



# Rochester Hills

## Minutes

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungioli,  
Marvie Neubauer and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, March 17, 2025

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### ROLL CALL

**Present** 7 - David Blair, Jason Carlock, Ryan Deel, Carol Morlan, Theresa Mungioli, Marvie Neubauer and David Walker

#### Others Present:

*Chris Benedict, Information Systems Administrator II  
Ann Christ, City Attorney  
Bill Fritz, Public Services Director  
Brooke Insana, Human Resources Director  
Rochelle Lyon, Information Systems Director  
Tim Matz, Captain/EMS Coordinator  
Sara Roediger, Planning & Economic Development Director  
Leanne Scott, City Clerk  
Joe Snyder, Chief Financial Officer*

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

A motion was made by Carlock, seconded by Morlan, that this matter be Approve the Agenda as Presented. The motion **CARRIED** by the following vote:

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

#### COUNCIL AND YOUTH COMMITTEE REPORTS

##### **Rochester Hills Government Youth Council (RHGYC):**

*President Deel introduced the RHGYC Representative, Aryan Sinha.*

**Mr. Sinha** stated that he is a senior at Rochester High School and that this is his third year on the Youth Council, and he also serves on the Liquor License Committee. He expressed his excitement to continue learning about how the City government, citizens, and students can work together to grow and strengthen the community. He shared that the Youth Council has worked diligently this past month to plan their annual Cultural Fair to recognize the City's diversity. He detailed that at their last meeting, they discussed ideas to involve community members alongside free food from different cultures. He invited the public to attend the event, which will take place on April 26th from 12:00 to 3:00 p.m. in Garth Pleasant Arena at Rochester Christian University. He added that the Youth Council will participate in the Clinton River Watershed Cleanup during the week of Earth Day.

**Rochester Area Youth Assistance (RAYA):**

**Ms. Mungoli** shared that last week, RAYA held their annual Youth Recognition Banquet, where they recognized about 20 students. She noted that several Council members were present, and voiced her appreciation for RAYA to be able to recognize the young people in the community.

**Deer Management Advisory Committee (DMAC):**

**Ms. Mungoli** announced that the DMAC's biannual Deer Gardening Seminar will take place on Wednesday, March 26th, in the City Hall Auditorium. She explained that the event is being held in conjunction with the City and Bordine's, and attendees will learn how to live in harmony with deer. She noted that those wishing to attend must sign up on the City's website.

**Ms. Mungoli** also shared information about the Louise Saks Parliamentary Unit Virtual Community Workshop entitled 'I Wish I Knew: How to Make Things Happen in a Meeting,' a free, virtual-only event on Saturday, March 29th, in celebration of the upcoming Parliamentary Month. She explained that the event features not only a presentation but a panel of local parliamentarians, and noted that the QR code displayed can be used to sign up.

**Advisory Traffic and Safety Board:**

**Mr. Blair** reported that many stop signs will be installed in the South Brooklands area to slow traffic and improve safety. He noted that if anyone is concerned about speed limits, stop signs, or the timing of signals in their neighborhood, they can reach out to the Advisory Traffic and Safety Board, which meets on the second Tuesday of each month. He added that relevant information is on [rochesterhills.org](http://rochesterhills.org).

**President Deel** pointed out that the South Brooklands is a prime example of citizens presenting their concern to the Advisory Traffic and Safety Board, who then conducted a traffic study in the neighborhood.

## ORDINANCE FOR ADOPTION

2025-0035 Acceptance for Second Reading of an Ordinance to amend Chapter 138,

Zoning, Section 138-1.203, Section 138-2.207, Section 138-4.101, Section 138-4.200, Section 138-4.300, Section 138-4.425, Section 138-5.205, Section 138-10.100, Section 138-10.102, Section 138-10.107, Section 138-10.311, Section 138-10.401, Section 138-11.305, Section 138-12.108, and to add Section 138-11.205, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to amend public hearing notification procedures, site plan review procedures, zoning map and district boundaries, table of permitted uses, schedule of regulations, general provisions, off street parking and loading, bicycle parking, landscaping and screening, and prescribe a penalty for violations, and repeal conflicting ordinances

