



# Rochester Hills

## Minutes

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungoli, Marvie Neubauer and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, January 22, 2024

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### ROLL CALL

**Present** 7 - David Blair, Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungoli, Marvie Neubauer and David Walker

#### Others Present:

*Bryan Barnett, Mayor  
Dan Christ, City Attorney  
Lisa Cummins, Procurement Manager  
Bill Fritz, Public Services Director  
Rochelle Lyon, Information Systems Director  
Leanne Scott, City Clerk  
Joe Snyder, Chief Financial Officer  
Mike Viazanko, Building/Ordinance/Facilities Director  
Maria Willett, Chief of Staff*

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

A motion was made by Walker, seconded by Carlock, that this matter be Approve the Agenda as Presented. The motion carried by the following vote:

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

#### COUNCIL AND YOUTH COMMITTEE REPORTS

##### *Rochester Hills Government Youth Council (RHGYC):*

*President Deel introduced RHGYC Representative, Caroline Bull.*

**Ms. Bull** stated that she is a Senior at Rochester Adams High School and that this is her fourth year on the RHGYC. She shared that over the past month, the RHGYC worked on planning the Exam Cram night at the Rochester Hills Public Library, however, the event was cancelled due to the snow storm in the area. She announced that they hope to reschedule the event near the end of the school year during Final Exams. She continued that over the coming months they will be planning the Cultural Fair.

**Rochester Avon Recreation Authority (RARA):**

**Ms. Mungoli** explained that postcards have been mailed out with QR codes, instead of the traditional multi-paged catalogs, that outline the Winter and Spring events at RARA. She continued that the events are also listed on the RARA website and that the events are filling up quickly.

## **PUBLIC COMMENT for Items not on the Agenda**

**Sylvia Orduno**, 131 West Parkhurst Place, Detroit, MI, 48203, stated that she is the director of a grass roots organization, People's Water Board Coalition. She explained that they have been working since 2015 with State legislators to pass State-wide water affordability, which would create a State-wide program, fund, and set of protections for low-income residents and tenants. She shared that she has learned that the Mayor's Office is potentially looking to present a resolution to Council that is against the legislation. She requested that Council takes time to get information about the legislation and deliberate on this issue. She expressed the importance of the legislation and that a lot of residents live with water insecurity. She noted that it may not be a serious issue in the City, but that it is becoming a growing problem in Oakland County. She presented a document to the Council regarding this issue.

**Lisa Tapert**, 1644 Brewster Road, stated that the City is not isolated from the ups and downs that people may go through and that there are many people in the community that support all residents having access to clean water.

## **CONSENT AGENDA**

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2023-0625** Approval of Minutes - City Council Regular Meeting - July 24, 2023

**Attachments:** [CC Min 072423.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0008-2024

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on

July 24, 2023 be approved as presented.

**2023-0626** Approval of Minutes - City Council Special Meeting - August 14, 2023

**Attachments:** [CC Special Min 081423.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0009-2024

**Resolved**, that the Minutes of the Rochester Hills City Council Special Meeting held on August 14, 2023 be approved as presented.

**2023-0627** Approval of Minutes - City Council Regular Meeting - August 14, 2023

**Attachments:** [CC Min 081423.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0010-2024

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on August 14, 2023 be approved as presented.

**2023-0628** Approval of Minutes - City Council Special Meeting - August 21, 2023

**Attachments:** [CC Special Min 082123.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0011-2024

**Resolved**, that the Minutes of the Rochester Hills City Council Special Meeting held on August 21, 2023 be approved as presented.

**2023-0629** Approval of Minutes - City Council Special Meeting - August 28, 2023

**Attachments:** [CC Special Min 082823.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0012-2024

**Resolved**, that the Minutes of the Rochester Hills City Council Special Meeting held on August 28, 2023 be approved as presented.

**2023-0630** Approval of Minutes - City Council Regular Meeting - August 28, 2023

**Attachments:** [CC Min 082823.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0013-2024

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on August 28, 2023 be approved as presented.

