•			
RFP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings and V	erious Assessor Reports and Forms		360 Services International
N. 10. 12. (1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	LaserCom LLC	Utilitec, an Ancor Company	12623 Newburgh Road
111 yendors solicited via MITN	2230 Elliott Drive	1911 Woodslee Drive	Livonia MI 48150
ET VEHOUS SOUGHED THE THINK	Troy MI 48083	Troy MI 48083	
ers william	Robert McNamera	Chris Macres	Margo Pickl
warded to DataMall	248.585.2800	248.526,4826	734.591.9360x - 238
	Established Jan 1998 - 13 years in business	Established 1985; 26-years	Established 1974; 37 years
Firm Established - years in business	LLC	Luc	Corporation
Type of Organization		135 full time; 32 part time	49 full time; 5 part time
low many full time employees and part time:	7 full time; 2 to 5 part time	26 years	Over 20 years
low many yrs providing printing & mailing svs.	13 years	26 years	20-years
Years printing & mailing proptax billings 5-years mandatory exp.required	1-year (have been printing other billing statements for 10-yrs)	Specifically for utility sector; includes variety of tax bills,	Several municipalities listed.
Names of municipalities provided Tax billings	Oak Park, Michigan	assessments, water/electric bills, inserts, notices of water	
Administration of the second o	}	assessments, water/electric bits, inserts, notices of recor	
		quality reports; customers prefer not divulge document types	
		currently service more than 100 utilities nationwide.	44
ears printing/mailing svs for Assessor 5 years mandat exp required	4-years	26 years	14 years
	Oak Park, Michigan	see above	Several municipalities listed
Names of municipalities provided Assessor printing	I I I I I I I I I I I I I I I I I I I		
	I Provided	Provided	Provided
Last name & contact info for single point of contact:	Provided		
	<u> </u>	Yes	Yes
Can you accept Adobe PDF?	Yes		Yes
Via the Internet?	Yes	Yes	No
Any size limitations?	No .	No	
Comments:		We prefer a flat/text file as compared to a print-ready PDF.	
			No
Can you accept PMD file?	Yes	Yes	NO
Via the Internet?	Yes	Yes	
Any size limitations?	No	No	The state of the s
Comments:		We prefer a flat/text tile as compared to a print-ready PDF.	Would prefer a pdf file
Comments;			
	Yes	Yes	Yes
Can you accept FTP via the internet?	11165		All files & transmissions are password protected for security
Comments:	IV	Yes	Yes
Acknowledge all files delivered/received thru FTP site	Yes		
	The first of the f	Operates w/in defined QM that begins w/secure data trans	See attachment A
Work plan & methodology:	Download files/or pick up at FTP Site (your or our); create/	through our FTP site. Process the file, provide variable laser	
	print data on approp forms; fold, insert assemble mail & report	imprinting, folding, inserting, mailing & delivery. Sev quality	
	pieces; provide samples for approval/signoff; delivery mail to	checkpoints in place to ensure data integrity & flawless	
	Post Office (document mailing) or delivery to City(as required);	checkpoints in place to ensure data integrity of revision &	
	bill City for appropriate work/delivery confirmation.	production, including public/private key data encryption &	
		camera verification technology.	
. / / / / / / / / / / / / / / / / / / /			
this test reference 2 Fet captions performed	Provided; Oak Park municipal reference	3-listed	See attachment B
List client references & list services performed:	1		The state of the s
	Line items (as quoted), PO #, terms and conditions.	Line item, invoice number, date, quantity, billing period,	Normally formal invoice to coincide with the line items of the
What detail will be provided on your firm's Invoice?	Little ments (as quoted), i O m, tentis and conditions.	and total.	RFQ; however, we are happy to provide whatever format
		S STATE OF LAST	you prefer.
		2	4-business days for form proofs
Time to complete for Treasurer: All forms	5-work days	3-days	5 business days from approval of live prof sample
Print & Mail Tax Bills	5-work days	3-days	3 business days after mailing
Delivery to RH extra/surplus forms, env, etc.	5-work days	1-day	
Comments:			
V V V I I I V V V V V V V V V V V V V V			A for form avects
Time to complete for Assessor: All Forms	5-work days	3-days	4-business days for form proofs
Print & Mail Notices:	5-work days	3-days	5 business days from approval of live proof samples
FIRE CEMIQUINUMASS.			

RFP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings	and Various Assessor Reports and Forms					
M. C.M.S. IAnt. Littered or manning of iteashier Etaberth (ay paining)	LaserCom LLC	Utilitec, an Ancor Company	360 Services International			
411 vendors solicited via MITN	2230 Effort Drive	1911 Woodslee Drive	12623 Newburgh Road			
TII VOINUIG SURGIEG VIG WILLY	Troy MI 48083	Troy MI 48083	Livonia MI 48150			
Awarded to DataMail	Robert McNamara	Chris Macres	Margo Picki			
Awarded to paramair	248.585.2800	248.526.4826	734.591.9360x - 238			
Delivery to RH Assessor all forms/Reports:	5-work days	1-day	4 business days from receipt of files			
Comments:	J-WOR days					
Comments:						
Detail how printing/mailing operation address City needs:	We are a full fledge direct mail company (print & mail) is our	Utilities has chosen to focus our entire organization on the	See Attachments A & C			
State capacity to perform the work as described.	main function (see brochure attached) "this is what we do"	unique printing & mailing requirements of the utility sector.				
State capacity to periodic the work as described.		Our technology, equipment and IT development team have				
		significant experience with utility documents. We operate				
		within a below-capacity printing environment.				
Firm's experience in service requested for others	We print & mail many sensitive documents for our clients,	As mentioned, servicing the printing & mailing requirements	Been printing & mailing Tax bills, Assessment change notices			
CHILD COMPONE TO COLOR	bills, statements, check etc) confidential list can be	for the utility sector is our business.	& Personal Property Statements for municipalities for 15 years.			
	supplied if chosen for this project.					
