



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2013-0107

TO: Mayor and City Council Members

FROM: Allan Schneck, P.E., Department of Public Services Director

DATE: April 8, 2013

SUBJECT: 21AA & 22A Road Gravel- Aggregates

REQUEST:

City Council is requested to authorize a blanket purchase order to Glenn Eisenhardt Excavating, Inc., Leonard, Michigan for 21AA and 22A Road Gravel in the amount not-to-exceed \$27,750.00 through December 31, 2013.

REASON FOR PURCHASE:

The Department of Public Service purchases 21AA and 22A Road Gravel on an as-needed basis for routine road and ditching/shoulder repair and maintenance.

Sealed bids were solicited on MITN for aggregates for the 2013 maintenance season. Although five bids were received, only three vendors bid on 21AA and 22A road gravel and one of the three bids was an alternate that does not meet the required MDOT specifications. The lowest responsive, responsible bid was from Glenn Eisenhardt Excavating, Inc.

The Department has used Glenn Eisenhardt Excavating in the past and has been pleased with the product and service received. The award of bid is recommended to Glenn Eisenhardt Excavating.

PROCESS:

Vendor Name and Address:

Glenn Eisenhardt Excavating, Inc.
550 E. Leonard Road
Leonard, MI 48367

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds for 21AA and 22A Road Gravel were approved in the 2013 adopted budget; and expensed from various cost centers depending on the actual usage.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads	462.781000	Material	\$3,000.00	\$3,000.00	\$0.00
Local Roads	464.781000	Material	\$21,250.00	\$21,250.00	\$0.00
Sewer	510.781000	Material	\$2,500.00	\$2,500.00	\$0.00
Water	530.781000	Material	\$1,000.00	\$1,000.00	\$0.00

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Glenn Eisenhardt Excavating, Inc., Leonard, Michigan for 21AA and 22A Road Gravel in the amount not-to-exceed \$27,750.00 through December 31, 2013.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		