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Ordinance \(Revised\).pdf](#)  
[030325 Agenda Summary.pdf](#)  
[Ordinance.pdf](#)  
[Memo McLeod 021225.pdf](#)  
[Proposed Amendments. - Attorney Recommendations.pdf](#)  
[PC Minutes 021825 \(Draft\).pdf](#)  
[PC Minutes 011425.pdf](#)  
[Public Hearing Notice.pdf](#)  
[030325 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

***Sara Roediger, Planning & Economic Development Director, stated that this item consists of several minor changes to various sections of the Department's ordinances as part of their annual housekeeping.***

**A motion was made by Neubauer, seconded by Morlan, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Munglioli, Neubauer and Walker

Enactment No: RES0052-2025

***Resolved***, that an Ordinance to amend Chapter 138, Zoning, Section 138-1.203, Section 138-2.207, Section 138-4.101, Section 138-4.200, Section 138-4.300, Section 138-4.425, Section 138-5.205, Section 138-10.100, Section 138-10.102, Section 138-10.107, Section 138-10.311, Section 138-10.401, Section 138-11.305, Section 138-12.108, and to add Section 138-11.205, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to amend public hearing notification procedures, site plan review procedures, zoning map and district boundaries, table of permitted uses, schedule of regulations, general provisions, off street parking and loading, bicycle parking, landscaping and screening, and prescribe a penalty for violations, and repeal conflicting ordinances is hereby Accepted for Second Reading and Adoption and shall become effective Monday, March 24, 2025 following its publication in the Oakland Press on March 23, 2025.

**2025-0086** Request for Acceptance for Second Reading of an Ordinance to Amend Section 130-38 of Article II Planning Commission of Chapter 130 - Planning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to eliminate the language requiring a public hearing and notice for a proposed subdivision plat within the Planning Commission section of the City Code of Ordinances and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for

violations

**Attachments:** [031725 Agenda Summary.pdf](#)  
[030325 Agenda Summary.pdf](#)  
[Ordinance.pdf](#)  
[030325 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

***Sara Roediger, Planning & Economic Development Director, stated that, similar to the previous legislative item, the purpose of this amendment is to clean up the ordinances.***

**A motion was made by Neubauer, seconded by Morlan, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0053-2025

***Resolved***, that an Ordinance to Amend Section 130-38 of Article II Planning Commission of Chapter 130 - Planning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to eliminate the language requiring a public hearing and notice for a proposed subdivision plat within the Planning Commission section of the City Code of Ordinances and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations is hereby Accepted for Second Reading and Adoption and shall become effective Monday, March 24, 2025 following its publication in the Oakland Press on Sunday, March 23, 2025.

## **PUBLIC COMMENT for Items not on the Agenda**

### **CONSENT AGENDA**

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2024-0530** Request for Purchase Authorization - MIS: Request for Increase to the Purchase Authorization for the renewal of Backup and Recovery Equipment in the amount of \$9,078.00 for a new not-to-exceed amount of \$87,558.00 for coverage through December 31, 2027; CDW-G, Chicago, IL

**Attachments:** [031725 Agenda Summary.pdf](#)  
[CDW-G Quote.pdf](#)  
[120224 Agenda Summary.pdf](#)  
[MiDeal Quote.pdf](#)  
[120224 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0054-2025

***Resolved***, that the Rochester Hills City Council hereby authorizes an increase to the purchase authorization for the renewal of backup and recovery equipment to CDW-G,

Chicago, Illinois in the amount of \$9,078.00 for a new not-to-exceed amount of \$87,558.00.

