

City Council and Administration Budget Workshop May 7, 2005

Department: Treasury

Department Issues/Concerns: Cash receipting software may need replacement in the near future to add functionality such as cash receipt input at offsite locations and the combination of several applications into one cash receipting screen.

New Responsibilities/How Handled: None.

2004 Completed/Initiated project(s): Completed 2003 Tax Roll Settlement, developed 2004 Tax Roll, billed 2004 Summer and Winter Property Taxes and distributed tax collections. In 2004, as a result of departmental reorganization in 2003, we reduced our Treasury staffing the equivalent of 1.5 positions.

2005 Projects/Status/Completion Date: In the process of revising remittance schedule of tax collection to schools and county to improve operational efficiency. This change will slightly increase our potential for greater interest earnings. Also, implementation of property tax payment processing by bank lockbox is scheduled for usage this June for the 2005 tax collection season. The usage of the lockbox may provide a significant savings in additional staff resources.

2006 Projects: None

What City Council Objectives can you INITIATE and LEAD in the implementation without additional resources? Assist in the process of efficient government and improved public communication.