



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2012-0100

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Facilities
DATE: March 23, 2012
SUBJECT: UV Window Protection and Storms

REQUEST:

The Building Department requests approval for the purchase of insulation and UV window protection and storms at the Van Hoosen Dairy Barn and Stoney Creek School House from Usztan, L.L.C., Auburn Hills, Michigan in the amount of \$57,372.00 plus a 10% contingency of \$5,737.20 for a total not-to-exceed amount of \$63,109.20.

REASON FOR PURCHASE:

Recognizing the need to improve energy efficiencies in public buildings, the City included in its submission for American Recovery and Reinvestment Act (ARRA) funds insulation and UV protection and storms for buildings located at the Van Hoosen Farm.

A Request for Proposals was solicited. Proposals were evaluated by an Evaluation Committee consisting of Scott Cope, Patrick McKay and Jean Farris. Usztan, L.L.C. was selected as providing the best value, based on a complete and responsive submission and the best cost for the specified products and services. The lowest cost proposal was deemed unresponsive due to lack of a bid bond and no responses to the vendor questions required in the Request for Proposals. The City has utilized the services of Usztan, L.L.C. on other historic-related building projects with satisfactory results. The cost of the project includes compliance with Federal requirements applicable to the stimulus funding, including but not limited to, Davis Bacon and Buy American.

The project includes interior storm windows with acrylic sheet glazed into the windows for the Van Hoosen Dairy Barn and Stoney Creek School House and additional exterior storm windows at the Stoney Creek School House. The intent of the project is to achieve energy efficiencies with a thermal barrier and UV protection, while maintaining the historic character of the structures.

PROCESS:

Vendor Name and Address:

Usztan L.L.C.
261 Collier Road
Auburn Hills, MI 48326

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

If this agenda item is approved by City Council, Fiscal will bring forth appropriate 2nd Quarter Budget Amendments for both revenue and expense accounts.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
631-Facilities	480.807000	EECBG-Contractual	\$0	\$63,109.20	(\$63,109.20)

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize the purchase of insulation and UV window protection and storms at the Van Hoosen Dairy Barn and Stoney Creek School House from Usztan, L.L.C., Auburn Hills, Michigan in the amount of \$57,372.00 plus a 10% contingency of \$5,737.20 for a total not-to-exceed amount of \$63,109.20.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		