



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2023-0067

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., DPS Director

DATE: February 27, 2023

SUBJECT: Transportation Improvement Association Membership – Annual Dues (2023)

REQUEST:

City Council is requested to authorize a purchase order to Transportation Improvement Association in the amount of \$29,800.00 for Membership Dues.

REASON FOR PURCHASE:

The City of Rochester Hills has been affiliated with the Transportation Association (TIA) since 1984. TIA is a key partner in our traffic management system in assisting to assess and resolve traffic-related problems.

Upon request, TIA provides the following information to the City of Rochester Hills Engineering Department:

- Crash data analysis
- Collision Diagrams
- School crossing and safety studies
- Traffic sign and warrant studies
- Origin-destination studies
- Traffic impact statement guidelines

The information provided by TIA enables City staff to:

- Address public safety concerns.
- Gather data for intersections with the highest crash prevalence, and determine appropriate measures necessary to reduce the number of incidents.
- Provide crash data analysis to Federal and State Highway agencies when requesting funds through grant applications for safety and capacity improvement projects.
- Analyze data and provide road improvement recommendations during site/construction plan review for new developments, and for public City road improvement projects.
- Run traffic crash data reports directly from TIA's website.

Based upon the above-mentioned benefits, the recommendation is made for the City to continue its cost participation with TIA, and approve their 2023 funding request. The total requested amount is \$29,800.00.

PROCESS:

Vendor Name and Address:

Transportation Improvement Association
100 E. Big Beaver Road, Suite 901
Troy, MI 48083

Reason for Selection:

Value Based/Membership

Method of Purchase:

Purchase Order

BUDGET:

The costs associated with the City participating in the TIA's requested 0.5% ACT 51 contribution share are transferred out of Major Road funds.

Partial funding is included in the FY 2023 Adopted Budget. A 1st quarter budget amendment will have been presented prior in the meeting to increase this expense.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road	472.850000	Traffic Service	\$25,500	\$29,800	(\$4,300)

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract between the Traffic Improvement Association (TIA) and the City of Rochester Hills for the annual service agreement in the amount not-to-exceed \$29,800.00, and further authorizes the Mayor to execute the agreement on the behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A