- 2024-0034** Request for Purchase Authorization - CLERKS: Blanket Purchase Order/Contract for the 2024 Logic and Accuracy Testing Services for voting machines in the amount not-to-exceed \$37,500.00; Election Source, Inc., Grand Rapids, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0014-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the 2024 Logic and Accuracy Testing Services for voting machines to Election Source, Inc., Grand Rapids, MI in the amount not-to-exceed \$37,500.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2024-0002** Request for Purchase Authorization - DPS/ENG: Approval of extension of agreement between the Oakland County Department of Homeland Security/Emergency Management and the City of Rochester Hills for SCADA Monitoring Services for a two-year period in the amount not-to-exceed \$24,624.00 through December 31, 2025

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0015-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes the approval of extension of the agreement between the Oakland County Department of Homeland Security/Emergency Management and the City of Rochester Hills for SCADA Monitoring Services in the amount not-to-exceed \$24,624.00 through December 31, 2025 and further authorizes the Mayor to execute an agreement on behalf of the City.

- 2024-0016** Request for Purchase Authorization: DPS/SIGN SHOP: Increase to the blanket purchase order for sign shop materials in the amount of \$8,500.00 for a new not-to-exceed amount of \$33,500.00 through October 31, 2024; Wensco of Michigan, Belmont, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0016-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for sign shop materials to Wensco of Michigan, Belmont, Michigan in the amount of \$8,500.00 for a new not-to-exceed amount of \$33,500.00 through October 31, 2024.

**2024-0038** Request for Purchase Authorization - Purchase Authorization for Membership dues for Transportation Improvement Association in the amount of \$29,800.00

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Contract and Invoice.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0017-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes Membership dues for payment to Transportation Improvement Association in the amount of \$29,800.00 and further authorizes the Mayor to execute the agreement.

### Passed the Consent Agenda

**A motion was made by Walker, seconded by Blair, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

### LEGISLATIVE & ADMINISTRATIVE COMMENTS

**President Deel** wished all of the Rochester Hills students good luck on their Midterm Exams.

**Ms. Neubauer** shared that if residents would like to submit items (of \$25,000 or more) for the Capital Improvement Plan for the 2025-2030 time frame, the application is available on the City's website under the Planning and Economic Development Department. She added that residents wishing to submit a project are encouraged to contact the responsible Department for assistance in filling out the application. She announced that applications for new projects are due no later than Thursday, February 29, 2024 to Joe Snyder, Chief Financial Officer, by paper or email to [snyderj@rochesterhills.org](mailto:snyderj@rochesterhills.org).

**Vice President Walker** shared that he attended two Ribbon Cuttings for new businesses in the area: Options Medical Weight Loss on January 11, 2024 and Snapology on January 17, 2024.

**Clerk Scott** stated that the Presidential Primary Election is on February 27, 2024 and that there will be nine days of early voting at the Rochester Hill Public Library from Saturday, February 17, 2024 to Sunday, February 25, 2024 with hours being 8:30 a.m. to 4:30 p.m. everyday except Thursday, where it will be open from 12:00 p.m. to 8:00 p.m. She explained that voters may request an absentee ballot, may vote at the early voting site, or may vote in their precinct on Election Day. She clarified the difference between being on the Absent Voter

List and the Permanent Ballot List by saying that voters on the Absent Voter List will automatically receive an application for a ballot prior to each election. She continued that voters on the Permanent Ballot List will automatically receive a ballot for each election. She added that with the passing of Proposal Two, voters now have the option to return an application and indicate on it that they want to be on the Permanent Ballot List, resulting in the voter not having to fill out an application again for future elections.

She shared that if you are on the Permanent Ballot List, the City is required to send you a ballot for each election. She continued that the Presidential Primary Election has three ballot styles, so a ballot selection must be made. She stated that ballot selection forms have been sent to everyone on the Permanent Ballot List and that if they are not returned to the City, those voters will receive a Local-Only Proposal ballot by February 16, 2024. She encouraged voters to complete their ballot selection forms and return them to the City. She remarked that completing the ballot selection form does not mean you are declaring or registering with a particular party. She shared that sample ballots are available on the website and any questions should be directed to the Clerk's Office at 248-656-4630.

