



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2024-0437

**TO:** Mayor and City Council Members

**FROM:** Joe Snyder, Chief Financial Officer, Ext. 2534  
Captain Russell Yeiser, Captain OCSO – Rochester Hills Contingent

**DATE:** September 23, 2024

**SUBJECT:** Rochester Community Schools / Police-School Liaison Program Contract for the 2024-2025 School-Year

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**REQUEST:**

City Council is requested to approve and authorize the Mayor to sign the Police School Liaison Program contract for the 2024-2025 school year between the Rochester Community School District, the City of Rochester, Oakland Township, and the City of Rochester Hills; and to authorize the pay for the Police School Liaison Program and collect from the three (3) other entities.

**REASON FOR PURCHASE:**

For many years, the Rochester Community School District (RCS), the City of Rochester, Oakland Township, and the City of Rochester Hills have joined together to provide for a Police School Liaison Program by continuing an inter-governmental agreement pursuant to and under the authority of Public Act 35 of 1951 of the State of Michigan, as amended (MCL 124.1 et seq). The program is considered a great benefit for each entity by building respect for law enforcement and preventing present and future crime.

The attached 2024-2025 School Year Police Liaison Program budget reflects the agreed upon percentage for the Rochester Community School District's (RCS) contribution and also reflects any shift in student population for the remaining communities.

The total cost of the 2024-2025 Police School Liaison Program will be \$953,058, which includes \$40,000 for projected overtime and \$12,400 for officer cell phones paid for directly by RCS. By agreement RCS will contribute 25% of the total cost of five (5) officers and 100% of the total cost of one (1) Detective Sergeant officers in overtime and cell phone costs for a total cost of \$419,180. The remaining program costs are split according to student population counts by community; Oakland Township (9.7%), the City of Rochester (23.5%), and the City of Rochester Hills (66.8%). The deputy and/or officer costs for this program are determined according to the contractual rates between the City of Rochester Hills and the Oakland County Sheriff's Department and the City of Rochester Police Department.

**BUDGET:**

Funding is included in the FY 2024 Adopted Budget and the FY 2025 Proposed Budget for the RCS Police-School Liaison Program Budget for the 2024-2025 School-Year.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Special Police	207.807001	Contractual Police Services (10-mo / 5 officers; 12-mo / 1 officer)	\$955,000	\$953,058	\$1,942
Special Police	207.807001	Contractual Police Services (2-mo / City - 3 OCSO officers)	\$95,500	\$95,294	\$206
<b>Net Overall Budget Impact</b>			<b>\$1,050,500</b>	<b>\$1,048,352</b>	<b>\$2,148</b>

Upon execution of the 2024-2025 School Year Police Liaison Program contract, the City of Rochester Hills will invoice the respective entities for their contractual share of the program.

**RECOMMENDATION:**

City Council is recommended to approve and authorize the Mayor to sign the Police School Liaison Program contract for the 2024-2025 school year between the Rochester Community School District, the City of Rochester, Oakland Township, and the City of Rochester Hills; and to authorize the pay for the Police School Liaison Program and collect from the three (3) other entities.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A