Agreement is approved by City Council, Rochester Hills will pay AEW for 100% of the actual costs of construction engineering services, in the amount not to exceed \$29,500.00, and invoice the City of Rochester for an amount not to exceed \$13,275.00 and the City of Auburn Hills for an amount not to exceed \$7,670.00, for their respective shares.

PROCESS:

Vendor Name and Address:

Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

Reason for Selection:

Quality Based Selection

BUDGET:

This project was identified in the 2014 CIP as PK-10D: Clinton River Trailway Development and is included in the FY 2015 Adopted Budget.

Since Rochester Hills has been designated as the lead agency for the project, all project expenditures and offsetting revenues will flow through the City’s financial statements.

Offsetting local share revenues of \$7,670 (Auburn Hills = 26%) and \$13,275 (Rochester = 45%) will be received, leaving a net City of Rochester Hills share of \$8,555 (or 29%).

If approved by City Council, Fiscal shall prepare a 3rd Quarter 2015 Budget Amendment to increase both the expenditure and revenue accounts appropriately. Additional City-share funding to balance shall come from a reduction in funding transferred from the 214-Pathway Maintenance Fund to the 403-Pathway Construction Fund.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Pathway Maintenance	214.801000	Professional Services	\$10,000	\$29,500	(\$19,500)

RECOMMENDATION:

The Department of Public Services recommends approval of the Cost Participation Agreement between the City of Rochester Hills, the City of Rochester and the City of Auburn Hills for the Clinton River Trail Transportation Alternatives Program (TAP) Cost Participation Agreement for Construction Engineering Services for a total amount not to exceed \$29,500.00, and authorizes the Mayor to execute the agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		