	V-0					
How many clients currently served w/this type of services?	This varies month to month since we provide one-time &	Currently manages the printing & mailing contracts for	Tax Bills 16; Assessment Change Notices 33; PPS 65			
7	on-going services (100+ per year),	approximately 100 utilities nationwide.				
List comparable public sector projects completed successfully:	Oak Park Assessments; Royal Oak bilting	Provided	Print & mail multiple tax bills, assessment change notices &			
	W 444		personal property statements every year. We encourage you to			
7777			discuss our services with any of our clients.			
Any options that would be beneficial to process-explain:	Some public sector users eliminate the "return envelope" print	Sending text data via the BS&A system would be beneficial				
	& have the recipient pay in person or mail return in their own	as compared to a print-ready PDF.				
	envelope. Use standard #10 window envelopes on all mailing.					
			B. (1) (1) (1)			
Provide an equipment list:	printers, folders, inserter, meter machines, strapers (see	Refer to attachment.	See attachment C.			
	brechure)					
		Catad	See attachment A. Maintain offsite back up of all programs &			
Documented procedures for equipment failure/disaster recovery:	Utilize (US Postal approved) postal sorting, software & NCOA	Provide deepest postal discounts available-utilize Satori	reciprocal agreements with other area vendors for printing			
	processing; out internal work orders contain QC steps that	software for this, Satori is industry leader in digital printing system software. Will balance & audit each file to ensure data	capacity. Utilize SmartAddresser Software by Datatech			
	ensure quantify printed matches mailed count; reciprocal	technology as further quality checkpoint. Maintains Disaster	Smartsoft Inc for postal sorting. SmartAddresser is state of			
	agreements with our local & national supply team/outside	Recovery system in the event of a minor or major catastrophic	the art software for CASS Certification, Address verification &			
	vendors to provide reg time & "off house" back up services. We	event. We utilize off site data & print recovery, in mulitple	NCOA processes.			
	offer free pickup/delivery svs, current 1-shift: can expend to 2-3.	locations. Each on separate power grid for added integrity.				
		Actions, Exert on separate porter grater accounting 17				
y	Estimated	Estimated	Estimated			
	Quantities Cost Submitted	Quantities Cost Submitted	Quantities Cost Submitted			
TREASURER PRINTING AND DISTRIBUTION:		Per same and a sign settle to the company of the c				
Print 1-sided summer tax bill	19,000 \$529.01	19,000 \$380.00	19,000 \$547.77			
2. Print 2-sided winter tax bill	19,000 \$529.01	19,000 \$570.00	19,000 \$572.85			
3. 1-side on 10# window mailler env	36,000 \$1,228,89	36.000 \$648.00	36,000 \$1,016.64			
4. 1-side on #9 Return Envelope	34,000 \$1,008.64	34,000 \$612.00	34,000 \$879.92			
5. Imprint print file into tax forms both winter and summer	2 \$1,740.00	2 \$475.00	2 \$874.00			
6. Print 8 1/2" x 3 7/8 insert	34,000 \$424.00	34,000 \$612.00	34,000 \$438.78			
7. Print 8 1/2" x 11 brochure	17.500 \$879.90	17,500 \$647.50	17,500 \$962.50			
8. Print 8 1/2 x 11" "Dear Texpayer Insert"	35,000 \$1,187.20	35,000 \$1,050.00	35,000 \$760.00			
9. Tri-fold & insert summer non-escrow tax bill w/3-inserts	16,500 \$1,040.00	16,500 \$660.00	16,500 \$394.35			
10. Tri-fold & insert winter non-escrow tax bill w/2-inserts	16,500 \$875.00	16,500 \$660.00	16,500 \$363.00			
11, 26,000 records CASS certify	26,000 \$206.00	26,000 \$0.00	26,000 \$100.00			
12. 2-times per year; delivery of tax bills to Post Office	2 \$0.00	2 \$0.00	2 waived if from Livonia PO			
13, 32,000 First Class Postage	32,000 \$10,880.00	32,000 \$10,880.00	32,000 \$10,880.00			
TOTAL	\$20,527.65	\$17,194.50	\$17,789.81			
	Note: using 60# for 1 & 2. Sort data in zip seq first item 5		}			

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RFP-RH-11-007 Printing & Malling of Treasurer Property Tax Billings an	d various Assessor Repor				Utilitec, an Ancor Cor	mpany		360 Services Intern	ational	
		LaserCom LLC		<u> </u>	1911 Woodslee Dr		<u> </u>	12623 Newburgh		
11 vendors solicited via MITN		2230 Elliott Driv						Livonia MI 481		
	1	Troy MI 48083			Troy MI 48083 Chris Macres		Margo Pickl			
warded to DataMail		Robert McNamara			248.526.4826			734.591.9360x - 238		
		248.585.2800		ļ	248.526.4826			704.001.0000		
		L			l political	L	4	!	}	
SSESSOR PRINTING AND DISTRIBUTION		* * * * * * * * * * * * * * * * * * *							VVV	
/ALUATION RECORDS REAL PARCELS 26,000 qty .				dering .		,	d			
Data file handling - frequency: once a year					\$0.00		waived	\$242.58		
aper, 20#, white bond			·····		\$0.00			\$658.58		
aser Print, 3-hole punched printing on front side only					\$780.00			\$50.00		
Delivery to RH Assessor's Office	i i				\$50.00			\$951.16	<u> </u>	
OTAL		\$1,260.72			\$830.00		 	\$501.10	ļ	
				1			<u> </u>	ļ	1	
***************************************				<u> </u>	}		1	<u> </u>	Av	
SSESSMENT ROLL 7,000 gty]	<u>j</u>					
Data File Handling - Frequency: once a year					\$0.00		waived	\$65.31		
aper, 20# white bond					\$0.00		<u> </u>	\$354.62		
aser Print, 3-hole punched, duplexed			·		\$280.00			\$490.00		
One original required	line ?				\$0.00			\$50.00		
Delivery to RH Assessor's Office					\$50.00			\$869.93		
TOTAL		\$449.04		1	\$330.00)		\$009.93	<u></u> .	
