



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2018-0620 version 2

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director of Department of Public Services

DATE: January 13, 2020

SUBJECT: As-Needed Construction Inspection and Surveying Services

REQUEST:

City Council is requested to authorize a blanket purchase order increase of \$135,000 for as needed construction inspection and surveying services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan and Nowak & Fraus, Pontiac, Michigan in the amount not-to-exceed \$375,000 through March 31, 2020.

REASON FOR PURCHASE:

Due to the number of private development projects that commenced late in the 2019 construction season, an increase to the existing blanket purchase order for construction inspection and surveying services is needed. The projects have been challenging this season, some larger in size, thus taking longer to complete. The increase is an estimate based on the assumption that the projects will continue through the winter.

Construction inspection services performed on private development projects are pass-through in nature, meaning that offsetting private developer escrow funds will be charged as revenues to offset the private inspection services expenditures. Services for this blanket will be mainly for private projects but may be utilized for public projects if the need arises.

PROCESS:

Vendor Name and Address:

Spalding DeDecker Associates, Inc.
905 South Boulevard East
Rochester Hills, MI 48307

Nowak & Fraus Engineers
46777 Woodward Ave.
Pontiac, MI 48342

Reason for Selection:

Quality Based Selection Process

Method of Purchase:

Blanket Purchase Order
Contract

BUDGET:

Funding is included in the FY 2019 and 2020 Adopted Budgets.

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	Cost	Remaining Budget
Local Streets	454.801000	Professional Services	\$100,000	\$80,000	\$20,000
Water Resources	244.801000	Professional Services	\$100,000	\$75,000	\$25,000
Water & Sewer	510.801000	Professional Services	\$100,000	\$80,000	\$20,000
Water & Sewer	530.801000	Professional Services	\$100,000	\$80,000	\$20,000
Major Roads	452.970000	Construction	\$20,000	\$15,000	\$5,000
Local Streets	454.970000	Construction	\$20,000	\$15,000	\$5,000
Pathways	403.974000	Land Improvement	\$20,000	\$15,000	\$5,000
W/S Construction	593.972000	Mains & Services	\$20,000	\$15,000	\$5,000
		TOTAL	\$480,000	\$375,000	\$105,000

RECOMMENDATION:

City Council is requested to authorize a blanket purchase order increase of \$135,000 for as needed construction inspection and surveying services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan and Nowak & Fraus, Pontiac, Michigan in the amount not-to-exceed \$375,000 through March 31, 2020.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A