**Mayor Barnett** addressed the two Public Comments regarding water affordability and stated that he has a differing opinion than theirs, but that he appreciates their opinions and passion.

He provided the following City updates:

- Ice skating is open at Spencer Park and the sledding hill is open at Bloomer Park.
- The City experienced a large amount of snowfall over the past couple of weeks and he shared two videos regarding the PlowTracker and a snow shoveling hack. The snow storm cost the City \$154,359 and there was a total of 9.4 inches of snow.
- The Detroit Lions have won two playoff games and Oakland University's Men's Basketball team is now in first place.

## ATTORNEY'S REPORT

City Attorney Dan Christ had nothing to report.

## NOMINATIONS/APPOINTMENTS

**2024-0024** Request to Confirm the Mayor's Appointment of Dale Hetrick to the Planning Commission for the remainder of a vacant three-year term to expire March 31, 2026

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Neubauer Resignation.pdf](#)  
[Hetrick CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ms. Neubauer** commented that she has served on the Planning Commission for the last four years as a Citizen Representative and now that she is on the

*City Council, she had to put in her resignation as the Citizen Representative.*

**A motion was made by Neubauer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungiola, Neubauer and Walker

Enactment No: RES0018-2024

**Resolved**, that the Rochester Hills City Council hereby confirms the Mayor's Appointment of Dale Hetrick to the Planning Commission for the remainder of a three-year term to expire March 31, 2026.

## NEW BUSINESS

**2024-0022** Request for Purchase Authorization - MIS: Blanket Purchase Order for Network Support Services in the amount not-to-exceed \$310,000.00 through January 30, 2026; IT Solutions Group, Novi, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Rochelle Lyon**, Information Systems Director, stated that their current Network Support Services Agreement is with IT Solutions Group. She explained that the contract began in 2021 for a three-year term with an option to renew for an additional two years and she is requesting approval to renew the contract for those additional two years. She noted that IT Solutions Group helps the City update their infrastructure, provide patching, and manage storage and virtual systems. She stated that the City has been very satisfied with the services they have received.

**President Deel** questioned if this was a budgeted item.

**Ms. Lyon** responded that it was a budgeted item.

**Mr. Blair** remarked that it is hard to find a vendor that meets an organization's needs and that this is a fantastic vendor.

**A motion was made by Blair, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungiola, Neubauer and Walker

Enactment No: RES0019-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for Network Support Services to IT Solutions Group, Novi, Michigan in the amount not-to-exceed \$310,000.00 through January 30, 2026.

**2024-0019** Request to Approve the United States Department of Energy ("DOE") / Energy Efficiency and Conservation Block Grant Program ("EECBG") Award Application as presented, and to further authorize the Chief Financial Officer to sign and submit the Program Agreement on behalf of the City of Rochester Hills

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, explained that this is a request for City Council to approve and accept the United States Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) Program Award Application. He added that the City has recently been awarded an EECBG in the amount of \$131,400. He noted that they applied for this Grant with the intent to offset a portion of the City Hall LED retrofitting project, which would include all interior City Hall lighting and exterior City Hall parking lot lighting. He shared that a DTE Energy Efficiency Consultant estimates a 15 percent reduction in electricity usage at City Hall by implementing LED lighting, resulting in approximately \$17,000 per year in savings. He stated that the LED retrofitting project is scheduled to be brought before Council during the second quarter of 2024.

**A motion was made by Blair, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0020-2024

**Whereas**, the Rochester Hills City Council is in support of the \$131,400 Energy Efficiency and Conservation Block Grant ("EECBG") Program Agreement awarded by the United States Department of Energy,

**Resolved**, the Rochester Hills City Council approves the EECBG Program Agreement as presented, and hereby authorizes the Chief Financial Officer to sign and submit the Program Agreement on behalf of the City of Rochester Hills.

**2024-0020** Request for Purchase Authorization - FISCAL: Contract/Blanket Purchase Order for the purchase, implementation, and ongoing support and maintenance services of a budgeting software solution for a project budget in the amount of \$217,897.00; IGM Technology Corp., Toronto, ON

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, and **Rochelle Lyon**, Information Systems Director, were present.

