



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2018-0399

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director of Public Services  
**DATE:** September 24, 2018  
**SUBJECT:** 2019 Annual Permit for Work on State Highways Right of Way

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**REQUEST:**

The Department of Public Services recommends the adoption of the Michigan Department of Transportation (MDOT) Annual Permit Application entitled Performance Resolution for Governmental Agencies, to perform various maintenance activities within the roads under MDOT jurisdiction during the year of 2019.

The Department of Public Services recommends appointing Allan E. Schneck, P.E. - DPS Director, Paul M. Davis, P.E. - Deputy Director/City Engineer, Paul G. Shumejko, P.E., PTOE - Transportation Engineering Manager, and Tracey A. Balint, P.E. - Public Utilities Engineer Manager as the individuals authorized to apply to MDOT for the necessary permit to work within State Highway Right of Way, and authorize the Mayor to execute the application, and for the Clerk to provide a certified resolution on behalf of the City of Rochester Hills.

**BACKGROUND:**

Every year the Michigan Department of Transportation requires an Annual Permit Application for the purpose of issuing governmental bodies' additional individual permits to perform miscellaneous operations within the State Highway Right-of-Way.

The work performed within roads under MDOT jurisdiction involves tree trimming, tree removal, underground utility operations, land surveys, emergency operations, hazardous spill/material cleanup, and maintenance of City road signs.

The Annual Application, entitled the Performance Resolution for Governmental Bodies, states that the City of Rochester Hills will fulfill all permit requirements and by its own volition and promptly restore and/or correct physical damages to any State Highway Right of Way according to the permit issued by the MDOT.

The document also requires the name and title of the person or persons authorized to make an application request to MDOT for the necessary permit work within State Highway Right of Way on behalf the City of Rochester Hills. The Department of Public Services acknowledges Allan E. Schneck, P.E. - DPS Director, Paul M. Davis, P.E. - Deputy Director/City Engineer, Paul G. Shumejko, P.E., PTOE - Transportation Engineering Manager, and Tracey A. Balint, P.E. - Public Utilities Engineer Manager.

**RECOMMENDATION:**

It is recommended that City Council adopt the Michigan Department of Transportation Annual Permit Application entitled the Performance Resolution for Governmental Agencies, to perform various maintenance activities within the roads under MDOT jurisdiction during the year of 2018.

It is recommended that City Council appoint Allan E. Schneck, P.E. - DPS Director, Paul M. Davis, P.E. - Deputy Director/City Engineer, Paul G. Shumejko, P.E., PTOE - Transportation Engineering Manager, and Tracey A. Balint, P.E. - Public Utilities Engineer Manager, as the individuals authorized to apply to MDOT for the necessary permit to work within State Highway Right-of-Way, and authorize the Mayor to execute the application, and for the Clerk to provide a certified resolution on behalf of the City of Rochester Hills.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		