



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2022-0483 Version 2

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Director Department of Public Services

DATE: January 27, 2025

SUBJECT: Increase to Proposal for Engineering Consulting Services for Asset Management Data Integration, City File #E22-026

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order/contract for consulting services to assist City staff with integration of asset management data into the City's geographic information system (GIS) in the amount of \$9,700 for a new not-to-exceed amount of \$65,700.00 to OHM Advisors, Pontiac, Michigan and further authorizes the Procurement Manager to execute the amendment on behalf of the City.

REASON FOR PURCHASE:

Previously, OHM was hired to assist City staff in processing and integrating inspection data that was collected during both the SAW Grant project and the Wastewater Pipe Condition Assessment project (performed by Red Zone) into the City's GIS system. After the delivery and review of the data, the city determined some additional enhancements to the data and training would be beneficial. The attached proposal summarizes the additional tasks requested.

OHM is one of the City's selected on-call professional engineering firms and was selected to perform this work with the City based on their experience with both of the projects identified and the data that was collected. OHM is also familiar with how the City's GIS and Asset Management Systems work and they can provide valuable knowledge, expertise, and skills for this project.

PROCESS:

Vendor Name and Address:

OHM Advisors
2365 Pontiac Road, Suite 201
Auburn Hills, MI 48326

Reason for Selection:

Quality Based Selection

Method of Purchase:

Amendment to Contract/Blanket Purchase Order

BUDGET:

Funding was included in the FY 2022-2024 Adopted Budgets. If approved by City Council, a 1st quarter budget amendment will be presented to carry forward the additional monies needed.

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost | Remaining Budget |
|-------------|-----------------------|--------------------------------------|---------------|---------|------------------|
| W&S Capital | 593.972000 | SS-02B: Sanitary Sewer Rehab Program | \$10,000 | \$9,700 | \$300 |

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order/contract for consulting services to assist City staff with integration of asset management data into the City's geographic information system (GIS) in the amount of \$9,700 for a new not-to-exceed amount of \$65,700.00 to OHM Advisors, Pontiac, Michigan and further authorizes the Procurement Manager to execute the amendment on behalf of the City.

| APPROVALS: | SIGNATURE | DATE |
|--|-----------|------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Procurement Manager | | |
| Mayor | | |
| City Clerk | | |

Contract Reviewed by City Attorney Yes N/A