



# Rochester Hills Minutes - Draft

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## Green Space Advisory Board

*Chairperson William Windscheif*

*Members: Gerald Carvey, Laura Douglas, Tim Gauthier, Lynn Loeb, Lorraine McGoldrick,  
Dahlvin Peterson, Linda Raschke, Beth Tilove*

*Council Member Nathan Klomp*

*Youth Representatives: Aly Difilippo, Sresht Rengesh, Michelle Thorpe*

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Tuesday, March 23, 2010

7:00 PM

1000 Rochester Hills Drive

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### CALL TO ORDER

*Chairperson Windscheif called the Green Space Advisory Board meeting to order at 7:00 p.m.*

### ROLL CALL

**Present** 8 - Gerald Carvey, Tim Gauthier, William Windscheif, Lynn Loeb, Dahlvin Peterson, Linda Raschke, Laura Douglas and Beth Tilove

**Absent** 1 - Lorraine McGoldrick

*Non-Voting Members Present: Mike Hartner, Roger Moore, and Michelle Thorpe*

*Non-Voting Members Absent: Kurt Dawson, Nathan Klomp (arrived 8:10 p.m.), Aly Difilippo, and Sresht Rengesh*

*Others Present: Mr. Doug Walther, Deputy Assessor*

*Committee Member McGoldrick provided previous notice she would be unable to attend and asked to be excused.*

### APPROVAL OF MINUTES

**2010-0118** Regular Meeting - February 23, 2010

**Attachments:** [02-23-10 GSAB DRAFT Minutes.pdf](#)  
[Resolution.pdf](#)

**A motion was made by Carvey, seconded by Peterson, that this matter be Approved. The motion CARRIED by the following vote:**

**Aye** 8 - Carvey, Gauthier, Windscheif, Loeb, Peterson, Raschke, Douglas and Tilove

**Absent** 1 - McGoldrick

**Resolved** that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of February 23, 2010 as presented.

## COMMUNICATIONS

*Member Gauthier read an email from Mr. Dan Keifer regarding a revised PUD agreement for the development of the vacant land at Eddington and Rochester Road. Mr. Keifer suggested that the parcel would be a candidate for open space.*

*Mr. Mike Hartner, Director of Parks & Forestry, stated that the property was one of the original 88 parcels that received a letter from GSAB seeking the owner's nomination for open space acquisition. No response was received from the Eddington property owner.*

*Chairperson Windscheif will respond to Mr. Keifer's letter on behalf of GSAB.*

## PUBLIC COMMENT

*There were no members of the public present.*

## UNFINISHED BUSINESS

**2008-0130** GSAB Administrative & Strategic Sub-Committee

*No report at this time.*

**This matter was Discussed**

**2008-0131** GSAB Communication, Promotion & Media Sub-Committee

*Due to prior commitments, former Member Paul Funk was not able to attend this meeting to receive a GSAB proclamation honoring him for his fine service to GSAB and the community. Member Gauthier read the proclamation for the record. Chairperson Windscheif will deliver the proclamation to Mr. Funk.*

**This matter was Discussed**

**2008-0132** GSAB Property Nominations & Acquisitions Sub-Committee

*No report at this time.*

**This matter was Discussed**

**2008-0133** GSAB Stewardship & Advocacy Sub-Committee

*Member Carvey reported that the sub-committee worked on a proposed mission statement and value statement for stewardship. Mr. Hartner will submit a proposal to the Purchasing Department for soliciting bids to perform baseline assessments by June 30, 2010. Ms. Tara Beatty, chief assistant to Mayor Barnett, will be providing some examples of successful grant applications.*

As a recap, City Council approved the GSAB stewardship presentation in May 2009 and concurred with the City Attorney that the following duties could be funded with the Green Space Millage fund:

1. Outline corners of properties,
2. Remove rubbish,
3. Make a baseline assessment of physical features of the properties, and
4. Perform annual visitation and inspections.

Grant funding will be needed to perform anything beyond the approved duties and maintain open space properties. After the baseline assessments are completed, a management plan should be developed. City staff resources are very limited, therefore, it will be necessary to engage volunteer resources and partner with volunteer groups to carry out a management plan.