- 2025-0015** Request to Rescind the purchase authorization of eight (8) Universal Access Picnic Tables to Go Outdoor Amenities, West Melbourne, Florida and replace it with a revised resolution to authorize award of eight (8) Universal Access Picnic Tables in the amount of \$13,545.20 to Belson Outdoors, LLC., Naperville,

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Belson Proposal.pdf](#)  
[012725 Agenda Summary.pdf](#)  
[Tabulation.pdf](#)  
[6 ft Picnic Table.pdf](#)  
[Universal Access Picnic Table.pdf](#)  
[Hexagon Picnic Table.pdf](#)  
[012725 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0055-2025

**Whereas**, the Request for Purchase Authorization for the purchase of eight (8) Universal Access Picnic Tables to Go Outdoor Amenities, West Melbourne, Florida in the amount of \$10,760.00, was passed at its January 27, 2025 meeting, RES0015-2025 and the awarded vendor, upon issuance of a purchase order, has notified the City that they are unable to provide the tables in accordance with the specifications, and are not able to provide the specified table at the cost proposed and are no longer deemed to be the lowest, responsive, responsible bidder.

**Resolved**, the Rochester Hills City Council hereby rescinds its authorization of award to Go Outdoor Amenities, West Melbourne, Florida in the amount of \$10,760.00 for the purchase of eight (8) Universal Access Picnic Tables and replaces it with a revised Resolution;

**Further Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of two hundred twenty-four (224) 6-foot tables and fourteen (14) hexagon tables in the amount of \$263,690.00 to Superior Recreation Products, Carrollton, Georgia and eight (8) Universal Access Picnic Tables to Belson Outdoors, LLC., Naperville, Illinois in the amount of \$13,545.20 for a total not-to-exceed cost of \$277,235.20.

- 2025-0084** Request for Purchase Authorization - CITYWIDE: Blanket Purchase Order for the purchase of various food, beverage, and paper products for sales at the City's Spencer Park location, as well as for use at Citywide events that are open to the public in the amount of \$29,900.00 through March 31, 2026; Gordon Food Services, Inc., Rochester Hills, MI

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0056-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order to Gordon Food Services, Inc., Rochester Hills, Michigan for the purchase of various food, beverage, and paper products for sales at the City's Spencer Park location, as well as for use at Citywide events that are open to the public in the amount not-to-exceed

\$29,900.00 through March 31, 2026.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2025-0101** Request for Purchase Authorization - Blanket Purchase Order/Contract for the 2025 Lawn Mowing Services for Oakland Livingston Human Service Agency Chore Program in the amount of \$40,000 for the 2025 season; Parrott Landscaping, Clinton Township, MI

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0057-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the 2025 Lawn Mowing Services for Oakland Livingston Human Service Agency (OLHSA) in the amount of \$40,000.00 for the 2025 season to Parrott Landscaping, Clinton Township, Michigan and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2025-0102** Request for Purchase Authorization - PLANNING: Blanket Purchase Order/Contract for a Real Estate Database Subscription in the amount not-to-exceed \$62,391.00 through March 31, 2028; Costar Group, Arlington, VA

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0058-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract to Costar Group, Arlington, Virginia for a real estate database subscription in the amount not-to-exceed \$62,391.00 through March 31, 2028.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

## Passed the Consent Agenda

**A motion was made, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Munglioli, Neubauer and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

*Mayor Barnett provided the following updates:*

- He shared a Sports Illustrated article calling attention to the mecca of girls' cheerleading that is Rochester Hills. He highlighted that the three high schools in the City, Rochester, Rochester Adams, and Stoney Creek, have each won three state championships since 2016, and there have been nine years since 2016, including the past two years, in which they have placed one-two-three at the state championships. He expressed the pride in receiving this national attention, and congratulated the teams.
- He recognized the City's crossing guard team, showing a picture from their recent Appreciation Breakfast. He acknowledged that crossing guards get up early and work in any kind of weather, and stated that without them, the City would face significant challenge. He took the opportunity to encourage people to consider joining the team if they have some extra time and want to make a little extra money.
- He continued with the good news that all of the City's gravel roads have now been treated, a feat that Bill Fritz, Public Services Director, and his team have been working tirelessly to accomplish.
- He provided the reminder that Yard Waste Pickup starts the week of March 24th with the City's partners at Priority. He directed people to the website should they have any questions or issues.
- He shared that the City continues to have a significant demand for lifeguards and summer staff, recalling that a shortage of lifeguards last summer forced Spencer Beach to close temporarily. He explained that many of the individuals who fill these positions are college-aged or older high school students, and shared that the website lists the available seasonal jobs, which include park attendants, lifeguards, fire hydrant painters, laborers, and groundskeepers.
- He promoted the Free Street Tree Program, which will open on the 23rd. He noted that trees will be distributed on a first-come, first-served basis, and people can apply through the portal on the City's website, after which the City will confirm that the tree will be planted on City property.