**Mr. Snyder** stated that this request is to enter into a five-year contract for the implementation and maintenance of a budgeting software solution to IGM Technology for a project budget of \$217,897.00. He explained that the City solicited proposals from budget software vendors last Fall and that ten proposals were received and a committee of City staff narrowed it down to the top three vendors for interviews and software demonstrations. He stated that IGM Technology was unanimously selected by the committee due to its thorough and user-friendly software system and for offering the lowest overall cost. He continued that this budget software purchase does not represent a change in the budget process, but rather a tool to enhance the

process and make it more efficient. He noted that the City has a heavy reliance on Microsoft Excel spreadsheets and Microsoft Word documents to produce the budget material each year. He explained that while they love Microsoft products, he believes they have taken those products as far as they can go in relation to publishing the City's budget plan. He commented that this software will also save a lot of time for data entry, resulting in the prevention of human error.

**Ms. Mungoli** remarked that she was unaware of the amount of manual work that goes into producing the budget documents. She questioned why the contract is for a five-year term and not the normal three-year term and if the software has an open-sourced code or if they own their own source code.

**Mr. Snyder** responded that in Year One of the contract, much of the effort and costs will be utilized in setting up the software, which makes it beneficial to have a longer term.

**Ms. Lyon** stated that the software has planned updates and migrations, but that the City can choose when they want to implement those updates and migrations. She added that the software is web-based in a private cloud solution and that she does not recall if it is an open-sourced code or not.

**Mr. Blair** expressed his concerns for reclaiming data from this software and questioned if the knowledge of the current Microsoft Excel and Word product system will be retained if they choose not to renew the contract in Year Six.

**Ms. Lyon** stated that if the City chose to not use the software in the future, the data would be able to be taken out and imported into another software or solution.

**Mr. Blair** questioned what the City would do if the software company went out of business.

**Mr. Snyder** responded that Microsoft Excel will be utilized to export the data into the new software system and that he does not have any plans of getting rid of the Microsoft Excel products.

**A motion was made by Mungoli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0021-2024

**Resolved**, that the Rochester Hills City Council hereby waives Section 2-273(b), the 3-year requirement for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City to allow a 5-year contract.

**Further Resolved**, that the Rochester Hills City Council hereby authorizes the award of a contract/project budget for the purchase, implementation and ongoing support and maintenance services of a budgeting software solution to IGM Technology Corp., Toronto, Ontario for a project budget amount of \$217,897.00 for a 5-year contract term and further

authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2024-0018** Request for Purchase Authorization - ACCOUNTING: Blanket Purchase Order for the printing and distribution of Water and Sewer Bills in the amount not-to-exceed \$167,180.00 for a three-year term to expire March 2026; Doxim Inc., Troy, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, presented a request to the City Council to enter a contract for the printing and distribution of the City's Water and Sewer Bills to Doxim, Inc for a three-year contract not-to-exceed \$167,180. He noted that seven proposals were received and a committee of City staff narrowed it down to the top two vendors for further evaluation. He stated that it was decided to continue with the City's current vendor, Doxim, Inc, which was determined to be the most cost-effective and efficient option. He added that the City has worked with Doxim, Inc. for more than ten years and that they have been satisfied with the services they provide.

**Ms. Morlan** stated that Doxim, Inc. is a local company.

**A motion was made by Morlan, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungiolli, Neubauer and Walker

Enactment No: RES0022-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the printing and distribution of the City's Water and Sewer bills to Doxim, Inc., Troy, Michigan in the amount not-to-exceed \$167,180.00 for a three-year term.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2024-0030** Request for Approval of Award of Contract - BUILDING: Waiver of Section 2-273(b) of the Purchasing Ordinance; Approval of award of contract for Solid Waste, Recycling, and Yard Waste Collection, Transportation, Processing and Disposal Services for a five (5) year contract term to expire March 31, 2029; GFL Environmental USA Inc., Southfield, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)  
[Suppl Presentation.pdf](#)

**Lisa Cummins**, Procurement Manager, **Mike Viazanko**, Building/Ordinance/Facilities Director, and **Jim Frey**, Resource Recycling Systems, were present.

