

## City Council Agenda Summary Sheet (Purchases)

**Agenda No:** 2005-0077  
**Date:** January 20, 2005  
**Prepared By:** Roger Rouse  
**City File No:**

**Meeting Date:** February 2, 2005

**PURPOSE:**

City Council is requested to authorize a blanket purchase order to Kleen Kut of Washington, Michigan for lawn maintenance and weed mowing services for right-of-way and detention basin mowing in the amount not-to-exceed \$47,200.

**DISCUSSION:**

Sealed bid for lawn maintenance and weed mowing services were solicited and awarded to Kleen-Kut of Washington, Michigan. The bid included an option to renew for an additional five years, on a yearly basis. The City wishes to exercise its option to renew through February 28, 2006.

The Department of Public Services utilizes the services of Kleen Kut for mowing of shoulders, boulevards, detention basins and weeds. The contract offers value to the City through price and quality of services.

**FISCAL INFORMATION:**

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Major Roads	462.807000	Shoulder/Blvd Mowing	\$23,000	\$23,000	0
Drains	244.807000	Weed Cutting	\$8,200	\$8,200	0
Pathway	214.807000	Mowing	\$16,000	\$16,000	0

**Vendor Name and Address:**

Kleen Kut  
 PO Box 528  
 Washington, MI 48094

**Reason for Selection:**

Responsible, responsive bid

**Method of Purchase:**

Blanket Purchase Order

**RECOMMENDATION:**

It is recommended the City Council authorize a blanket purchase order to Kleen Kut of Washington, Michigan for lawn maintenance and weed mowing services for right-of-way and detention basin mowing in the amount not-to-exceed \$47,200 through February 28, 2006.

**ATTACHMENTS:**

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Department Authorization: Roger Rouse, Director of Public Service

Reviewed by:

Fiscal: *Julie Jenuwine*

Purchasing: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**