



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2025-0015 Version 2

**TO:** Mayor and City Council Members

**FROM:** Ken Elwert, CPRE, Director Parks and Natural Resources  
Dennis Andrews, CPRP, Parks Manager

**DATE:** March 17, 2025

**SUBJECT:** Picnic Tables

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**REQUEST:**

City Council is requested to rescind the purchase authorization of eight (8) Universal Access Picnic Tables to Go Outdoor Amenities, of West Melbourne, FL in the amount of \$10,760 and authorize the purchase of the same eight (8) tables from Belson Outdoors, LLC of Naperville, Illinois in the amount of \$13,545.20.

**REASON FOR PURCHASE:**

At the January 27, 2025 City Council meeting, Council approved the purchase of the picnic tables for City parks to Superior Recreational Products of Carrolton, Georgia in the amount of \$263,690 and Go Outdoors Amenities of West Melbourne, FL in the amount of \$10,760. The award was based on competitively submitted bids by the City. Go Outdoor Amenities was the low bid for the eight (8) Universal Access picnic tables.

After City Council approval was received, Go Outdoors Amenities was issued a purchase order for the eight picnic tables. In response to the purchase order, Procurement was contacted by the vendor regarding the order. During the discussion it was discovered that the vendor was not intending to supply the rectangle universal tables as specified in the bid but hexagon tables with a piece missing for wheelchair access. The vendor did not indicate on the response that an alternative table was bid. The vendor is unable to supply the specified product and based on this issue is no longer the lowest, responsive, responsible bidder for the Universal Access Picnic Tables.

Based on the above, Belson Outdoors, LLC, Naperville, Illinois is the low responsive, responsible bidder meeting specifications for the Universal Access Picnic Tables from the solicitation. Belson Outdoors, LLC was contacted by the City to confirm they would be able to provide the tables. The 90 days for holding firm fixed pricing in the solicitation had expired, however, Belson Outdoors stated they still hold the table unit pricing but could no longer provide free delivery and the total cost for the eight (8) tables would be \$13,545.20, which is still lower than the next low bid.

The additional funds of \$2,785.20 are being requested for the purchase of the eight (8) Universal Access picnic tables from Belson Outdoors, LLC as the lowest responsive, responsible bid due to the difference in pricing from Go Outdoor Amenities.

**PROCESS:**

**Vendor Name and Address:**

Belson Outdoors, LLC  
627 Amersale Drive

Naperville, IL 60563

**Reason for Selection:**

Lowest, Responsive, Responsible Bidder

**Method of Purchase:**

Purchase Order

**BUDGET:**

Funding is included in the FY 2025 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.977000	PK-07D: Citywide Picnic Tables	\$16,310.00	\$13,545.20	\$2,764.80

**RECOMMENDATION:**

It is recommended that City Council rescind the purchase authorization of eight (8) Universal Access Picnic tables to Go Outdoor Amenities, of West Melbourne, FL in the amount of \$10,760 and authorize the purchase of eight (8) Universal Access picnic tables from Belson Outdoors, LLC of Naperville, Illinois in the amount of \$13,545.20.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney

☐ Yes

☒ N/A