



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0409

TO: Mayor and City Council Members

FROM: Mike Viazanko, Director Building/Ordinance/Facilities
Gary Nauts, Facilities Manager

DATE: August 28, 2023

SUBJECT: Architectural and Engineering Services for Fire Station 1 HVAC/Roof Replacement Project and Restroom/Locker Room Renovations Project

REQUEST:

City Council is requested to authorize a contract / blanket purchase order for Architectural / Engineering services for the Fire Station 1 HVAC/Roof Replacement Project and Restroom/Locker Room Renovations Project in the amount not-to-exceed \$168,000.00 to A3C **Collaborative** Architecture, Ann Arbor, Michigan and further authorizes the Mayor to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

A3C Collaborative Architecture is one of three (3) on-call architectural/engineering firms that were qualified through a Request for Proposal process completed by the City last year to provide on-call as needed architectural/engineering services, similar to how the City handles their engineering firms. The City, through an RFP process received nine (9) proposal responses. A committee consisting of staff from Facilities, Building, Parks, and the Fire Department evaluated the responses and subsequently shortlisted and interviewed five (5) firms. Based on the interviews and proposals received, the committee recommended retaining the services of three firms, A3C, Niagara Murano, and DLZ. These firms were selected based on their varying areas of expertise, proposed staff, and overall best value cost schedules. A3C was selected to perform the architectural and engineering services for the Fire Station projects based on their past experience with similar projects.

This project consists of full design development services for removal and replacement of the existing roof system, HVAC and Plumbing replacement and upgrades, restroom and locker room renovations, and emergency generator replacement.

PROCESS:

Vendor Name and Address:

A3C Collaborative Architecture
115 ½ E. Liberty Street
Ann Arbor, MI 48104

Reason for Selection:

Qualifications Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2023 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.976000	Fire Station 1: Roof, HVAC & Locker Room/Restroom Renovations	\$187,236.00	\$168,000.00	\$19,236.00

RECOMMENDATION:

It is recommended that City Council is requested to authorize a contract / blanket purchase order for Architectural / Engineering services for the Fire Station 1 HVAC/Roof Replacement Project and Restroom/Locker Room Renovations Project in the amount not-to-exceed \$168,000.00 to A3C **Collaborative** Architecture, Ann Arbor, Michigan and further authorizes the Mayor to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A