



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2021-0331

**TO:** Mayor and City Council Members  
**FROM:** Chelsea K. Ditz, Director of Human Resources  
**DATE:** August 16, 2021  
**SUBJECT:** 2022 Compensation Recommendations for Boards & Commissions

**REQUEST:**

Approval of the recommendation of the HR Technical Review Committee for members of Boards & Commissions for fiscal year 2022.

**BACKGROUND:**

Pursuant to Section 8.8 of the City Charter of the City of Rochester Hills, City Council is required to set in the annual budget, by resolution, the per diem rates for members of Boards & Commissions.

As directed by Article VI, Section 3 of the *City Council Policy for Salaries of Department Directors and Mayor, and Per Diem Fees for City Boards and Commissions, as amended* and authorized by resolution number 2017-0279, the HR Technical Review Committee reviewed and discussed the appropriate information provided by the Administration at its meeting on July 26, 2021.

Compensation for Boards and Commissions was last increased in 2016. At the July 26 meeting, CFO Joe Snyder advised the HRTRC that the Building Authority was dissolved, pursuant to Council authority, upon the final pay off of the City Hall debt fund. The committee concurred with a recommendation to maintain the current per diem compensation for chairpersons and citizen members for meetings attended for the following boards and commissions in 2022.

- Construction/Fire Prevention Code Board of Appeals
- Historic District Commission
- Planning Commission
- Zoning Board of Appeals/Sign Board of Appeals

**RECOMMENDATION:**

That City Council approve the recommendation of the HR Technical Review Committee to maintain the current per diem rate of \$100 for chairpersons and \$90 for citizen members of the above named Boards & Commissions and to maintain a rate of \$100 for members of the Assessment Board of Review for fiscal year 2022.

| APPROVALS:        | SIGNATURE | DATE |
|-------------------|-----------|------|
| Department Review |           |      |

|                      |  |  |
|----------------------|--|--|
| Department Director  |  |  |
| Mayor                |  |  |
| City Council Liaison |  |  |

Contract Reviewed by City Attorney     Yes     N/A