



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2021-0167

TO: Mayor and City Council Members
FROM: Scott Cope, Director Building/Facilities/Ordinance
DATE: May 10, 2021
SUBJECT: Crack Sealing & Striping Increase

REQUEST:

City Council is requested to authorize an increase of \$4,000 to the existing purchase order/contract for the 2021 Crack Sealing & Striping services to Hutch Paving, Inc. of Warren, Michigan for a new total amount not-to-exceed \$28,430.

REASON FOR PURCHASE:

Striping of parking spaces is faded and needs re-striping to identify parking spaces. Cracks in parking lots need to be sealed to prevent a trip and fall hazard and to extend the life of the parking lots.

The Purchasing Division annually solicits for crack sealing and striping services. Purchasing posted on the MITN website and received seven competitive proposals for the 2021 crack sealing and striping projects. An evaluation committee consisting of staff from Facilities, Building and Purchasing reviewed and determined to award Hutch Paving, Inc. as the best value to the City. While there was one other proposal who's linear foot price for crack sealing was lower, the committee determined the proposal from Hutch Paving, Inc. was the best value due to their detailed work proposal including barricades and traffic controls; their previous experience for these services with the City; and their capacity.

The increase is necessary for the striping at the Museum parking lot. After award, it was requested to change the parking lot to angled parking which requires additional sealcoating to cover the old perpendicular striping. The additional \$4,000 increases the project total to \$28,480 and requires City Council approval.

PROCESS:

Vendor Name and Address:

Hutch Paving, Inc.
3000 E. 10 Mile Road
Warren, MI 48091

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2021 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$60,000	\$28,480	\$31,520

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize an increase of \$4,000 to the existing blanket purchase order for 2021 crack sealing and striping to Hutch Paving, Inc. for a new total amount not-to-exceed \$28,430 to complete the services.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A