



# Rochester Hills Minutes - Draft

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## Green Space Advisory Board

*Chairperson Gerald Carvey, Vice Chairperson Dahlvin Peterson*  
*Members: Thomas Dohr, Luke Fler, Tim Gauthier, Richard Graham, Jayson Graves, Sandra Niks, Samantha Phillips*  
*Council Member Adam Kochenderfer*  
*Youth Representatives: Shreya Reddy, Alexis Smith, Taylor Thorpe*

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Tuesday, March 25, 2014

7:00 PM

1000 Rochester Hills Drive

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### CALL TO ORDER

*Chairperson Carvey called the Green Space Advisory Board meeting to order at 7:00 p.m.*

### ROLL CALL

**Present** 6 - Gerald Carvey, Thomas Dohr, Tim Gauthier, Jayson Graves, Sandra Niks and Dahlvin Peterson

**Absent** 3 - Luke Fler, Richard Graham and Samantha Phillips

*Non-Voting Members Present: Kurt Dawson, Mike Hartner, Adam Kochenderfer (arrived 7:02 p.m.), Shreya Reddy, and Taylor Thorpe*

*Non-Voting Members Absent: Alexis Smith, with notice.*

*Others Present: Ed Anzek, Director of Planning & Development*

*Committee Members Fler and Graham provided previous notice they would be unable to attend and asked to be excused.*

### APPROVAL OF MINUTES

2014-0072 Regular Meeting - January 28, 2014

**Attachments:** [01-28-14 GSAB draft minutes.pdf](#)  
[Resolution.pdf](#)

A motion was made by Peterson, seconded by Graves, that this matter be Approved. The motion carried by the following vote:

**Resolved** that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of January 28, 2014 as presented.

### COMMUNICATIONS

#### Review subcommittee membership

*A current list of subcommittee members was distributed. Vice Chair Peterson offered to step down from the Communications, Promotion & Education*

*sub-committee to allow room for a new member. Member Graves volunteered to chair the Communications, Promotion & Education sub-committee.*

## **PUBLIC COMMENT**

*Chairperson Carvey acknowledged there were no members of public present.*

### **2008-0130 GSAB Administrative & Strategic Sub-Committee**

#### **Discussed**

*No report at this time.*

#### **Discussed**

### **2008-0131 GSAB Communication, Promotion & Education Sub-Committee**

*No report at this time.*

#### **Discussed**

### **2008-0132 GSAB Property Nominations & Acquisitions Sub-Committee**

*No report at this time.*

#### **Discussed**

### **2008-0133 GSAB Stewardship & Advocacy Sub-Committee**

*Vice Chair Peterson discussed under LF#2012-0443, Stewardship Management Plan.*

#### **Discussed**

### **2012-0443 Discuss Stewardship Management Plan**

*Vice Chair Dahlvin Peterson reported that he met with city staff on March 5th to conduct the second brain storming session regarding a stewardship management plan. The meeting included himself, Mike Hartner, Director of Parks & Forestry, Ed Anzek, Director of Planning & Development, Kurt Dawson, Assessor/Treasurer, Paul Davis, City Engineer, Jim Breuckman, Manager of Economic Development, and Alan Buckenmeyer, Parks Operations Manager.*

*Mr. Hartner distributed notes from both sessions held thus far.*

*Mr. Anzek presented a draft strategic outline for a management plan of open space land owned by the city. It contained a basic outline of components with some suggested elements. GSAB would have much to offer in being more comprehensive with various subject areas. The outline listed the general components such as:*

1. Overview of site value, rating, general location in city. This would be similar to an introduction for someone reading about the parcels.
2. Mapping, aeriels, location
3. Strengths of site
4. Threats, severity
5. Enhancements
6. Recommendations
7. Roles and responsibilities
8. Implementation

The following comments were noted:

- Prioritize each open space site. Develop a rating system to rank projects. Determine what each parcel has in relationship to the value of our residents. The price paid for the open space parcel should not affect the rating system.
- Provide City Council with an annual work plan.
- Determine exactly what GSAB will be doing with the funding once the perpetual care trust fund is established.
- The management plan will be a work-in-progress. The first year of implementation will result in lessons learned which will be incorporated into subsequent plans.
- A minimum of two site visits for each parcel may be necessary to determine any negative effects from winter and summer seasons. The results would determine what dollars are needed to take appropriate action.
- The current draft outline for a land management plan (LMP) has merely scratched the surface. There will be policy questions to discuss.
- The establishment of the perpetual care trust fund will be presented for approval to City Council on April 7th.

As a comparison, Member Dohr briefly commented about his involvement with the city's bike path committee. It is funded by a dedicated millage. It determines priorities, opportunities, difficulties, and what dollars are necessary to construct appropriate pathways. It has been a successful work-in-progress and now has a five-year plan.

Mr. Hartner noted he is currently working with the city's purchasing division to obtain a consultant. The city can solicit for a three-year contract because there is a three-year budget process. The goal is to have a consultant on board this year. Mr. Hartner will update GSAB once a consultant has been selected and disclose his/her hourly rate. GSAB can then determine if they would like the consultant to attend any GSAB meetings or meet with the stewardship sub-committee. GSAB members are welcome to attend the next brain storming session. However, if more than four voting members attend, the meeting would require a public notice.

*Mr. Anzek commented that once a polished management plan is in place, it will be very beneficial for grant applications, awards, etc.*

*Mr. Hartner encouraged GSAB members to e-mail any comments or suggestions to discuss in the next strategic planning meeting. The stewardship management plan is going to be a model for communities all over the country. Lance DeVoe, the city's naturalist, will also be getting more involved in the strategic planning meetings.*

*Board members expressed their thanks to Mr. Anzek for his presentation.*

**Discussed**

**NEW BUSINESS**

*None at this time.*

**ANY OTHER BUSINESS**

*None at this time.*

**NEXT MEETING DATE**

*- Tuesday, April 22, 2014 at 7:00 p.m.*

**ADJOURNMENT**

*There being no further business to discuss, Chairperson Carvey adjourned the meeting at 7:52 p.m.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_ 2014 Regular Green Space Advisory Board Meeting.*

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*Gerald Carvey, Chairperson*