ASSESSMENT NOTICES REAL PROPERTY PARCELS 25,000 qty									,	
Data File Handling Frequency: once a year		\$200.00			\$0.00		waived	5040 75		
Paper 50# 8 1/2" x 11 front side only		\$615.33			\$462.50		1	\$219.75		
aser Print		\$750.00			\$1,625.00		<u> </u>	Ann no		
Required imprinting proofs to Assessor prior to final job		\$0.00		Ш	\$0.00		<u></u>	\$25.00		
Presorted Postage Permit info (postal Indicia) printed on env.		\$1,537.18	,		\$600.00			\$944.50		
Printing return address printed-blank ink, front side					\$0.00		<u> </u>	\$633.25		
CASS Certify		\$750.00			\$0.00			\$100.00		
Mailing: deliver to Post Office					\$0.00)		\$0.00		
OCATION OF POST OFFICE:	??LOCATION?	// //		LOCATION???			Livonia	\$0.00		
First Class Postage		\$8,500.00		i I	\$8,500.00			- \$8,500.00		
OTAL		\$12,352.51			\$11,187.50	D	<u> </u>	\$10,422.50		
W 12 /4				7			Generic backside		if required	
dentify Post Office location	' 			ii			Livonia	\$10,797.50	7.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
verient, if not office forceion							<u> </u>		<u> </u>	
	···					1		1		

FP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings an	d Various Assessor Repo	ts and Forms		ļ		60 Services International
		LaserCom LLC		Utilitec, an Ancor Company		12623 Newburgh Road
1 vendors solicited via MITN		2230 Elliott Drive		1911 Woodslee Drive		Livonia Mi 48150
	l j	Troy MI 48083		Troy MI 48083		Margo Picki
warded to DataMail		Robert McNamara		Chrls Macres		734.591.9360x - 238
"		248.585.2800		248,526,4826		734.391.9300X = 236
SSESSMENT NOTICES PERSONAL PROPERTY PARCELS 2,100 qty				60.00	waived	,,,,
ata File Handling - frequency, once a year		\$200.00		\$0.00	waiveu	\$18.46
aper, 50#		\$124,20		\$0,00		φ (0.40)
aser Print		\$63.00		\$200.00		\$25.00
tequired imprinting proofs to Assessor prior to final job		\$0.00		\$0.00		\$102.00
resorted Postage Permit info, front side of envelopes	and envelope cost	\$174.92		\$0.00		\$53.19
rinting return address printed-black ink, front side		\$0.00		. \$0.00		\$50.00
ASS Certify		\$63.00		\$0.00		\$0.00
Aailing: Delivery to Post Office		\$0.00		\$0.00		
OCATION OF POST OFFICE	??LOCATION?		LOCATION?	\$0.00	Livonia	\$0.00
irst Class Postage		\$766.50	POSTAGE???	\$0.00		\$714.00
OTAL		\$1,391.62		\$200.00		\$962.65
				POSTAGE:???	generic backside	\$31.50 if required
dentify Post Office location	UNKNOWN				Livonia	\$994.15
animit t axi =	1221121					
A Property and the second seco						
ERSONAL PROPERTY STATEMENTS 2.100 gty						
Data File Processing & Programming: frequency once a year		\$400.00		\$0.00	waived	
Offset print 2/ 11" x 17" sheets, duplex black & white		\$533.19		\$210.00		\$147.00
aser Forms w/taxpayer name & address		\$264.00		\$175.00		\$84.00
old forms & insert winstructions		\$220.00		\$210,00		\$18.90
leguired: State Tax Commission approval of printed form		\$0.00		\$0.00		\$50.00
Required: Imprinting proofs to Assessor prior to final job		\$0.00		\$0.00		\$25.00
		\$120.00		\$0.00		\$35.00
et-up custom artwork for envelope		\$598.83		\$189,00		\$105.00
Offset print 6" x 9" double window envelopes		\$030.03		\$125.00	included above	\$0.00
rint 2-notices on front of env "OFFICIAL BUS" AND "YEAR"				\$125.00		\$50.00
CASS Certify				\$0.00		\$0.00
failing: Deliver to Post Office			LOCATION?	ψο.ου	Livonia	\$0.00
OCATION OF POST OFFICE		#700 E0	EOCATION	\$714.00		\$714.00
First Class Postage		\$766.50		\$0.00		\$25.00
100 blank statements printed w/return address & delivered to RH						\$1,253.90
OTAL		\$2,902.52		\$1,748.00		71,200,70
A 1.					Deliveries to City of Pa	ochester Hills not already specified
iny other charges?		programming svs avail if needed \$100/r		ges	listed on the new form	preakdown of fees pages will be
cknowledge comply w/all Post Office regulations:	acknowledged		acknowledged			Alkanoves of toda hados with ne
an you offer any cost saving recommendations?		relopes could reduce pricing (consumer	Can offer the City		billed at \$50/each	
	to put in their own er	velope.		is to enhance print & mall.		
