



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2005-0665

TO: Mayor and City Council Members
FROM: Roger Rousse, Department of Public Service, 841-2497
DATE: 10/06/2005
SUBJECT: Crack Sealing and Striping Services

REQUEST:

City Council is requested to authorize a blanket purchase order for the Crack Sealing and Striping services to Pavetech Systems, Inc. of Southfield, Michigan, in the amount of \$27,054.00.

REASON FOR PURCHASE:

Purchasing:

Bids were solicited at the beginning of September for crack sealing and striping services. No bids were received at the time. Follow up phone calls were solicited to determine the reason for a no response. After numerous conversations with vendors it was determined to re-bid the project. The bid was once again solicited with a posting on MITN and a mass mailing to 69 vendors with only one responding. Due to the one bid, additional research was done using a comparable project from another municipality to determine if the bid price received was reasonable. It was found that the prices received for the City's bid were over-all better than the bid received by the other municipality. Due to the size of the project and the time of season it was decided that accepting the one bid was in the best interest of the City.

Crack Sealing is done as a preventative maintenance to keep water in the winter from freezing in cracks resulting in complete deterioration of a parking lot. Yearly sealing extends the life of the lots and helps to prevent costly rebuilding or overlays from needing to be done. In previous years, crack sealing services were performed by the City's Department of Public Service but due to manpower constraints this year, these services have been bid out.

PROCESS:

Vendor Name and Address:

Pavetech Systems, Inc.
25975 Beech Court
Southfield, MI 48034

Reason for Selection:

Responsible, responsive bidder

Method of Purchase:

Purchase Order

BUDGET:

Funds in the amount of \$22,000.00 are budgeted in 631.974000 for the Parks portion of the services*. The remaining amount of \$8,300.00 is budgeted in 631.929000. Although it is budgeted in the line item (929000) repairs and maintenance the full amount should be expensed to the land improvement account. A budget amendment will be done.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
631	631.974000	Land Improvement	\$22,000.00	\$27,054.00	*(\$5,054.00)

RECOMMENDATION:

It is recommended that City Council authorize a Purchase Order for Crack Sealing and Striping Services to Pavetech Systems, Inc. of Southfield, Michigan, in the amount of \$27,054.00.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		