



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.
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www.rochesterhills.org

Legislative File No: 2013-0040

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., DPS Director
DATE: January 28, 2013
SUBJECT: Draft Special Assessment District Policy for Paving Gravel Roads

REQUEST:

City Council is asked to review the proposed policy for utilizing a Special Assessment District program for paving local gravel roads and either approve the language as presented or provide revision comments.

BACKGROUND:

City Council approved \$200,000 in the 2013 budget for the local street construction fund as a placeholder for City matching funds for paving gravel roads. In the past, Rochester Hills has utilized a Special Assessment District (SAD) program to outline how residents can petition the City to have their local subdivision gravel roads paved. The past SAD program had a goal of splitting costs at 60% City contribution and 40% resident contribution. There was also a capped amount of total costs per buildable lot to provide the residents a not-to-exceed assessment cost.

The attached SAD policy mimics the past SAD policy in items such as road construction standards, the various steps in the process (petition submission, public meeting, design plan creation, assessment roll preparation, road construction, etc.). The intent of the cost share between the City and residents is still targeted for 60/40, however, a resident cap of costs per buildable lot is proposed as \$5,000. The information included in the policy was reviewed with the Police & Road Funding Technical Review Committee and was recommended to be sent to the City Council for further consideration.

RECOMMENDATION:

It is recommended that City Council approve the attached Special Assessment District policy to reinstate a program that allows residents to pave their subdivision gravel roads.

Attachment(s): SAD Policy resolution from the November 7, 2012 Police & Road Funding Technical Review Committee meeting.



Rochester Hills
Police and Road Funding
Technical Review Committee

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Resolution

File Number: 2012-0362

SAD Policy Resolution from Police and Road Committee to City Council:

Resolved, that the Police and Road Funding Technical Review Committee requests that City Council consider a Special Assessment District Policy that includes for buildable lot; 1) a 60(city)/40(resident) cost split and 2) a \$5,000.00 resident cost cap using funds Council makes available for this purpose. The Rochester Hills Local Road Policy & Funding Plan, Adopted in 1998, and the City of Rochester Hills Special Assessment District for Local Streets are to be used as foundational documents for the Special Assessment District Policy.

The Resolution was passed at the Rochester Hills Police and Road Funding Technical Review Committee held on 11/07/2012 by the following vote:

Moved by Member Walter Johnson, Seconded by Member LeAnne Rogers

Aye: Members Don Cline, Jr., Dale Hetrick, Walter Johnson, Linda Raschke, LeAnne Rogers, Nancy Soisson and Thomas Stephens