



**City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS**

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Legislative File No: 2006-0859

TO: City Council Members
FROM: Susan Galeczka, Deputy Clerk
DATE: November 21, 2006
SUBJECT: Creation of Liquor Technical Review Committee

City Council at its regular meeting of November 15, 2006 adopted Resolution RES0396-2006 dissolving its City Council Communication Committees effective December 31, 2006. In lieu of the Communication Committees, Council decided to create Technical Review committees to address pending issues on a more focused and limited scope approach to ensure that all issue are addressed in the appropriate manner.

Also at the November 15, 2006 regular meeting, Council received a memorandum from Council President James Rosen suggesting proposed Committees that need to start at the beginning of the New Year. Based on discussion at the November 15th meeting, Council members were in agreement that a Liquor License Technical Review Committee needed to be created to be in compliance with State Law and City Ordinance. The Committee will be responsible reviewing and making recommendations on the following:

- Annual Inspections to be made of each Class C license operating within the City pursuant to Chapter 6, Article I, Section 6-1 of the Code of Ordinances of the City of Rochester Hills
- License and Permits, Chapter 6, Article II, including
 - New license application requests
 - Transfer of License requests
 - Dance and/or entertainment permit requests,

Since the Liquor License process falls under the authority of the City Clerk, it is suggested that the City Clerk be responsible for the coordination of this Committee. The membership may be two to three Council Members, two Citizen Representatives and the City Clerk. Because this is an ongoing Committee, there should also be terms associated with the appointments to this Committee. In addition we would like to offer an opportunity to provide for two Rochester Hills Government Youth Members to sit on this Committee; however the Youth Members would make the selection as they have in the past for the Communication Committees.

A resolution outline the creation of this Committee is attached for your consideration.

If you have any questions or concerns, please feel free to contact me.

RESOLUTION

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