The stewardship mission statement and value statement is a good first step and can help to describe GSAB. It will also be very useful when applying for grants.

Member Carvey asked the Board to review the proposed stewardship mission statement and value statement and provide feedback before the April meeting.

#### **This matter was Discussed**

#### **2010-0014** Discussion regarding Maple Hill Road parcel

Chairperson Windscheif acknowledged that Board members walked the Maple Hill Road parcel (#15-03-0326-019). The parcel is approximately 3.5 acres and contains some steep slopes but little wetlands. The road access is from Maple Hill Road and also from the Cliffview Apartments off Tienken Road. Mr. Doug Walther, Deputy Assessor, commented that the parcel is currently assessed at \$50,000, however, the assessment is being appealed by the owner.

The Board reviewed and evaluated the nominated parcel. The score was determined as outlined on the Natural Features Criteria.

The parcel received a score of 28. The breakdown was as follows:

- A. Water Resources = 2
- B. Habitat Protection = 11
- C. Recreation/Historical Value = 14
- D. Other Factors = 1
- E. Adverse Factors = 0

The Board consensus was not to recommend this parcel for acquisition at this time; however, it will remain under consideration until removed by the owner. The support staff will send a letter to the owner thanking him for the nomination.

**A motion was made by Carvey, seconded by Peterson, that this matter be Approved. The motion CARRIED by the following vote:**

**Aye** 8 - Carvey, Gauthier, Windscheif, Loeb, Peterson, Raschke, Douglas and Tilove

**Absent** 1 - McGoldrick

**Whereas**, the Green Space Advisory Board (GSAB) has been diligently working to acquire open space per the Green Space and Natural Features Millage approved in 2005; and

**Whereas**, the GSAB has developed criteria for open space acquisition and evaluated nominated properties based on the Property Evaluation Criteria, site visits, greenway connectivity, and how the properties fit into Oakland County's Hub & Site Green Infrastructure Network.

**Resolved** that the Green Space Advisory Board does not recommend acquisition of the Maple Hill Road parcel at this time.

**Further Resolved** that the support staff shall send a letter to the property owner thanking him for the property nomination.

**2007-0753** Update regarding any nominated properties

*Mr. Hartner gave an update regarding the Sheldon and Mead Road property and the \$510,000 grant awarded from the Michigan Natural Resources Trust Fund (MNRTF). The appropriations bill for the grant has been signed and sent to Governor Granholm. The state will send the project agreement to the City which will be presented to City Council for approval, after which the acquisition process will begin.*

*Ongoing communications continue between the City's administration and representatives for the Clinton River valley parcel.*

**This matter was Discussed**

**2009-0336** Discussion regarding GSAB logo

*Member Beth Tilove gave an update on the logo contest. The primary purpose for the contest is to generate publicity for GSAB and open space properties. The logo design should communicate an appreciation of nature, enjoyment of green spaces, responsible stewardship of natural features, and a sense of welcome to these publicly held lands. The entries received would be used in whole or in part to then have a logo designed.*

*The Clerk's office has agreed to accept the contest entries. The timeline is to distribute the contest flyers to community events held this summer and then to local school students in the fall. The participation coupons remain a challenge. It was suggested that a disclaimer be included to disqualify entries that contained any copyrighted designs. It was also suggested to forego the participation coupons. There will be cash prizes for the top three entries. The updated draft flyer will be forwarded to GSAB and another update will be given at the April meeting.*

**This matter was Discussed**

*[Council Member Nathan Klomp entered 8:10 p.m.]*

*[Staff member Roger Moore exited 8:15 p.m.]*

**NEW BUSINESS**

*None at this time.*

**ANY OTHER BUSINESS**

*None at this time.*

**NEXT MEETING DATE**

*- Tuesday, April 27, 2010 - 7:00 pm.*

**ADJOURNMENT**

*There being no further business to discuss, Chairperson Windscheif adjourned the meeting at 8:21 p.m.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_ [year] Regular [Committee] Meeting.*

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*William Windscheif, Chairperson*