



January 6, 2025

City of Rochester Hills
1000 Rochester Hills Dr
Rochester Hills, Mi 48309

Attn: Bill Fritz, P.E., Director of Public Services

Re: City of Rochester Hills – Engineering Services Proposal
Safe Streets and Roads For All Grant

HRC Job No. 20240786

Dear Mr. Fritz:

Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this proposal to develop a Comprehensive Safety Action Plan, Neighborhood Traffic Calming Program and Non-Motorized Gaps and Safety Study in the City of Rochester Hills. This project will be funded through the Safe Streets and Roads for All (SS4A) grant program. The City was awarded with the following funding:

- ≡ Federal funding: \$440,000.00
- ≡ Local funding: \$110,000.00
- ≡ Total Project Cost: \$550,000

HRC's scope of work to complete the SS4A grant activities is as follows:

- ≡ **Comprehensive Safety Action Plan.** This action plan would include all required and necessary components through the SS4A program and be developed using the Safe Systems Approach. It will also incorporate elements from the Regional Transportation Safety Plan (SEMCOG) and from RCOC Safety Action Plan to ensure regional cohesiveness and consistency with plans in the area.
- ≡ **Non-motorized Network Gaps & Safety Study. (supplemental planning activity)** HRC will utilize the data the city has collected on network gaps and identify a list of priority segments for future implementation.
- ≡ **Neighborhood Traffic Calming Program. (supplemental planning activity)** HRC will develop a method for residents to follow when submitting a traffic concern or request for traffic calming measures on neighborhood streets. The program will also include how the city conducts a follow-up assessment and evaluates potential solutions. A toolkit of traffic calming strategies will be developed with many aiming to provide high impact, but low-cost options.

HRC is ready to begin the work upon approval and once all grant agreements have been signed.

Based on the scope of work, we estimate the cost to be **\$440,000.00**, which would not be exceeded without prior authorization. We will invoice the City in accordance with the terms of our existing contract, and the final invoice amount will be based on actual time spent.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Charles E. Hart, P.E.
Vice President



Sarah Plumer, PTP
Senior Transportation Planner

LFM/lfm

pc: HRC; file, S. Plumer

Accepted By:

CITY OF ROCHESTER HILLS

Signature: _____

Written Name: _____

Date: _____