



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2018-0389

TO: Mayor and City Council Members

FROM: Sean Canto, Fire Chief/Emergency Services Director

DATE: September 24, 2018

SUBJECT: Ambulance Stretchers and Stair Chairs

REQUEST:

City Council is requested to authorize the purchase of seven (7) stair chairs and two (2) stretchers in the amount of \$72,419.37 to Stryker, Portage, Michigan. As part of this purchase, the cost includes a seven year service plan contract and as such, City Council is requested to waive Section 2-273(b) the 3-year requirement for long term contracts, under Section 2-281 which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City to allow a 7-year contract.

REASON FOR PURCHASE:

Approximately, two (2) years ago the City purchased five (5) new ambulances which included five (5) new Stryker stretchers for patient transport. The City currently has two (2) ambulances that are used to rotate into the fleet when an ambulance may be out of service, or needs to be put into service when a situation occurs such as special events or festivals. The two (2) stretchers that are currently in the backup ambulances, are older and in need of replacement. The maintenance costs and repair costs are starting to increase due to their age. The two (2) new stretchers are recommended to be purchased from Stryker as the Single Source Vendor for the Stryker stretchers due to standardization across the ambulance fleet.

In addition to the two (2) stretchers, seven (7) new stair chairs for all ambulances in Fire Department's fleet are recommended for purchase. The stair chairs currently on the ambulances are old, and have exceeded their useful life. Again, it is recommended that the stair chairs be purchased from Stryker as the Single Source Vendor for the stair chairs to maintain standardization of the equipment used by the Fire Department for patient transportation.

At the December 5, 2016 City Council meeting the City brought forth a request for approval of the service plan for the Stryker stretchers for the five (5) stretchers currently in use by the City. By doing this the City received a discount of 25% over that of what we would of paid had we paid for the plan on a year to year basis. The same discounted structure applies in the case of this purchase and it is recommended that a seven year maintenance plan is purchased with the stretchers and stair chairs in order to receive the discounted pricing, and save money over the term of the agreement. Therefore, the waiver of the purchasing ordinance is recommended and requested.

The purchase of the stretchers and stair chairs are planned for in the City's 2019 Proposed Budget. The Fire Department's representative from Stryker informed them that as of October 1, 2018 a price increase would be imposed on these stretchers and stair chairs. Stryker indicated that if the City placed their order prior to October 1, 2018, we could lock in pricing at the current rate and that we could place a term on the purchase order issued, that states while we are ordering the stretchers and stair chairs in 2018, they could

not be delivered to the City until after January 1, 2019 in order to allocate for the expenditure in the appropriate budget year. By receiving City Council approval now for this award and subsequently issuing a purchase order for the equipment the City is saving approximately 5% or \$3,620.97.

PROCESS:

Vendor Name and Address:

Stryker
3800 E. Centre Ave
Portage, MI 49009

Reason for Selection:

Single Source Provider

Method of Purchase:

Purchase Order/Contract

BUDGET:

Funding is included in the Proposed FY 2019 Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fire Capital	402.748000	Operating Equipment	\$75,000.00	\$72,419.37	\$2,580.63

RECOMMENDATION:

It is recommended that City Council authorize the purchase of seven (7) stair chairs and two (2) stretchers in the amount of \$72,419.37 to Stryker, Portage, Michigan.

It is also recommended that City Council waive Section 2-273(b) the 3-year requirement for long term contracts, under Section 2-281 which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City to allow a 7-year contract.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		