



# Rochester Hills Minutes - Draft

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## Green Space Advisory Board

*Chairperson Gerald Carvey, Vice Chairperson Tim Gauthier*  
*Members: Thomas Dohr, Richard Graham, Jayson Graves, Lynn Loeb, Samantha Phillips, Beth Tilove*  
*Council Member Adam Kochenderfer*  
*Youth Representatives: Shreya Reddy, Alexis Smith, Taylor Thorpe*

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Tuesday, October 22, 2013

7:00 PM

1000 Rochester Hills Drive

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### CALL TO ORDER

*Chairperson Carvey called the Green Space Advisory Board meeting to order at 7:00 p.m.*

### ROLL CALL

**Present** 6 - Gerald Carvey, Tim Gauthier, Richard Graham, Lynn Loeb, Samantha Phillips and Beth Tilove

**Absent** 3 - Thomas Dohr, Jayson Graves and Dahlvin Peterson

*Non-Voting Members Present: Mike Hartner, Adam Kochenderfer, Shreya Reddy, and Taylor Thorpe*

*Non-Voting Members Absent: Kurt Dawson, Roger Moore, and Alexis Smith*

*Others Present: Ms. Sandy Niks*

*Committee Members Dohr, Graves, Peterson, Dawson, Moore, and Smith provided previous notice they would be unable to attend and asked to be excused.*

### APPROVAL OF MINUTES

**2013-0380** Regular Meeting - September 24, 2013

**Attachments:** [09-24-13 GSAB Draft minutes.pdf](#)  
[Resolution.pdf](#)

**A motion was made by Tilove, seconded by Gauthier, that this matter be Approved. The motion carried by the following vote:**

**Aye** 6 - Carvey, Gauthier, Graham, Loeb, Phillips and Tilove

**Absent** 3 - Dohr, Graves and Peterson

**Resolved** that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of September 24, 2013 as presented.

### COMMUNICATIONS

*None at this time.*

## **PUBLIC COMMENT**

*Chairperson Carvey acknowledged that Ms. Sandy Niks was present. Ms. Niks noted that she attended the recent discovery hike which was worthwhile despite the inclement weather.*

## **UNFINISHED BUSINESS**

**2008-0130** GSAB Administrative & Strategic Sub-Committee

### **Sub-committee members and assignments**

*The Board briefly discussed the current sub-committee structure. Ms. Reddy and Ms. Thorpe expressed interest in serving on the Communication, Promotion & Education (CPE) sub-committee. Chairperson Carvey will ask Ms. Smith to serve on the Stewardship & Advocacy (SA) sub-committee.*

### **November 5, 2013 election**

*Chairperson Carvey reminded everyone to vote. He extended an invitation to gather at the Hamlin Pub on Rochester Road at 8:30 p.m. on election night to await results regarding the green space ballot question. Staff will post a public notice of the gathering.*

*Mr. Mike Hartner, Director of Parks & Forestry distributed more information flyers regarding the green space ballot question as well as maps with descriptions of the current acquired green space parcels for the members to use if they wish.*

### **Discussed**

**2008-0131** GSAB Communication, Promotion & Education Sub-Committee

*Member Tilove commented there was some confusion regarding which sub-committee was coordinating the recent discovery hike. Apparently a "sub-sub" committee was created. It was chaired by Member Graham who serves on the Stewardship & Advocacy (SA) sub-committee. The 2011 and 2012 discovery hikes were coordinated by the Communication, Promotional & Education (CPE) sub-committee.*

*In addition to defining stewardship and developing a mission statement and vision statement, the CPE sub-committee was also assigned to write an outline of a stewardship plan which the Board has before it tonight. It was suggested that it be reported under the Stewardship Management Plan, #2012-0443.*

*Mr. Hartner noted that reports and activities are grouped under the appropriate sub-committee to provide a historical record for City Council and the general public.*

**Discussed****2008-0132** GSAB Property Nominations & Acquisitions Sub-Committee

*Vice Chairperson Gauthier had no report.*

**Discussed****2008-0133** GSAB Stewardship & Advocacy Sub-Committee**Discovery Hike held Saturday, October 19, 2013**

*Member Graham remarked that although inclement weather was a deterrent, drivers of passing vehicles noticed the support for green space. Member Tilove noted positive comments from the three people that stopped to discuss green space. They knew about the hike. There was also a photographer from C & G Newspapers present.*

**Discussed****2012-0443** Discuss Stewardship Management Plan

*Due to Member Peterson's absence, Member Tilove offered to provide an overview regarding the draft outline for a stewardship master plan that Members Peterson, Graves and she began. The draft was provided to board members via e-mail from Member Peterson and distributed at this meeting. The draft outlined the following:*

- \* Focus on acquisition, maintenance and accessibility.*
- \* Identify participants.*
- \* List ballot proposal statement.*
- \* Set priorities, establish funding, prioritize sites.*
- \* If ballot question fails, work toward passage of proposal on next ballot opportunity.*

*Vice Chairperson Gauthier suggested to consider using a method used in the private sector to develop a process to accomplish outputs. He will supply the diagram to members via e-mail.*

*Member Phillips thought maintenance might be the primary focus of stewardship because once a parcel is purchased for open space, it has to be maintained and preserved.*

*Mr. Hartner noted that when GSAB was first established, it took an entire year to determine natural features, priority rankings and scoring criteria in order to recommend valuable open space parcels for acquisition. A good stewardship plan will take time to evolve. The Niswander report provides an excellent inventory but not the cost of specific processes involved to carry out a management plan. A management plan would be sent out for competitive bids.*

*Chairperson Carvey noted that in 2008, Oakland Land Conservancy, who is now Six Rivers Regional Land Conservancy, conducted a management plan for*

*the donated Rivercrest parcel. However, it does not depict any costs involved.*

**Discussed**

**NEW BUSINESS**

*None at this time.*

**ANY OTHER BUSINESS**

*None at this time.*

**NEXT MEETING DATE**

- *Tuesday, November 12, 2013 - 7:00 p.m. (due to holiday)*
- *Tuesday, December 10, 2013 - 7:00 p.m. (due to holiday)*

**ADJOURNMENT**

*There being no further business to discuss, Chairperson Carvey adjourned the meeting at 7:45 p.m.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_ 2013 Regular Green Space Advisory Board Meeting.*

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*Gerald Carvey, Chairperson*