



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0149 Version 2

TO: Mayor and City Council Members

FROM: Ken Elwert, CPRE, Director, Parks & Natural Resources Department
Paul M. Davis, P.E., City Engineer/Deputy Director, Department of Public Services

DATE: December 11, 2023

SUBJECT: Bloomer Park Parking Lot Reconstruction Construction Engineering (CE)
(City File No. E23-006)

REQUEST:

City Council is requested to authorize an increase to the contract/blanket purchase order 405251 for Nowak & Fraus construction engineering services for the Bloomer Park Parking Lot Reconstruction project in the amount \$57,000.00 for a new not-to-exceed contract amount of \$392,356.00.

REASON FOR PURCHASE:

The Department of Public Services was recently notified that our design and construction engineering consultant (Nowak & Fraus) requests additional funding to complete the Bloomer Park reconstruction project construction engineering services. City Council approved the original construction engineering (CE) services contract in April 17, 2023 in a not-to-exceed amount of \$335,356.00. CE services typically includes survey staking, contract administration, inspection, and the preparation of as-built drawings during the construction phase of a project.

The City and Nowak & Fraus continue to work towards finalizing the issuance of a permit from the Michigan Department of Environment, Great Lakes and Energy (EGLE) for the erosion control improvements for the park. We have spent much more time and effort towards this permit than what was originally anticipated. The permit work is still ongoing and construction of the improvements will now occur in 2024. Nowak & Fraus projects that an additional \$57,000.00 will be needed to complete the expected CE tasks for the remaining work. Rochester Hills engineering services supports this request and finds it reasonable given the permit item submissions and changes that EGLE has required subsequent to the original design.

PROCESS:

Vendor Name and Address:

Nowak and Fraus Engineers
46777 Woodward Avenue
Pontiac, MI 48342

Reason for Selection:

Quality Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is available in the FY 2023 Adopted Budget, remaining from the Bloomer Park Parking Lot Construction phase which is anticipated to come in approximately +\$200,000 under budget.

Fund Name	Department Account No	Account No. Description	Remaining Project Budget	Cost	Remaining Project Budget
Facilities Fund	631.974000	FA-10B: Bloomer Park Parking Lot Rehabilitation	\$200,000	\$57,000	\$143,000

RECOMMENDATION:

It is recommended that City Council authorize an increase to the contract/blanket purchase order 405251 for Nowak & Fraus construction engineering services for the Bloomer Park Parking Lot Reconstruction project in the amount \$57,000.00 for a new not-to-exceed contract amount of \$392,356.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A