rtwork for new logo & font will be provided	Yes		Yes		acknowledged	
an you accept City MasterCard for payment?	Yes		NO		Yes	
Provided required equipment list?	Yes		Yes		Yes	
an you meet City's Insurance Requirements?	Yes		Yes		Yes	
rovided signed Hold Harmless Agmt?	Yes		Yes		NO; will not sign Hold	Harmless
dditional information/points not addressed:	Cost are all inclusive	(we would need to renew pricing if		-	Yes	,
	only parts of the proj		7 11			
xtend to MITN Cooperative?	Yes if all data and la		Yes		Yes if quantities are s	milar

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RFP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings and V	E Detametx, Inc	DataMail	Lasertec Inc
1980	3146 Northeast Expressway, NE	747 E Whitcomb Avenue	33472 Sterling Ponds Blvd
411 vendors solicited via MITN	Atlanta GA 30341	Madison Heights MI 48071	Sterling Heights MI 48312
. As the area at a state		Jeff Hayden	Joan Kulka
Awarded to DataMail	Ron Shear/Harry Stephens 770.936.5600	248.588.2415	800.388.5832
		Established 1991; 20 years	Established 1985; 25 years
Firm Established - years in business	Established 1976; 35 years		Corporation
Type of Organization	Corporation	Corporation 55 full time; 53 part time	41 full time; 2 part time
How many full time employees and part time:	150 full time; zero part time	20 years	25 years
How many yrs providing printing & mailing svs.	30 years	20 years	10 years
	25 years		3 municipalities listed
Names of municipalities provided Tax billings	4 municipal listed; South Carolina, 2 in Virginia & 1 Georgia	5-municipalities listed	O THO THE PARTY OF
VANISH 1111 - 11			10 years
Years printing/mailing svs for Assessor 5 years mandat exp required	LEFT BLANK	20-years	11 municipalities listed
Names of municipalities provided Assessor printing	One City in Virginal listed.	15-municipalities listed	I Labrachausea iiaseo
Last name & contact info for single point of contact:	Not assigned until contract awarded	Provided	Provided
Can you accept Adobe PDF?	Yes	Yes	Yes
Via the internet?	Yes	Yes	Yes
Any size limitations?	No	No	No
Comments:			
Can you accept PMD file?	No	Yes	Yes
Via the Internet?		Yes	Yes
Any size limitations?		No	No a
Comments:	10.		
Can you accept FTP via the internet?	Yes	Yes	Yes
Comments:	FTP, SFTP, FTP-S		
Acknowledge all files delivered/received thru FTP site	Yes	Yes	Yes
Work plan & methodology:	See Proposal doc	Data files transmitted via secured FTP. All printing & production	Multiple shift operation to ensure on time delivery. Hands on
Transfer de management de la companya de la company		is completed at DataMail Services. All proofs on each	supervisors in each department. Multiple verification of print &
		application produce will be available for customer sign off	mail counts, dedicated customer service rep. job tracking
		prior to production & mailing verification of final data output.	system to monitor job progress. SAS% Type II audit-certified
			in security.
		7,200	
List client references & list services performed;	See attachment	Provided; 8 municipal.	Attachment
MOL SIGN FOR STORE & BALLSON POLICE STORE			
1 m // (/ m / m / m / m / m / m / m / m			
What detail will be provided on your firm's invoice?	See attached sample; Invoice can be customized.	All production cost, actual postage or other request.	Any & all data & piece count information regarding processing,
The second of th			mailing which will assist the City to do recordkeeping.
Time to complete for Treasurer: All forms	45 days; 1-times programming set up & forms set up	7 to 10 business days	Set up 3-5 business days
Print & Mail Tax Bills	1-2 days from receipt of file	5 to 7 business days	3 business days after approval
	5-days	1 to 2 business days	24 hours after completions
Delivery to RH extra/surplus forms, env, etc.			envelope orders may take 7 to 10 days
Comments:			
The to complete for Assessor. All Earns	45 days; 1-time programming set up & forms set up	7 to 10 business days	Same as above
Time to complete for Assessor: All Forms	1-2 days from file receipt	5 to7 business days	
Print & Mail Notices:	11-4 nato nom up repoliti	1 10 34. 30011003 3074	

RFP-RH-11-997 Printing & Mailing of Treasurer Property Tax Billings and V			Lasertec Inc			
	Datamatx, Inc	Data Mail	33472 Sterling Ponds Blvd			
11 vendors solicited via MITN	3146 Northeast Expressway, NE	747 E Whitcomb Avenue	Sterling Heights MI 48312			
	Atlanta GA 30341	Madison Heights MI 48071	Joan Kulka			
Awarded to DataMail	Ron Shear/Harry Stephens	Jeff Hayden	800.388.5832			
•	770.936.5600	248.588.2415	800.388.3632			
Delivery to RH Assessor all forms/Reports:	5-days	1 to 2 business days				
Comments:						
,			Multiple shift operation, multiple checks and balances			
Detail how printing/mailing operation address City needs:	We work closely with your staff to meet or exceed City	Direct experience working w/data systems & employees for	performed with each department up & through mailing.			
State capacity to perform the work as described.	requirements. We print & mail 10 million documents/month	8 years.	Have experience in printing & mailing for many municipalities.			
	and have adequate capacity.		There experience in printing or money			
	And the second s					
A/A		Direct experience working with multiple data systems	Lasertec provides similar services for other municipalities.			
Firm's experience in service requested for others	It represents 100% of our b business. All successful outcomes.	requirements for more than 20 years.				
	***************************************	requirements to more than 20 years.				
W. W						
1 444	200 alun print 8 mail cliante	Over 300 Financial Institutions of which more than 200 are	On an annual basis, about 30.			
How many clients currently served w/this type of services?	200 plus print & mail clients	municipalities.				
	Left Blank	Monthly & deily statement/biannual property tax, weekly	Invoices, statements for financial institutions, insurance bills,			
List comparable public sector projects completed successfully:	LER ORDER	utility bills statements and assessment notices production.	notices.			
· · · · · · · · · · · · · · · · · · ·						
	Our eapprove service allows your staff to review & approve	Maximum postage discounts; in house US Postal verification	Maximum postal discounts.			
Any options that would be beneficial to process-explain:	documents online before printing & mailing.	and processing. House holding & selective inserting.				
VAV	Obcesses online before paraging a mailing.	i i i i i i i i i i i i i i i i i i i				
	see attached proposal	refer to attachments	see attached.			