## ATTORNEY'S REPORT

*City Attorney Ann Christ had nothing to report.*

## NOMINATIONS/APPOINTMENTS

- 2025-0100**      Nomination/Appointment of one (1) Citizen Representative to the Zoning/Sign Board of Appeals for a three-year term to expire March 31, 2028

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Braun CQ.pdf](#)  
[Duperon CQ.pdf](#)  
[Galliway CQ.pdf](#)  
[Kaszubski CQ.pdf](#)  
[Koluch CQ.pdf](#)  
[Najjar CQ.pdf](#)  
[Ogden CQ.pdf](#)  
[Parisi CQ.pdf](#)  
[Sahu CQ.pdf](#)  
[Steidemann CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

***Ms. Neubauer nominated Kenneth Koluch.***

**A motion was made by Mungioli, seconded by Carlock, that this matter be Adopted by Resolution to appoint Kenneth Koluch. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0059-2025

***Resolved***, that the Rochester Hills City Council hereby appoints Kenneth Koluch to the Zoning/Sign Board of Appeals to serve a three-year term expiring March 31, 2028.

- 2025-0117** Request to confirm the Mayor's Reappointment of Deborah Brnabic, Sheila Denstaedt and Greg Hooper to the Planning Commission, each for a three (3) year term to expire on March 31, 2028

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Brnabic CQ.pdf](#)  
[Denstaedt CQ.pdf](#)  
[Hooper CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

***Mayor Barnett emphasized the importance of the Planning Commission to the City, and vocalized his full support for Ms. Brnabic, Ms. Denstaedt, and Mr. Hooper.***

**A motion was made by Blair, seconded by Neubauer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0060-2025

***Resolved***, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Deborah Brnabic, Sheila Denstaedt and Greg Hooper, each for a three (3) year term to expire on March 31, 2028.

- 2025-0118** Request to Confirm the Mayor's Reappointment of Stephan Slavik to the LDFA for a four-year term to expire March 31, 2029

**Attachments:** [0118 Agenda Summary.pdf](#)  
[Slavik CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mayor Barnett** recognized Mr. Slavik as a wonderful member of the LDFA who has been with the Commission since it started, and expressed his full support of Mr. Slavik's approval.

**A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungioli, Neubauer and Walker

Enactment No: RES0061-2025

**Resolved**, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Stephan Slavik to the Local Development Finance Authority for a four-year term to expire March 31, 2029.

## NEW BUSINESS

**2025-0104** Request for Approval of Michigan Department of Natural Resources Canada Goose Nest/Egg Destruction permit for Arcadia Park Homeowners' Association

**Attachments:** [031725 Agenda Summary.pdf](#)  
[HOA Letter.pdf](#)  
[MDNR Application.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Deel** disqualified himself from this discussion, as he serves on the Arcadia Park Board of Directors.

**Lisa Grems**, Arcadia Park Homeowners Association Director, stated that the Association is seeking the Council's approval of a five-year resolution to allow them to apply to the Michigan Department of Natural Resources for permits for the Canada goose, egg, and nest destruction. She explained that these birds are a nuisance and a health risk to residents around the two ponds in the subdivision and to motorists and pedestrians on the nearby streets. She also shared that the MDNR requires 70% of signatures from homeowners or to obtain a resolution from the City, but with 181 homes in the subdivision, receiving that many signatures is impractical. She added that as far as she is aware, this is the third time the Association has asked the Council for permission for this resolution, each lasting a five-year term.

**Mayor Barnett** acknowledged Ms. Grems as a longtime Board member of the Neighborhood Association, thanking her for her service.