**Ms. Cummins** commented that the City solicited proposals for Solid Waste Services in 2018 and a contract was awarded to GFL Environmental USA Inc. for collection and transportation services, to the Southeastern Oakland County Resource Recovery Authority (SOCCRA) as the designated recycling facility, and to RecycleBank for the City's Recycling Incentives Program. She stated that this allowed the City to have more control over their contracts. She explained that the contracts were for a five-year term, with the option to renew for five additional years. She presented the following information regarding the extension of the City's Waste and Recycling Program:

- Process

- Committee Organized
- Reviewed Current Contractor(s) Performance
- Engaged Industry Leader Consultant
- Negotiated with each Contract Provider
- Finalized Best Program

- Recommended Continuation of Program:

- GFL = Collection and Disposal Contractor (same)
- SOCCRA = Recycling Processing Contractor (same)
- RecycleBank = Recycling Rewards Contractor (same)

- Key Program Features - Program Pricing:

- 2023-2024 (Current): \$61.79 Quarterly Rate
- 2024-2025: \$57.90 Quarterly Rate = -6.5% Change
- 2025-2026: \$59.67 Quarterly Rate = 3.1% Change
- 2026-2027: \$61.51 Quarterly Rate = 3.1% Change
- 2027-2028: \$63.40 Quarterly Rate = 3.1% Change
- 2028-2029: \$65.36 Quarterly Rate = 3.1% Change
- Five-Year Average % Change = 1.2%
- Program Includes Five-Year Contract with Known Pricing (Fuel Escalation Clause included in this agreement) and a Three-Year Renewal Option for the City from GFL.

- Summary = Win/Win for Rochester Hills:

- Lower Costs
- Best in Class Recycling
- Best in Class Service

- Items for Council Action (Approval of Contracts):

- 2024-0030
  - GFL for Collection, Disposal, and Composting
- 2024-0031

- SOCRRA for Recycling Processing
- 2024-0032
- RecycleBank for Recycling Incentive

**Mayor Barnett** shared that this was a long process and thanked Ms. Cummins, her team, and Mr. Frey for their efforts in negotiating this agreement. He added that the first thing they focused on was if they have any issues with the current providers, and he stated that they only get about 25 complaints a month, which is very low. He continued that the second thing they focused on was making sure they were able to negotiate the best rates, and that they were able to keep all the services the same at a lower cost.

**President Deel** noted that he is extremely pleased with the results of this agreement and that it is a great deal for the residents. He added that the continuation of the recycling program with SOCRRA benefits the City and allows the City to know where their recyclables are going. He shared that he has a property in another municipality and that the solid waste services they receive there do not compare to what they get in Rochester Hills.

**Ms. Mungoli** requested that the PowerPoint Presentation slides are made a part of the agenda packet.

**President Deel** responded that would be done.

**Ms. Mungoli** shared that she is glad that residents can continue to leave large items at the curb for pickup and that there are still RecycleBank points at the schools. She thanked GFL for offering the services to the City residents.

**Mr. Blair** remarked that an important aspect of this contract is that the vehicles are inspected every year by City staff. He questioned if recycling in the parks is a part of this proposal.

**Mayor Barnett** responded that the City has a program, Green City, that creates more opportunities for recycling within the parks system.

**A motion was made by Mungoli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0023-2024

**Resolved**, that the Rochester Hills City Council hereby waives Section 2-273(b), the requirements for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City.

**Further Resolved**, that the Rochester Hills City Council hereby authorizes the extension of the City's contract for the City's Solid Waste, Recycling, and Yard Waste Collection, Transportation, Processing and Disposal Services to GFL Environmental USA Inc., Southfield, Michigan for a five (5) year contract term to expire March 31, 2029 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2024-0031** Request for Approval of Award of Contract - BUILDING: Waiver of Section 2-273(b) of the Purchasing Ordinance; Approval of Inter-Local Agreement between the City of Rochester Hills and Southeastern Oakland County Resource Recovery Authority (SOCRRA) as the City's designated Recycling Processing Site for a five (5) year contract term to expire March 31, 2029; Southeastern Oakland County Resource Recovery Authority, Troy, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Lisa Cummins**, Procurement Manager, **Mike Viazanko**, Building/Ordinance/Facilities Director, and **Jim Frey**, Resource Recycling Systems, were present.