Provide an equipment list:	see autorico proposar					
Documented procedures for equipment failure/disaster recovery:	see attached proposal	Cass certification and IMB update on every file processed.	Each file is CASS Certified for max, postal discounts. Grouping			
Documented procedures for equipment tander/orsestes recovery.	356 8464-40 9 0 9 0 0 1		of tax bills can be performed within any specifications. Each			
V		· · · · · · · · · · · · · · · · · · ·	department balances its counts to input files and mailing			
////			reports. All pieces are ascounted for as delivered. We have a			
			second facility available should any equipment fall. This also			
/	AND MINISTER AND	****	serves as a disaster recovery site. This site is used and tested			
VIII. WALLES TO SEE THE SECOND			monthly. Mail is sorted for maximum discount to the customer.			
	Estimated	Estimated				
	Quantities Cost Submitted Total	Quantities Cost Submitted Total	Estimated Quantitles Cost Submitted Total			
TREASURER PRINTING AND DISTRIBUTION:			HT를 보는 사람들이 되는 사람들이 함께 되었다.			
Print 1-sided summer tax bill	19,000 \$285.00	19,000 \$826.15	19,000 \$528.14			
2. Print 2-sided winter tax bill	19,000 \$285.00	19,000 \$712.53	19,000 \$610.49			
3. 1-side on 10# window mailer env	36,000 \$1,148.40	36,000 \$756.80	36,000 \$1,116.72			
4, 1-side on #9 Return Envelope	34,000 \$996.28	34,000 \$770.00	34,000 \$915.14			
5. Imprint print file into tax forms both winter and summer	2 \$2,432.00	2 \$988.00	2 \$836.00			
6. Print 8 1/2" x 3 7/8 insert	34,000 \$578.00	34,000 \$221.22	34,000 \$510.00			
7. Print 8 1/2" x 11 brochure	17,500 \$927.50	17,500 \$610.02	17.500 \$612.50			
B. Print 8 1/2 x 11" "Dear Taxpayer Insert"	35,000 \$1,155.00	35,000 \$1,117.44	35,000 \$770.00			
9. Tri-fold & insert summer non-escrow tax bill w/3-inserts	16,500 \$1,089.00	16,500 \$693.00	16,500 \$495.00			
10. Tri-fold & insert winter non-escrow tax bill w/2-inserts	16,500 \$1,056.00	16,500 \$693.00	16,500 \$495.00			
11. 26,000 records CASS certify	26,000 \$0.00 included	26,000 \$250.00	26,000 \$130.00			
12. 2-times per year; delivery of tax bills to Post Office	2 \$0.00 included	2 \$0.00	2 \$0.00			
13. 32,000 First Class Postage	32,000 \$11,280.00	32,000 \$10,912.00 estimate .341	32,000 \$11,200.00 estimated			
. o. oaloo o. baad i danga		448 000 44	\$18,218.99			
TOTAL	\$21,232.18	\$18,350.16	\$10,2,10.33			

FP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings and V	٤						<u> </u>			
was a second and a	1	Datama	tx. Inc		DataMail			Lasertec Inc		
1 vendors solicited via MITN		3146 Northeast E	xpressway, NE.		747 E Whitcomb A			472 Sterling Ponds B		
		Atlanta GA	30341		Madison Heights Mt 48071			Sterling Heights MI 48312		
warded to DataMail		Ron Shear/Harry Stephens			Jeff Hayden			Joan Kulka		
and the State of t		770.936.5600			248.588.2415	5	1	800.388.5832		
				TT []	1			i		
SSESSOR PRINTING AND DISTRIBUTION	· '							_		
ALUATION RECORDS REAL PARCELS 26,000 qty										
ata file handling - frequency: once a year	\$182.00			\$0.00 included						
aper, 20#, white bond	\$286.00				included					
aser Print, 3-hole punched printing on front side only		\$468.00			\$780.00	į		\$650.00		
elivery to RH Assessor's Office		\$265.00			\$50.00					
OTAL		\$1,201.00			\$830.00			\$650,00		
O + TIL										
	 					[
SSESSMENT ROLL 7,000 qty	 									
ata File Handling - Frequency: once a year		\$98.00			\$0.00	included				
ata rije risiroling - rrequency, once a year aper, 20# white bond	\$77.00				\$0.00	included				
aper, 20# wine bond aser Print, 3-hole punched, duplexed		\$252.00	- 1. //		\$245.00	1	11	\$231,00		
		\$0.00			\$0.00	included		į		
ne original required		\$85.00			\$50.00			\$25.00		
elivery to RH Assessor's Office	<u> </u>	\$512.00			\$295.00			\$256.00		
OTAL		\$312.00								
THE RESIDENCE OF A PROPERTY PAROPELS OF ORDER	 									
SSESSMENT NOTICES REAL PROPERTY PARCELS 25,000 qty		\$175.00			\$350.00			\$125.00		
ata File Handling Frequency: once a year		\$375.00			\$402.46			\$287.50		
aper 50# 8 1/2" x 11 front side only		\$2,470.00	.,	·	\$1,750.00			\$625.00		
aser Print		\$2,470.00				included		\$0,00		
lequired imprinting proofs to Assessor prior to final job				1	\$548.70			\$920.40		
resorted Postage Permit info (postal indicia) printed on env.	metered	\$0.00 \$0.00				included		\$0.00		
rinting return address printed-blank link, front side	included					Included		\$625.00		
ASS Certify	included	\$0.00	postage subject to UPS		\$0.00					
failing; deliver to Post Office				LOCATION?	\$0.00		Bulk Center Pontiac			
OCATION OF POST OFFICE:	Atlanta, GA		qualification.	LUCATION	\$8,525.00		pour portor i shado	\$8,750.00		
irst Class Postage	PO 30341		postage .352		\$11,576,16			\$11,332.90		
OTAL		\$11,820.00			911,010,10	<u>'</u>				
				1 004710110						
dentify Post Office location				LOCATION?	 					
