



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2018-0616

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director Department of Public Services  
**DATE:** January 7, 2019  
**SUBJECT:** Asphalt Paving Materials

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Ajax Materials Corporation of Troy, Michigan as primary vendor and Cadillac Asphalt, Canton Michigan as secondary vendor, as required for Asphalt Paving Materials in the amount not-to-exceed \$69,000.00 through December 31, 2020.

**REASON FOR PURCHASE:**

The Department of Public Services uses asphalt paving material on an as-needed basis to use for repairs on asphalt roads and pathways due to the deteriorating conditions throughout the City. In addition, the asphalt paving materials are used for repairs due to water and sewer main breaks. The asphalt paving materials are picked up at the vendor's plant on an as-needed basis for department operations.

Sealed bids were solicited using the MITN Website with two (2) responses received. Award is recommended to Ajax Materials Corporation as the primary vendor and the lowest, responsive, responsible bidder meeting the specifications of the bid. Cadillac Asphalt was the second bidder and selected as a secondary vendor.

If Ajax Materials Corporation is unable to supply the asphalt paving materials in order to meet the department's daily operations, material will be obtained from Cadillac Asphalt.

**PROCESS:**

**Vendor Name and Address:**

Primary Vendor:

Ajax Materials Corporation  
1957 Crooks Road  
Troy, MI 48084

Secondary Vendor:

Cadillac Asphalt  
2575 Haggerty Road  
Canton, MI 48188

**Reason for Selection:**

Lowest Responsive Responsible Bidder

**Method of Purchase:**  
Blanket Purchase Order

**BUDGET:**

Funds are included as part of the FY 2019 Adopted Budget and 2020 Projected Budget.

Fund Name	Department Account No	Account No. Description	2 Year Budget Amount	2 Year Cost	Remaining Budget
Major Road Fund	462.781000	Materials	\$5,300	\$5,300	\$0
Local Street Fund	464.781000	Materials	\$34,000	\$34,000	\$0
Pathway Maintenance Fund	214.781000	Materials	\$20,000	\$20,000	\$0
Water Fund	530.781000	Materials	\$9,700	\$9,700	\$0
		<b>Total</b>	<b>\$69,000</b>	<b>\$69,000</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that Rochester Hills City Council authorize a blanket purchase order to Ajax Materials Corporation of Troy, Michigan as primary vendor and Cadillac Asphalt, Canton Michigan as secondary vendor, as required for Asphalt Paving Materials in the amount not-to-exceed \$69,000.00 through December 31, 2020.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		