**Ms. Cummins** stated that SOCCRA does not normally contract out with other communities and that this is a partnership that the City is enjoying.

**A motion was made by Walker, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungiola, Neubauer and Walker

Enactment No: RES0024-2024

**Resolved**, that the Rochester Hills City Council hereby waives Section 2-273(b), the requirements for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City.

**Further Resolved**, that the Rochester Hills City Council hereby authorizes the Approval of an Inter-Local Agreement between the City of Rochester Hills and Southeastern Oakland County Resource Recovery Authority (SOCRRA) as the City's designated Recycling Processing Site for a five (5) year contract term to expire March 31, 2029 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2024-0032** Request for Approval of Award of Contract - BUILDING: Waiver of Section 2-273(b) of the Purchasing Ordinance; Approval of award of contract for the City's Recycling Incentives Rewards Program for a five (5) year contract term; Recyclebank LLC., New York, New York

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Lisa Cummins**, Procurement Manager, **Mike Viazanko**, Building/Ordinance/Facilities Director, and **Jim Frey**, Resource Recycling Systems, were present.

*Ms. Cummins* stated that RecycleBank manages the City's recycling incentives program, such as milk from Hollywood Markets and the Green Schools program.

*President Deel* inquired how long the City has been working with RecycleBank.

*Ms. Cummins* responded that it has been 15 years.

*Mayor Barnett* shared that 600-900 people go to Hollywood Markets every month and get a free gallon of milk or head of iceberg lettuce.

*President Deel* questioned how much money has gone into the schools from this program.

*Mayor Barnett* responded that it is about \$130,000-\$140,000 total, or \$10,000-\$15,000 every year.

**A motion was made by Neubauer, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioni, Neubauer and Walker

Enactment No: RES0025-2024

**Resolved**, that the Rochester Hills City Council hereby waives Section 2-273(b), the requirements for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City.

**Further Resolved**, that the Rochester Hills City Council hereby authorizes the award of a contract for the City's Recycling Incentives Rewards Program to Recyclebank LLC., New York, New York for a five (5) year contract term to expire March 31, 2029 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2024-0036**

Request for Purchase Authorization - DPS/FACILITIES/ORDINANCE: Contract/Blanket Purchase Order for 2024 Lawn Mowing Services for City-owned properties, Shoulder Right-of-Ways, Pathways, and Ordinance Compliance for Occupied and vacant lot sites in the amount not-to-exceed \$250,420.00 through December 31, 2024; Green Meadows Lawnscape, Inc., Rochester Hills, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Mike Viazanko*, Building/Ordinance/Facilities Director, stated that the request is to extend the current contract with Green Meadows Lawnscape, Inc. He added that they had the option for a one-year extension and that the prices are remaining the same. He remarked that the City is in a good position to extend this contract for another year.

**A motion was made by Neubauer, seconded by Carlock, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0026-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for 2024 Lawn Mowing Services for City-owned properties, Shoulder Right-of-Ways, Pathways, and Ordinance Compliance for Occupied and vacant lot sites to Green Meadows Lawnscape, Rochester Hills, Michigan in the amount not-to-exceed \$250,420.00 through December 31, 2024 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2024-0037** Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for underground utility repairs and related services in the amount not-to-exceed \$1,050,000.00 through January 31, 2027; Superior Excavating, Auburn Hills, MI; Aielli Construction Company, Inc., Shelby Township, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, commented that this is a three-year blanket purchase order for underground utility repairs to Superior Excavating and Aielli Construction Company. He added that this is to supplement existing City staff and help them on repairs.

