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CITY OF ROCHESTER HILLS

**F**ire  
Department

DATE: March 30, 2005

TO: Mayor Pat Somerville

RE: City Policy Suggestions

**Ronald Crowell, Acting Fire Chief**

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This memo is written as a follow-up to our meeting March 28<sup>th</sup> regarding a policy for full-time city employee's who also serve as POC firefighters, and respond to incidents while on duty for their full-time employment. Listed below are some suggestions that could be included within the city policy.

- This will affect full-time city employees who also serve as Paid-on-Call firefighters.
- Employee will respond to confirmed structure fires in the City of Rochester Hills only.
- Emergency response will require approval from employees' full-time supervisor prior to leaving. *Employee shall not leave their full-time employment if that work area results (or could result) in an unsafe situation or in violation of any known OSHA requirement.*
- Employee will be required to carry their firefighting gear while on full-time duty for the city.
- If assigned to Station No. 5, employee will report directly to the station and respond with the Air Tender.
- If in the area of Station No. 1, the employee will respond to Station 1 and staff Truck 1.
- If employee is responding directly to the scene in a city vehicle, the employee shall park the vehicle so as to not interfere with fire apparatus responding. If employee is part of a crew those crew members shall not be left without transportation.
- The Command Officer will release the employee as a first priority to return to their regular duties once the situation is determined to be under control.
- The employee will be compensated for their paid-on-call responses from their normal base pay. However, should the amount of time that is required for POC response become excessive (more than 2.0 hours) and becomes inefficient from an accounting standpoint, the POC fund will be assessed the cost for the services provided.
- The response shall not cause a major work deficiency to any department.

RC/dlh

c: Ed Anzek