**A motion was made by Blair, seconded by Morlan, that this matter be Adopted by Resolution. The motion CARRIED by the following vote:**

**Aye** 6 - Blair, Carlock, Morlan, Mungioli, Neubauer and Walker

**Abstain** 1 - Deel

Enactment No: RES0062-2025

**Resolved**, that the City of Rochester Hills requests the Michigan Department of Natural Resources to allow Arcadia Park Homeowners' Association to conduct a program of Canada Goose Nest/Egg Destruction for a period of five (5) years.

**2025-0083** Request for Purchase Authorization - FIRE: Blanket Purchase Order for the purchase of emergency medical supplies in the amount not-to-exceed \$106,200.00 through February 10, 2026; Bound Tree Medical, LLC., Dublin, OH

**Attachments:** [031725 Agenda Summary.pdf](#)  
[FH Contract Extension.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Tim Matz, Captain/EMS Coordinator, stated that this request is to continue their purchasing agreement through the Southeast Michigan Medical Supply Cooperative in purchasing medical supplies to supply the City's EMS vehicles. He added that this will be the third extension and the last extension before it goes back out for bid through the City of Farmington Hills.*

**A motion was made by Blair, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0063-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the purchase of emergency of medical supplies to Bound Tree Medical, LLC., Dublin, Ohio in the amount not-to-exceed \$106,200.00 through February 10, 2026.

**2025-0057** Request for Purchase Authorization - HUMAN RESOURCES: Blanket Purchase Order/Contract for Labor and Employment Legal Services in the amount not-to-exceed \$185,000.00 through April 30, 2028; Schultz and Young. P.C., Detroit, MI

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Brooke Insana, Human Resources Director, shared that the City currently contracts with Keller Thoma, P.C., for Labor and Employment legal services; however, Keller Thoma will be undergoing organizational structural changes and will be moving away from providing Labor and Employment legal services. She explained that to ensure continuity of services, Keller Thoma has recommended that the City sign its agreement with Schultz and Young, P.C., effective May 1st, 2025. Attorneys Gregg Schultz and Beth Young, who have been providing Labor and Employment services to the City, will be continuing these through their own firm, Schultz and Young, P.C. She continued that the City has been highly satisfied with the representation provided by Mr. Schultz and Ms. Young over the years, as they have been consistent with legal advice and strategically aligned with the City's vision and values, and have demonstrated fiscal constraint. She added that funding for this is included in the fiscal year 2025 adopted budget and the fiscal year*

*fiscal year 2025 adopted budget and the fiscal year 2026-27 projected budgets.*

**Ms. Mungoli** voiced her praise for Keller Thoma for their work with the City and with RARA. She shared that although it was sad to hear that they will not be able to offer the City their services anymore, she is pleased that Schultz and Young will be able to do so.

**A motion was made by Mungoli, seconded by Neubauer, that this matter be Adopted by Resolution. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0064-2025

**Resolved**, that the Rochester Hills City Council hereby consents to the assignment of the Labor and Employment Legal Services agreement between the City and Keller Thoma, P.C., Detroit, Michigan to Schultz and Young, P.C., Detroit, Michigan and authorizes a blanket purchase order/contract to Schultz and Young, P.C., in the amount not-to-exceed \$185,000.00 through April 30, 2028 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2025-0103** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for as-needed geotechnical engineering and material testing services in the amount not-to-exceed \$721,050.00; Professional Service Industries, Inc., Macomb, MI; G2 Consulting Group, LLC., Troy, MI

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Proposal Summary .pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, stated that the Department is requesting authorization for a three-year contract for geotechnical engineering and material testing services to Professional Service Industries (PSI), Inc. and G2 Consulting Group, LLC.

**A motion was made by Morlan, seconded by Carlock, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0065-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for as-needed geotechnical engineering and material testing services in the amount not-to-exceed \$721,050.00 to Professional Service Industries, Inc., Macomb, Michigan and G2 Consulting Group, LLC., Troy, Michigan and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

**2025-0105** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for Phase II - Implementation and Construction of the SCADA system improvements and commissioning of the new system in the guaranteed

maximum price not-to-exceed \$3,297,701.00; ICS Integration Services, LLC., Auburn Hills, MI

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, shared that nearly a year ago, the City entered into a design-build contract with ICS, who has been taking interviews and developing the gap analysis. He stated that the City is now ready to proceed with Phase II.

