



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
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**Legislative File No: 2008-0365**

**TO:** Mayor and City Council Members  
**FROM:** Roger Rouse, DPS/Engineering, 248.841.2497  
**DATE:** July 1, 2008  
**SUBJECT: Lawn Mowing Services 3-Locations**

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to Brock Sweeping Inc, 3665 11th Street, Wyandotte, Michigan 48192, for landscape and lawn mowing services at three (3) City-owned sites in the not-to-exceed amount of \$10,350, for the 2008 season.

**REASON FOR PURCHASE:**

On June 27, 2008, the Purchasing Division received quotations from qualified and experienced companies to provide supervision, labor, equipment, services and expertise required to perform landscape/lawn mowing services, including lawn mowing, bed maintenance and shrub trimming at three (3) City locations for the remainder of the 2008 season. After review and evaluation of the quotations, Brock Sweeping Inc., was selected as providing the best value and lowest cost proposed for landscape and lawn mowing services for the City.

The three (3) locations are as follows:

1. New Department of Public Services Garage, 511 East Auburn	\$2496.00
2. Adams Road Boulevard	\$5544.00
3. Crooks Road Boulevard	<u>\$2310.00</u>
Total	\$10,350.00

Council will recall that the County mows two times to cut down weeds only. The additional amount in this blanket is for a finished cut.

The not-to-exceed amount also includes funds to account for additional mowing due to weather conditions and other City events.

**PROCESS:**

**Vendor Name and Address:**

Brock Sweeping Inc  
3665 11th Street  
Wyandotte, Michigan 48192

**Reason for Selection:**

Best value and lowest cost.

**Method of Purchase:**

1-year blanket purchase order – 2008 mowing season

**BUDGET:**

Funding for Lawn Mowing Services will be taken from the Facilities and Major Road Fund Budgets. A budget amendment may be necessary to offset the lawn mowing expense.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities Fund – 631	631.807000	Contractual Service – Lawn Mowing	\$30,850	\$2496.00	
MRF 202	462.807000	Contractual Service – Mowing	\$22,000	\$7855.00	

**RECOMMENDATION:**

It is recommended that the City Council authorize the issuance of a blanket purchase order to Brock Sweeping Inc of Wyandotte, Michigan, for landscape and lawn mowing services at three (3) City-owned sites in the amount not-to-exceed \$10,350.00, for the remainder of the 2008 season.

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		