



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2018-0440

TO: Mayor and City Council Members

FROM: Allan Schneck, P.E., Director Department of Public Services

DATE: November 12, 2018

SUBJECT: Purchase Authorization for One (1) Crawler Excavator

REQUEST:

City Council is requested to authorize the purchase of one (1) crawler excavator from Southeastern Equipment Company, Inc., Novi, MI in the amount of \$161,446.00.

REASON FOR PURCHASE:

The City issued a Request for Proposals for a crawler excavator utilizing the MITN system. Six (6) proposal responses were received. All proposals received were found to be responsive and responsible. An evaluation committee consisting of staff from Fleet and the Department of Public Services evaluated the responses received. Purchasing and the evaluation committee attended a site visit to Southeastern Equipment Company, Inc. for an inspection and demonstration of the proposed crawler excavator. City staff was able to operate and test the equipment's functionality. Based on the committee review of the proposals, award is unanimously recommended to Southeastern Equipment Company, Inc. as best value.

DPS currently owns 2 wheeled excavators with high utilization that are well suited for road, water and sewer maintenance and repairs when used on the roads, and off road when site conditions are fairly level and dry. Wheeled excavators have trouble accessing sites that are wet and or uneven, such as a water main break or sewer line leak that saturates the soil and makes muddy, soft and slippery conditions, or ditch cleaning operations that by nature are soft and muddy. The wheeled machines also make ruts on such sites and often become mired & stuck, requiring other equipment to help free them. Crawler excavators move on a tracked undercarriage that provides low ground pressure and good flotation and maneuverability in wet conditions, also requiring minimal cleanup after the job is complete. In a situation such as a sewer line break where sewage may be backing up in a resident's home or into a business, we need to repair the pipe as soon as possible to minimize damage from the backup. DPS has often needed to call a contractor with a tracked machine to help access the pipe, and additional damage occurs while our crews wait for the contractor to mobilize and get to the site.

PROCESS:

Vendor Name and Address:

Southeastern Equipment Company, Inc.
48545 Grand River Ave.
Novi, MI 48374

Reason for Selection:

Best Value

Method of Purchase:

Purchase Order

BUDGET:

Funding is included in the FY 2018 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.977000	Equipment Capitalized	\$260,530	\$161,446	\$99,084

RECOMMENDATION:

City Council is requested to authorize the purchase of one (1) crawler excavator from Southeastern Equipment Company, Inc., Novi, MI in the amount of \$161,446.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		