**President Deel** pointed out the remaining budget of \$1,000,100, and inquired whether there will be more to the project.

**Mr. Fritz** explained that there will not be more; the project came in well under budget.

**A motion was made by Neubauer, seconded by Carlock, that this matter be Adopted by Resolution. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0066-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for Phase II - Implementation and Construction of the SCADA system improvements and commissioning of the new system to ICS Integration Services, LLC., Auburn Hills, Michigan in the guaranteed amount not-to-exceed \$3,297,701.00.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2025-0075** Request for Purchase Authorization - MIS: Purchase Authorization of thirty (30) multi-function devices in the amount of \$149,488.00 and approval of a Blanket Purchase Order for a maintenance agreement in the amount of \$250,000.00 for a total amount of \$399,488.00 through April 1, 2028; Applied Innovations, Grand Rapids, MI

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Copier Purchase Breakdown.pdf](#)  
[FH Contract & Extensions.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mr. Blair** recused himself from this discussion, stating that he has a business relationship with Applied Innovations.

**Rochelle Lyon**, Information Systems Director, presented a request for the purchase of 30 new multi-function devices and a five-year maintenance agreement to Applied Innovations through April 1st, 2030. She explained that since she is asking for a five-year maintenance agreement, she is requesting a waiver of the three-year contract requirement in order to enter the long-term agreement. She continued that the last refresh of the City's multi-function devices occurred in 2018, with a five-year expected lifespan, and the current devices have reached the end

*of their useful life. She shared that a thorough review of the devices and the City's needs resulted in the request for 30 new devices. She added that the five-year maintenance agreement will lock in per copy pricing at a level that is advantageous to the City and will align with the equipment replacement schedule.*

**President Deel** questioned when the agreement would expire.

**Ms. Lyon** responded with April 1st, 2030.

**A motion was made by Neubauer, seconded by Morlan, that this matter be Adopted by Resolution amending the purchase through date to April 1, 2030. The motion carried by the following vote:**

**Aye** 6 - Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

**Abstain** 1 - Blair

Enactment No: RES0067-2025

**Resolved**, that the Rochester Hills City Council hereby waives under Section 2-273(b), the three-year requirement for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City.

**Further Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of thirty (3) multi-function devices in the amount of \$149,488.00 and a Blanket Purchase Order for the maintenance agreement for the multi-function devices in the amount of \$250,000.00 to Applied Imaging, Grand Rapids, Michigan through April 1, 2030 for a total amount of \$399,488.00 and further authorizes the Procurement Manager to execute an agreement on behalf of the City.

**2025-0076** Request for Purchase Authorization - MIS: Blanket Purchase Order for Microsoft server licenses in the amount not-to-exceed \$125,000.00 for a three-year term to expire March 31, 2028; CDW-G, Vernon Hills, IL

**Attachments:** [031725 Agenda Summary.pdf](#)  
[Quote.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Rochelle Lyon**, Information Systems Director, shared that this request is for a standard three-year renewal of the City's Microsoft Enterprise licensing, which is essential to maintain core Microsoft functions and ensure access to critical updates, functionality updates, and security mandates. She explained that the blanket purchase order of \$125,000 will accommodate potential additional licensing needs during the contract term, and this is a budgeted expenditure for the three years.

**A motion was made by Neubauer, seconded by Morlan, that this matter be Adopted by Resolution. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Carlock, Deel, Morlan, Mungoli, Neubauer and Walker

Enactment No: RES0068-2025

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for Microsoft server licenses to CDW-G, Vernon Hills, Illinois in the amount not-to-exceed \$125,000.00 for a three-year term to expire March 31, 2028.

## **ANY OTHER BUSINESS**

### **NEXT MEETING DATE**

*Regular Meeting - Monday - April 7, 2025 - 7:00 p.m.*

### **ADJOURNMENT**

*There being no further business before Council, it was moved by Neubauer and seconded by Carlock to adjourn the meeting at 7:40 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*EMMA BOWEN  
City Clerk's Office*

*Approved as presented at the October 6, 2025 Regular City Council Meeting.*