



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No:** 2009-0276

**TO:** Mayor and City Council Members  
**FROM:** Bob Grace, Director of Management Information Systems  
**DATE:** July 9, 2009  
**SUBJECT:** Wide Area Network and Internet Services

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**REQUEST:**

City Council is requested to authorize a 3-year contract for wide area network and internet services to Wide Open West Michigan, LLC, Madison Heights, Michigan in the not-to-exceed amount of \$78,000.

**REASON FOR PURCHASE:**

Request for Proposals were solicited with proposals received and evaluated. Negotiations were pursued and Wide Open West Michigan, LLC was selected as the best value providing the lowest cost for services. The new contract will result in a savings of more than half of the current charges for similar services over the next three years. The amount of \$78,000 includes a UCC charge of up to 15%.

The City uses wide area network service at City Hall and the DPS Garage Facility and Internet services at most City facilities.

**PROCESS:**

**Vendor Name and Address:**

Wide Open West Michigan, LLC  
32650 N. Avis  
Madison Heights, Michigan 48071

**Reason for Selection:**

Best Value

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
MIS	636.807000	Contractual Services	\$79,000	\$26,000	

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a 3-year contract for wide area network and internet services to Wide Open West Michigan, LLC, Madison Heights, Michigan in the amount not-to-exceed \$78,000.00.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		