



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0211

TO: Mayor and City Council Members
FROM: Sara Roediger, Director Planning and Economic Development
DATE: June 7, 2021
SUBJECT: Increase to Contract for Avon, Dequindre and 23 Mile Road Roundabouts

REQUEST:

City Council is requested to authorize an increase to the contract/blanket purchase order for the Landscape Design Services for the Avon, Dequindre, and 23 Mile Road Roundabouts to complete Phase II of the project in the amount of \$23,000.00 for a new not-to-exceed contract total of \$72,900.00 and further authorizes the Mayor to execute the contract on behalf of the City.

REASON FOR PURCHASE:

OHM is one of the City’s selected on-call professional architectural design firms which includes landscape design services. Last year, the city entered into an agreement with OHM to perform design services and create construction drawings for the western roundabout at Avon and Dequindre as part of the upcoming Road Commission for Oakland County (RCOC) project. The original agreement included completing landscape plans for the RCOC project and to develop conceptual plans for the eastern roundabout. Since that time, the Great Lakes Water Authority (GLWA) has moved up their schedule and will now be doing their construction concurrently with the RCOC project. As such, the City needs to advance the landscape plans to final construction drawings to be incorporated into the GLWA project.

PROCESS:

Vendor Name and Address:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the 2021 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road Fund	452.970000	Construction	\$75,000	\$72,900	\$2,100

RECOMMENDATION:

It is recommended that City Council authorize an increase to the contract/blanket purchase order for the Landscape Design Services for the Avon, Dequindre, and 23 Mile Road Roundabouts to complete Phase II of the project in the amount of \$23,000.00 for a new not-to-exceed contract total of \$72,900.00 and further authorizes the Mayor to execute the contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A