4 · · · · · · · · · · · · · · · · · · ·	1		T. Artistan							

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(FP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings and Vi					المنتين			Lasertec inc	
		Datama	x, Inc		DataMail			33472 Sterling Ponds	Rhel
1 vendors solicited via MITN		3146 Northeast E	xpressway, NE		747 E Whitcomb A			Sterling Heights MI 4	
		Atlanta GA	30341	Madison Heights MI 48071			Joan Kulka		
varded to DataMail		Ron Shear/Har	ry Stephens		Jeff Hayden			800.388.5832	
		770.936	.5600		248.588.2415	5	<u> </u>	800.368.3632	
SSESSMENT NOTICES PERSONAL PROPERTY PARCELS 2,100 qty					4.77			\$10.50	
ata File Handling - frequency, once a year		\$14.70		<u> </u>	\$175.00			\$24.15	
aper 50#			substitute 24/60#		\$133.76			\$52.50	
ser Print		\$207.48			\$105,00		<u></u>	\$0.00	
equired imprinting proofs to Assessor prior to final job		\$0.00			\$0.00			\$77.32	
esorted Postage Permit info, front side of envelopes		\$0.00			\$115.00		- 	\$0.00	
inting return address printed-black ink, front side		\$0.00			\$0.00			\$52.50	
ASS Certify		\$0.00		<u> </u>	\$105.00			\$52.30	
alling: Delivery to Post Office		\$0.00			\$0.00				
ading: Delivery to Post Office DCATION OF POST OFFICE	Atlanta, GA	\$0.00			\$0.00		Bulk center Pontiac	6705.00	estimated
irst Class Postage	PO 30341	\$772.80	.368 postage		\$716.10		1		25111118180
OTAL OTAL	1	\$1,026.48			\$1,349.86		_	\$951.97	
// LE NA.			, , , , , , , , , , , , , , , , , , ,		<u> </u>	<u> </u>	<u> </u>	1	
tentify Post Office location	Altanta, GA					<u> </u>			
within and existe recentary							<u> </u>		
							<u>}</u>		v
ERSONAL PROPERTY STATEMENTS 2,100 qty		\$29.40	-//						
ata File Processing & Programming: frequency once a year	ļ	\$504.00			\$300.00				
fiset print 2/ 11" x 17" sheets, duplex black & white		\$140.10			\$237.77			\$157.50	
aser Forms w/taxpayer name & address	VI	\$197.40			\$110.00		<u> </u>	\$157.50	
ser Forms Whaxpayer name & sourcess Id forms & insert w/instructions	1			/ / / / / / / / / / / / / / / / / / / /	\$105.00			\$73.50	
equired: State Tax Commission approval of printed form	1				\$0.00	1			
equired: Imprinting proofs to Assessor prior to final job				İ	\$0.00)			
equired: imprinting proofs to Assessor price to title job et-up custom artwork for envelope			included in fee pg 29		\$0.00				
et-up custom artwork for envelope Iffset print 6" x 9" double window envelopes					\$199.50			\$48.73	
rint 2-notices on front of env "OFFICIAL BUS" AND "YEAR"	ļ			 	\$0.00			\$52.50	
	ļ		included		\$0.00)		\$16.80	
ASS Certify	 				\$0.00)	Bult center Pontiac		1st class postage
failing: Deliver to Post Office	Atlanta, GA			Location?	\$0.00)			
OCATION OF POST OFFICE	Atlanta, GA	\$772.80	\$0.37		\$716.10)		\$735.00	
irst Class Postage		\$15.00	L	 	\$25.00			\$50.00	.,,,,
00 blank statements printed w/return address & delivered to RH	<u> </u>	\$1,658.70		-	\$1,693.37	7		\$1,291.53	ì
OTAL		\$1,030.70			1				
	MODALLE 6 40 c - Lu	on NCOA databas	e; one time prog & set up \$2750	<u> </u>	-				
ny other charges?		UN NUUA DEIBDES	ie, one mus brod a ser ab ac. so	Acknowledged		<u> </u>	Acknowledged		
cknowledge comply w/all Post Office regulations:	acknowledged		1	Acknowledged			Printing assessment	notices as gluefold se	tf mailers would
an you offer any cost saving recommendations?				++	////		save money, eliminati		
	L. Commercial		<u> </u>	Yes	·		Yes	1	
rtwork for new logo & font will be provided	Yes; PDF preferred			NO	+	 	NO		
an you accept City MasterCard for payment?	NO				 	ļ	Yes		1
rovided required equipment list?	Yes			Yes	-t		Yes		1
an you meet City's Insurance Requirements?	Yes			Yes			Yes	<u> </u>	
rovided signed Hold Harmless Agmt?	Yes			Yes	ļ	 	100	 	1
kdditional information/points not addressed:			ulvalent weight. 50 lb is offset	Ц			<u> </u>		
	stock, 24# is OCRLase	er (60#),	<u> </u>	11	<u> </u>	}	Yes specifications mu	of he the came with	L
Extend to MITN Cooperative?				Yes			Tres specializations and	ISCUG ING SAING WILLS	ar-no quartimoa

RFP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings and V	ė	.	
