



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2019-0199

TO: Mayor and City Council Members
FROM: Scott Cope, Director Building/Facilities/Ordinance
DATE: May 20, 2019
SUBJECT: Contract for On-Call Plumbing Services

REQUEST:

City Council is requested to authorize an increase of \$15,000 to the existing blanket purchase order for on-call plumbing services contract to Allied Building Service Company of Detroit, Inc., Detroit, Michigan for a new total amount not-to-exceed \$30,000 through January 31, 2020.

REASON FOR PURCHASE:

The City of Rochester Hills Purchasing Division solicited proposals utilizing the MITN system from professional plumbing companies to provide preventative maintenance and repair services at city buildings. Three proposal responses were received and evaluated by a committee consisting of staff from Building, Facilities and Purchasing departments. The proposal submitted by Allied Building Service Company of Detroit, Inc. was selected as providing the best value proposed for On-Call Plumbing Services for the City. Allied Building Service Company of Detroit, Inc. has experience with working with the City's on various project in the past in a professional and satisfactory manner.

A blanket purchase order was issued for \$15,000 with Allied Building Service Company of Detroit, Inc. in January 2018 for a two-year term. The requested \$15,000.00 increase in the blanket is due to several unexpected plumbing repairs including replacing old equipment and upgrades, as well as the DPS wall removal so that work can be done on the Fire trucks inside year round.

These additional funds of \$15,000 are being requested in order to maintain services for the remainder of contract to expire January 31, 2020.

PROCESS:

Vendor Name and Address:

Allied Building Service Company of Detroit, Inc.
1801 Howard Street
Detroit, MI 48216

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2018-19 Adopted Budgets

Fund Name	Department Account No	Account No. Description	2-year Budget Amount	2-year Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$30,000	\$30,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize an increase of \$15,000 to the existing blanket purchase order for on-call plumbing services to Allied Building Service Company of Detroit, Inc. for a new total amount not-to-exceed \$30,000 through January 31, 2020.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		