



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2012-0147

TO: Mayor and City Council Members
FROM: Allan Schneck, P.E., Director Department of Public Services
DATE: April 13, 2012
SUBJECT: Three (3) Zero Turn Mowers

REQUEST:

City Council is recommended to approve the purchase of three (3) Ferris Zero-Turn Commercial Lawn Mowers from Rochester Lawn Equipment Center, Inc., 94 W. Auburn Road, Rochester Hills, MI 48307 in the amount not-to-exceed \$31,869.00.

REASON FOR PURCHASE:

The City requested bids for three (3) Ferris Zero-Turn Commercial Lawn Mowers through the MITN system and three (3) responses were received. Of the responses received Rochester Lawn Equipment is the lowest, responsive, responsible bidder meeting all bid specifications.

These mowers will be used for grounds maintenance at the Parks (2 mowers) and Cemetery (1 mower) locations. The life cycle of the new mowers is anticipated to be 5 years and will be replacing three (3) units that have begun to incur increasing operational costs. The three (3) older mowers will be disposed of using the Michigan Intergovernmental Trade Network on-line auction site.

PROCESS:

Vendor Name and Address:

Rochester Lawn Equipment Center, Inc.
94 W. Auburn Road
Rochester Hills, MI 48307

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Purchase Order

BUDGET:

Funds for the mowers are included in the 2012 adopted budget as (39-310) Mower-Cemetery (\$11,030) and Zero-Turn Mower (x2) Parks (\$24,580).

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.977000	Equipment	\$35,610.00	\$31,869.00	\$3,741.00

RECOMMENDATION:

City Council is recommended to approve the purchase of three (3) Ferris Zero-Turn Commercial Lawn Mowers from Rochester Lawn Equipment Center, Inc., 94 W. Auburn Road, Rochester Hills, MI 48307 in the amount not-to-exceed \$31,869.00

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		