	Great Lakes Graphics Inc		
411 vendors solicited via MITN	209 E Washington Ave #450		4
411 VB/BBIS SCHOLEG TIE IN TH	Jackson MI 49201		
and the dealer	Mickey Vanlake		
Awarded to DalaMall	517.937.1814		
V-17-1			
Firm Established - years in business	Established 2001; 10 years		
Type of Organization	Corporation		
How many full time employees and part time:	6 full time; 4 part time		1
How many yrs providing printing 8 mailing sys.	10 years		·
Years printing & mailing proptax billings 5-years mandatory exp.required	5 years		
Names of municipalities provided Tax billings	2 municipalities listed.		
realities of that toposition provided the samige			
	//////////////////////////////////////		
	W		
Years printing/mailing svs for Assessor 5 years mandat exp required	5 years		MANUAL MA
Names of municipalities provided Assessor printing	3 municipalities listed.		A
		W	
Last name & contact info for single point of contact:	left blank		
Cust have a contract time on surgic point of contract			ANY ANY
Constant Adoba PDE2	Yes		
Can you accept Adobe PDF?	Yes		
Via the internet?	No		
Any size limitations?	NO		
Comments:			
Can you accept PMD file?	Yes		
Via the Internet?	Yes		
Any size limitations?	No		
Comments:			
Can you accept FTP via the internet?	Yes		
Comments:			
Acknowledge all files delivered/received thru FTP site	Yes		
WORKSTONE SHI WES DESIGNATED AND LITTLE AND			
	First step is staying one step ahead is to print all static items		
Work plan & methodology:	in advance. This would be envelopes, backsides of bills,		
	In advance. This would be enveryed, backsons of shirt		
44.1 P. W.	flyers, inserts, perforated paper. That leaves only the compiling		
1000	of the document or bill, then print & inserting. As for turn around		
	we can turn these in as little as four days. Most municipalities		//
	provide us data about 10 days in advance which works out		
	great.		
//	////		
List client references & list services performed:	3-municipal provided		1
CIST CHERT TELEVICES & UST SELVICES DESTRUCTIONS	The state of the s	1	
	ID. 1. V 4 bills as eleternost as eleve postere Den Grove		
What detail will be provided on your firm's invoice?	Production of bills or statement, envelope, postage Dup-Group		
	postage, our invoice software is detailed.		
Time to complete for Treasurer: All forms	5-days		
Print & Mail Tax Bills	5-days		
Delivery to RH extra/surplus forms, env, etc.	1-2 days		
Comments:	10-days total project		
Continues.			
All Control of the Co	5 days		
Time to complete for Assessor: All Forms	5 days		
Print & Mail Notices:	5 days	<u> </u>	

			11				i	
RFP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings and	V 8	Great Lakes Graphics Inc	.					
						1		
411 vendors solicited via MITN		209 E Washington Ave #450						
		Jackson MI 49201					Or .	
Awarded to DataMail		Mickey Vanlake						
		517.937.1814					***************************************	
Delivery to RH Assessor all forms/Reports:	1-2 days							
Comments:	10 days total project		.]					
8			<u> </u>			÷		
Detail how printing/mailing operation address City needs:	Left Blank-see attachr	nent	<u> </u>			<u> </u>		
State capacity to perform the work as described.						-l		

						<u> </u>		
Firm's experience in service requested for others	Left blank-see attacht	nent	_ <u></u>					
						ļ.,,		
			<u> </u>			 		
		74/mm1				ļ		
How many clients currently served withis type of services?	Indicated 15		11			1		
CONTROLLY SHOULD SELECTED TO STATE OF THE SELECTED SELECT					/	1		
List comparable public sector projects completed successfully:	6000 personal proper	ly statements for Jackson;				1		
List comparable papirs accord projects compress	24,000 change notice					1		
	15,000 Grand Blance							
ANALY								
Any options that would be beneficial to process-explain:	Yes: we can combine	one owners multiple tax bills into one						
Any options that would be beneficial to process-explain.		luce postage - see attached flyer.				<u> </u>		
	CITICODO: 1705		"					
				.,				
			·				W	
Davids and the same of the sam	Listed.			,,				
Provide an equipment list:	CO CO							
AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA								
Documented procedures for equipment failure/disaster recovery:	We are over machine	d at all times. To combine this with disaster						
Documented procedures to exporprise in introduseator records.	guestion, we are the	arge digital printer for many smaller print						
	shops around the sta	te. I could use any of them to complete any						
		ain we are always over machined with						
	redundancy in place.	As for mail services, we are also an out						
	source for many mail	houses as well. Our relationship with three						
	other mail houses wo	uld cover any help we could ever need.	1					
	Estimated					li		Į
	Quantities	Cost Submitted Total						ļ
TREASURER PRINTING AND DISTRIBUTION:						j .	· ·	
1. Print 1-sided summer tax bill	19,000	\$1,140.00	П					
12. Print 2-sided winter tax bill	19,000	\$1,140.00	"TT				<u> </u>	
2. Print 2-side of Minter (ax oil) 3. 1-side on 10# window mailer env	36,000	\$900.00						
	34,000	\$850.00						
1-side on #9 Return Envelope Imprint print file into tax forms both winter and summer	2	\$0.00				1		
	34,000	\$425.00				1		
6. Print 8 1/2" x 3 7/8 insert 7. Print 8 1/2" x 11 brochure	17,500	\$612.50	1		j			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
8. Print 8 1/2 x 11 "Dear Taxpayer Insert"	35,000	\$700.00	11	/	1			
Print 8 1/2 x 11 "Dear (axpayer insert Fri-fold & insert summer non-escrow tax bill w/3-inserts	16,500	\$412.50	711	,	T			
10. Tri-fold & Insert winter non-escrow tax bill w/2-inserts	16,500	\$412.50			1,,,			
	26,000	\$65.00						
26,000 records CASS certify 2. 2-times per year; delivery of tax bills to Post Office	20,000	\$25.00	11					
12. 2-simes per year; delivery of tax bits to Post Office	32,000	\$10,720.00	11	//				
13. 32,000 First Class Postage	32,000	\$17,402.50			<u> </u>			
TOTAL	With DupGroup	\$16,538.00	 		<u> </u>			
	учил Биротоир	φ10,330.001	1 [L	. 2	<u></u>		

RFP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings and Vi	E					<u> </u>			1
The state of the s	l	Great Lakes Graphi	cs Inc				<u> </u>		
111 vendors solicited via MITN		209 E Washington Av		1					,
FIT Vehicula adhicited vig minis	},	Jackson MI 492		T					
Awarded to DateMail	I	Mickey Vanlak							
AWareed to Datawair	ſ	517.937.1814							
	<u></u>	517.037.1014		 					
The same and the corporation	1								,
ASSESSOR PRINTING AND DISTRIBUTION		-		****					
VALUATION RECORDS REAL PARCELS 26,000 qty				<u></u>	1			ļ	
Data file handling - frequency: once a year	<u> </u>				·				
Paper, 20#, white bond							1		
Laser Print, 3-hole punched printing on front side only							···		
Delivery to RH Assessor's Office									
TOTAL		\$550.00				÷			
	1				1	<u> </u>			
								ł	
ASSESSMENT ROLL 7,000 qty				.}		ļ		 	
Data File Handling - Frequency: once a year							<u> </u>		
Paper, 20# white bond			,,		ļ <u>.</u>				1
Laser Print, 3-hole punched, duplexed									
One original required				<u> </u>				ļ	
Delivery to RH Assessor's Office									
TOTAL	/	\$155.00				<u></u>		<u> </u>	
(01)									
ASSESSMENT NOTICES REAL PROPERTY PARCELS 25,000 qty						,			
Data File Handling Frequency: once a year			, , , , , , , , , , , , , , , , , , , ,	T				<u> </u>	
Paper 50# 8 1/2" x 11 front side only									
Laser Print				}					
Required imprinting proofs to Assessor prior to final job									
Presorted Postage Permit info (postal indicia) printed on env.	1			1					
						1			
Printing return address printed-blank ink, front side		\$2,125.00			1		T	1	
CASS Certify		Ψ2,123.00		<u> </u>	1				
Mailing: deliver to Post Office	LOCATION???								