**Ms. Mungioli** questioned if the department is understaffed or if they are lacking equipment.

**Mr. Fritz** responded that sometimes specialty equipment is required.

**A motion was made by Morlan, seconded by Carlock, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0027-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract for underground utility repairs and related services to Superior Excavating, Auburn Hills, Michigan as the primary vendor and Aielli Construction Company, Inc., Shelby Township, Michigan as the secondary vendor in the amount not-to-exceed \$1,050,000.00 through January 31, 2027 and further authorize the Mayor to execute the agreements on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution

of a written agreement acceptable to the City.

- 2024-0021** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order for water service repair parts in the amount not-to-exceed \$206,000.00 through December 31, 2024; Core & Main LP, Shelby Township, MI; ETNA Supply, Grand Rapids, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, stated that this is an annual request for a one-year blanket purchase order to ETNA Supply for water service repair parts that are used for water taps and water main break repairs.

**A motion was made by Walker, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0028-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for water service repair parts to Core & Main LP, Shelby Township, Michigan as the primary vendor, and ETNA Supply, Grand Rapids, Michigan as the secondary vendor in the amount not-to-exceed \$206,000.00 through December 31, 2024.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2024-0017** Request for Purchase Authorization - FLEET: Blanket Purchase Order for unleaded gasoline and diesel fuel in the amount not-to-exceed \$1,045,450.00 through January 31, 2026; RKA Petroleum Companies, Romulus, MI; Marathon Flint Oil Company, Flint, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[SH Agenda Statement.pdf](#)  
[SH Staff Report.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, noted that this is a two-year purchase order for fuel and that the City went through the cooperative bidding process, led by the City of Sterling Heights.

**A motion was made by Neubauer, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0029-2024

**Resolved**, that the Rochester Hills City Council authorizes a blanket purchase order for the purchase of unleaded gasoline and diesel fuel to RKA Petroleum Companies, Romulus, Michigan as the primary vendor, and Marathon Flint Oil Company, Flint,

Michigan as the secondary supplier in the amount not-to-exceed \$1,045,450.00 through January 31, 2026.

- 2024-0039** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order for as-needed traffic engineering services in a not-to-exceed amount of \$75,000.00; Hubbell, Roth & Clark, Inc., Bloomfield Hills, MI

**Attachments:** [012224 Agenda Summary.pdf](#)  
[Proposal for Services.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, commented that this request is for a one-year blanket purchase order for additional traffic engineering services that are needed due to current staffing shortages. He added that the services include traffic studies, engineering inspections, and site construction.

**President Deel** inquired why this was not included in the budget.

**Mr. Fritz** stated that the South Brooklands Traffic Engineering Study is already set to be covered by this.

**President Deel** explained that the Brooklands Study will be a big project, so the services of Hubbell, Roth, & Clark will help manage that.

**Ms. Mungoli** stated that the project they are talking about is for South Brooklands, but that residents from North Brooklands also reached out to her and wanted to know why they weren't included in the study. She questioned whether it will cost another \$75,000 in engineering costs each time a study needs to be done for a certain area.

**Mr. Fritz** responded that the South Brooklands study is under \$20,000 and that the City is open to performing traffic studies within the North Brooklands area as well.

**Ms. Mungoli** questioned if they have to get a petition together to do that and what the timing might be for a study to be done.

**President Deel** stated that they have already done a petition and that at the meeting residents were told that they will be studying South Brooklands first and that they will proceed on to the North Brooklands area.

**Mr. Fritz** explained that they want to get through the current study first before they start planning for other areas.

**President Deel** shared that the City has a website that explains the traffic engineering/study process and how to get a certain area included in the study.

**Mr. Blair** noted that he is the Council Representative for the Advisory Traffic and Safety Board, which meets the second Tuesday of each month, and that residents can come to one of these meetings with any questions or concerns.

**A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0030-2024

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for as-needed traffic engineering services to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$75,000.00 through August 31, 2025.

## **ANY OTHER BUSINESS**

## **NEXT MEETING DATE**

## **ADJOURNMENT**

*There being no further business before Council, it was moved by Mungioli and seconded by Neubauer to adjourn the meeting at 8:21 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*AARON GEER  
Administrative Coordinator  
City Clerk's Office*

*Approved as presented at the April 8, 2024 Regular City Council Meeting.*