



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2022-0031

**TO:** Mayor and City Council Members

**FROM:** Scott Cope, Director Building/Facilities/Ordinance  
Ken Elwert, CPRE, Director Parks & Natural Resources

**DATE:** February 7, 2022

**SUBJECT:** Innovation Hills Ranger Station

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**REQUEST:**

It is requested that City Council authorize a contract/blanket purchase order for construction management services for the construction of the Innovation Hills Ranger Station for a total not-to-exceed project amount of \$757,387 to the George W. Auch Company, Pontiac, Michigan and authorize the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The City, utilizing Oakland County's Cooperative Purchasing Program, contracted with the George W. Auch Company to provide as-needed construction management services to assist the City with some of the larger, more complex projects budgeted for the current year, or if there are issues that arise. Oakland County issued a Request for Proposals in which they issued and awarded an as-needed construction management services contract to the George W. Auch Company and extended it to other MITN agency members.

The George W. Auch Company worked in coordination with the City's Architect and the City to determine the scope of work that is needed to complete the successful construction of the Innovation Hills Ranger Station. In coordination with the City's Purchasing Division, Auch issued an Invitation to Bid for this project and those recommendations for award to each trade are attached to this agenda item. Recommendations to the City for approval of the awards of the trade contracts are being made based upon review by Procurement of the lowest, responsive, responsible bidders, as well as Auch's recommendations.

At City Council's request staff has reviewed this project multiple times to be efficient with the space. We have removed geothermal heating because of the currently high installation cost. In addition, we did site prep/asphalt work for this area while the current parking lot was expanded to obtain a small economy of scale.

This building contains a small garage, office, bathroom, and storage space. This building will provide a permanent operating location for 40+ years in our second busiest park (250,000+ visits in 2021).

**PROCESS:**

**Vendor Name and Address:**

George W. Auch Company  
735 South Paddock Street  
Pontiac, MI 48341

**Reason for Selection:**

Best Value; Cooperative Contract

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Funding was included in the FY 2021 Adopted Budget and will be carried forward as part of the FY 2022 1<sup>st</sup> Quarter Budget Amendment.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.975000	PK-13 IH Ranger Station	\$748,650	\$757,387	(\$8,737)
		<b>Grand Total</b>	<b>\$748,650</b>	<b>\$757,387</b>	<b>(\$8,737)</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a contract/blanket purchase order for construction management services of the Innovation Hills Ranger Station for a total not-to-exceed project amount of \$757,387 to the George W. Auch Company, Pontiac, Michigan and authorize the Mayor to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A