LOCATION OF POST OFFICE:	LOCATION	\$17,410.00		H					
First Class Postage		\$17,410.00	//	<u> </u>		1	l		
TOTAL	W 5			H	 			1	
	with Dup-Group	\$18,860.00		H	<u> </u>		H	1	1
Identify Post Office location				<u> </u>	ļ		 		
1000000					i		-		
				1 !	<u> </u>	<u> </u>			i

RFP-RH-11-007 Printing & Mailing of Treasurer Property Tax Billings and Vi									
ar i sair i voi i mang s	1	Great Lakes Graphi	cs Inc	1					
411 vendors solicited via MITN		209 E Washington Av		i			İ		
4 1 Vendors sononed via With		Jackson MI 492							
A CONTRACTOR		Mickey Vanlak					1		
Awarded to DataMail		517,937,1814		<u> </u>			†———		
ASSESSMENT NOTICES PERSONAL PROPERTY PARCELS 2,100 qty	<u> </u>	017,031.1019		 					
	<u> </u>			<u> </u>					Á
Data File Handling - frequency, once a year	ļ			 					
Paper 50#		·			 	· · · · · · · · · · · · · · · · · · ·			
Laser Print				<u> </u>	ļ	 	<u> </u>		1
Required Imprinting proofs to Assessor prior to final job	ļ			 	ļ	·	<u> </u>		İ
Presorted Postage Permit info, front side of envelopes				<u> </u>			1		
Printing return address printed-black ink, front side			····						
CASS Certify				<u> </u>				}	
Mailing: Delivery to Post Office	L	\$178.50			<u> </u>	 		<u> </u>	
LOCATION OF POST OFFICE	LOCATION?			11	ļ	<u> </u>	+		
First Class Postage		\$703.50			ļ				
TOTAL		\$882.00	w			ļ			1
	With Dup-Group	\$825.30	WVV			ļ			<u> </u>
Identify Post Office location									}
		ĺ							
								<u> </u>	
PERSONAL PROPERTY STATEMENTS 2,100 qty		1						ļ	
Data File Processing & Programming: frequency once a year		I	***************************************			i	<u> </u>	ļ	
Offset print 2/ 11" x 17" sheets, duplex black & white									
Laser Forms w/taxpayer name & address					l .				
Fold forms & insert w/instructions	·						<u> </u>		
Required: State Tax Commission approval of printed form									
Required: Imprinting proofs to Assessor prior to final job								,,,,,	
Set-up custom artwork for envelope	1			1					<u> </u>
Offset print 6" x 9" double window envelopes									
Print 2-notices on front of env "OFFICIAL BUS" AND "YEAR"									<u> </u>
CASS Certify	İ								
Mailing: Deliver to Post Office	<u> </u>	\$714.00		-		¥			
LOCATION OF POST OFFICE	LOCATION?			1		1			
First Class Postage	LOCATION:	\$703.50			1		-1:		
100 blank statements printed w/return address & delivered to RH		\$16.00	····	 	1		 	, , , , , , , , , , , , , , , , , , ,	
		\$1,433.50		<u> </u>		///			
TOTAL		ψ1, 100.0 4		da da 111111111111111111111111111111111		· · · · · · · · · · · · · · · · · · ·			
				· -			<u> </u>		
Any other charges?	none Acknowledged			11		 	 	· · · · · · · · · · · · · · · · · · ·	1
Acknowledge comply w/all Post Office regulations:		p Service could reduce	ot sour propell		.,				
Can you offer any cost saving recommendations?	postage by \$1,500 a				/			9	.,
		PO BAG BRIT SELVICE 9	a green solution.			<u> </u>	H		
Artwork for new logo & font will be provided	Yes				.,,			1	
Can you accept City MasterCard for payment?	Yes		······································	-		ļ	 	 	
Provided required equipment list?	Yes					-	<u> </u>		
Can you meet City's Insurance Requirements?	Yes				.,		3	ļ	
Provided signed Hold Harmless Agmt?	Yes		***************************************			<u> </u>	<u> </u>	1	
Additional information/points not addressed:	j					<u> </u>	1	<u> </u>	
				11		1		ļ	
Extend to MITN Cooperative?	Yes			11		1	į	<u> </u>	

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