



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2011-0064

TO: Mayor and City Council Members
FROM: Gerry Lee, Forestry Operations Manager, 841-2551
DATE: January 26, 2011
SUBJECT: Towable Wood Chipper

REQUEST:

City Council is requested to authorize the purchase of one (1) new Vermeer BC1500 towable wood chipper to Vermeer of Michigan, Jackson, MI in the amount of \$31,260.00.

REASON FOR PURCHASE:

Request for proposals were solicited for one (1) new towable wood chipper utilizing the MITN e-procurement system. Four responses were received. A committee made up of Forestry, Fleet and Purchasing staff evaluated the responses and equipment. As part of the proposal, vendors were required to provide demonstrations of the equipment they were proposing and allow the Forestry division to utilize the equipment in their operations for an afternoon. There were several criteria used to rate the machines functionality, some of which included ease of use, dust blowback, safety, and repairability. It is recommended that award be made to Vermeer of Michigan as their proposed machine, Vermeer BC1500, offers the best value to the City based on its performance, productivity, safety, cost, and ability to meet the City's specifications.

The towable wood chipper is utilized year-round by the Forestry department for the maintenance of the City's trees, and for removing downed trees, limbs and branches from roadways and right-of ways caused by ice storms, high winds, and heavy snowfall. The current Forestry towable wood chipper is fully depreciated and scheduled for replacement. The replacement of the towable wood chipper is provided for in the fleet replacement policy. The fleet replacement policy was created in 1988 to provide a responsible program and process for the practical maintenance and replacement of the City's vehicles and equipment. The replacement scheduled is based upon several factors, including maintenance and repair costs, reliability and productivity for its intended uses, and technical, safety, and operational advances that have occurred since the previous purchase.

PROCESS:

Vendor Name and Address:

Vermeer of Michigan
1005 Thorrez Rd.
Jackson, MI 49201

Reason for Selection:

Responsive, responsible bidder that provides best value to the City.

Method of Purchase:

Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.977000	Equipment Capitalized	\$31,730.00	\$31,260.00	\$470.00

RECOMMENDATION:

It is recommended that the Rochester Hills City Council approve a purchase order to Vermeer of Michigan for one (1) new Vermeer BC1500 towable chipper in the amount of \$31,260.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		