



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2017-0590

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, P.E., DPS Director

**DATE:** January 8, 2018

**SUBJECT:** As-Needed Professional Services for the Management, Integration, Upgrade and Repair of the City's SCADA System including Communications

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**REQUEST:**

City Council is requested to authorize a blanket purchase order and contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Process Control & Instrumentation (PCI) LLC, Detroit Michigan in the amount not-to-exceed \$71,000.00 through December 31, 2018.

**REASON FOR PURCHASE:**

In 2017, the City solicited Request for Proposals for these services with two (2) proposal responses received. The contract term called for a one (1) year initial contract period, with the option to renew for four (4) additional one-year (1) periods provided the City was satisfied with the services received and all terms and conditions remained firm. The City has been satisfied with services received and is recommending a one (1) year extension of the contract.

The SCADA system technology gives City public works staff the ability to monitor and make remote adjustments to the operations of the public water and sewer utilities. The SCADA system value depends on its ability to be kept current with software upgrades and programmed replacement of key hardware such as data collection servers. Approval of a professional services contract will assist the continued efforts to provide quality water and sewer service to City customers.

**PROCESS:**

**Vendor Name and Address:**

Process Control & Instrumentation (PCI) LLC  
840 W. Milwaukee  
Detroit, MI 48202

**Reason for Selection:**

Best Value/Contract Renewal

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the 2018 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water & Sewer	510.801000	Sewer – Professional Services	\$41,000	\$41,000	\$0
Water & Sewer	530.801000	Water – Professional Services	\$30,000	\$30,000	\$0
		<b>TOTAL</b>	<b>\$71,000</b>	<b>\$71,000</b>	<b>\$0</b>

**RECOMMENDATION:**

City Council is recommended to authorize a blanket purchase order/contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Process Control & Instrumentation (PCI) LLC, Detroit Michigan in the amount not-to-exceed \$71,000.00 through December 31, 2018.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		